

Minutes for the Monthly Meeting of Tonyrefail & District Community Council held at The Council Office, Trane Cemetery, Tonyrefail on 16 January 2020 at 6:55 pm

Present: Councillors A Davies (Chair), S Stevens, L Michel, D Owen-Jones, M Barron, D Grehan, G Powell, K Webb
In attendance: Clerks: S Powell and P Williams

1. Apologies for absence

1.1) Received from Councillors Andrew Davies-Jones, Alexandra Davies-Jones (late voting in Westminster)

The apologies were noted.

1.2) All absent members submitted apologies for absence

2. To receive declarations of interest

Cllr Grehan declared as a member of RCTCBC Planning Committee and did not take part in discussions relating to planning.

3. Minutes

i) It was **resolved** that the minutes of the Monthly Meeting held on the 14 November 2019 were a true record of the meetings decisions subject to the addition under item 10.2 the member report from Cllr Webb stating that the request was not from Thomastown Community Centre.

It was also **resolved** that the confidential minutes of the Staffing Committee held on 26 November 2019 were a true record.

4. Public Break

No members of the public were present.

5. Matters Arising from previous minutes

5.1 Still awaiting proof of land ownership with regards to the wayside seat situated on land between 75 and 77 Collenna Road.

6. Correspondence

6.1 Letters of thanks received from numerous organisations were **noted**.

6.2 Members were encouraged to **respond** individually to the Welsh Government consultation on proposed changes to planning fees

6.3 Members **noted** the One Voice Wales Conference and Awards and anyone interested in attending should contact the Clerk. It was noted that as non-members we cannot enter the awards.

6.4 The Section 137 Expenditure Limit for 2020-21 from RCTCBC was **noted**

6.5 The Senedd and Elections (Wales) Bill was positively welcomed and the need for Youth Representation at Council meetings was discussed. It was **resolved** to agenda this item for February.

6.6 It was **resolved** to look at adopting the phone box on Mill Street to install a defibrillator and to consider a flower arrangement for the box also.

Signed: _____

Date: _____

6.7 The Welsh Government Consultation on A More Equal Wales was **noted**

7. Planning

- 7.1 Application No: 19/1198/10
 Proposal:- Detached Garage
 Location: 52 DUFFRYN CLOSE, TONYREFAIL, PORTH, CF39 8HD

It was **resolved** to raise no objection, subject to no issues being raised by highways.

- 7.2 Application No: 19/0810/10
 Proposal:- Proposed extension to front of dwelling to extend existing garage and form a porch.
 Location: 36 CEDARWOOD DRIVE, MOUNTAIN VIEW, TONYREFAIL, PORTH, CF39 8JB

Approved prior to the meeting

- 7.3 Application No: 19/1195/10
 Proposal:- 2 storey extension with garage.
 Location: 32 THE MEADOWS, COEDEL, TONYREFAIL, PORTH, CF39 8BS

Approved prior to the meeting

- 7.4 Application No: 19/1174/10
 Proposal:- Construction of bungalow
 Location: GROUNDS OF EVASHAM BUNGALOW, OLD LLANTRISANT ROAD, TONYREFAIL, PORTH, CF39 8YU

It was **resolved** to raise no objection, subject to no issues being raised by highways.

- 7.5 Application No: 19/0655/10
 Proposal:- Engineering works, upfilling of land, formation of a new access (retrospective)
 Location: EIN GLASWELLT FARM, RACKETT COTTAGES ROAD, CASTELLAU, BEDDAU, PONTYCLUN, CF72 8LQ

Cllr Owen-Jones to provide the Clerk with information raised on a site visit and enforcement action which is being taken to form an objection.

- 7.6 Application No: 18/0986/10
 Proposal:- Conversion of the first and second floors of a Public House from one flat, function and ancillary accommodation to two flats and one maisonette (Amended red line boundary).
 Location: BOARS HEAD PUBLIC HOUSE, HIGH STREET, TONYREFAIL, PORTH, CF39 8PG

A letter of objection from the owners of the Savoy Theatre was shared to committee by Cllr Powell. Council **resolved** to raise a strong objection based on the lack of parking provision associated with the development and whether the proposed provision could even be provided given what could be a 2.4m only access point.

Signed: _____

Date: _____

Additional Planning

- 7.7 Application No: 19/1322/10
 Proposal:- Construction of 2 no. flats
 Location: LAND ADJ TO 135 MILL STREET, TONYREFAIL, PORTH, CF39 8AE

It was **resolved** to raise no objection, subject to no issues being raised by highways.

8. Footpath Report

No report received

9. Finance

- 9.1 Accounts Paid November 2019 - a question was raised about the allocation of Windfarm Grants through the Community Council accounts and the process was explained to the member and it. It was **resolved** to accept the payments as an accurate record.
 9.2 Accounts Paid December 2019. It was **resolved** to accept the payments as an accurate record.
 9.3 Accounts for payment January 2020 – it was **resolved** that the payments were accepted and Cllr Stevens and Cllr Powell to sign the cheques.
 9.4 Quarterly Accounts to 31st December 2019 – it was **resolved** to noted and approve the accounts as an accurate record.

10. Members and Clerk Report

10.1 Clerks Report

The clerk informed Council of the resignation of Cllr Wells, which was duly accepted by the council. Council **resolved** that should an election be called that polling cards would be required.

The clerk reported that two members of staff were off sick.

10.2 Members Reports

Cllr Owen-Jones – reported that the ‘Welcome to Tonyrefail’ signs need cleaning and moss requires removing from some bus shelters.

Cllr Michel – requested the approval of the council to carry out a petition with regards to speeding on Collena Road. Cllrs Michel and Barron to carry out with council’s support.

Cllr Grehan – requested that the area surrounding the ‘Bench with a view’ on Collenna Road be kept clear of overgrowth.

Cllr Davies – reported that a set of Christmas tree lights had been damaged during the taken down of the Christmas trees. Council agreed to provide a replacement set for the business affected.

11. Trane Cemetery

It was **resolved** to proceed with the quote of £430 to rebuild the damaged pillar outside of the toilet block in the upper cemetery.

The Clerk advised that memorial testing will be a priority in 2020 and is currently looking at training opportunities.

Signed: _____

Date: _____

Trane Development – Item 23 was brought forward. The Clerk advised that communication has been received saying it is unlikely the Trane housing development will proceed. Council **resolved** that the Clerk should approach the landowner and ask for a realistic price for the parcel of land that the council were previously interested in purchasing for cemetery expansion.

12. PACT Meetings

Cllr Owen-Jones reported that the next PACT meeting will take place on Monday 20th January at 6pm at Capel and will be a combined meeting of Tonyrefail East and West. It was **resolved** that the Clerk should write to the police suggesting that a combined PACT meeting would be best moving forward, and to offer to host meetings at the Council Office if required.

13. Staffing

13.1 Appraisal of Clerk

Clerk to arrange a date for a staffing committee meeting to discuss Health and Safety and all staff appraisals.

13.2 The former Clerk's Flexible Retirement Application was signed

13.3 It was **resolved** that the former clerk would become the Deputy Clerk/Finance assistant and be placed on SSP26.

14. Events

14.1 It was **resolved** to contact the British Legion and offer our support to any VE 75 celebration event that they may be organising as it was reported that a number of events are already being planned in the local area.

14.2 Christmas 2020 – the issues arising from the 2019 event were discussed, namely the number of people coming from outside of the community council area, the lack of communication and the number of volunteers. It was **resolved** to ask for volunteers to create a Christmas Working Party which would be formed at the February monthly meeting to meet shortly after. It was **resolved** to contact Beyond Balloons and invite them to form part of the sub-committee and to confirm we would like their involvement in the 2020 event.

Cllr Barron left the meeting at 7:55pm.

14.3 It was **resolved** to set the date of the Senior Citizens Christmas Dinner for Wednesday 9th December 2020 and for the clerk to book the Tonyrefail Workmen's Hall and caterers.

15. Reports from County Borough Councillors

CBC Danny Grehan

Cllr Grehan reported that a number of carriageway and footway resurfacing schemes have been scheduled for the area, along with the infilling of a large number of potholes. Cllr Grehan reported

Signed: _____

Date: _____

that there are still issues with street-lighting which are unlikely to be resolved. Cllr Grehan also made Council aware that there has been a spate of anti-social behaviour incidents in the area from young people coming from outside of the area which temporarily resulted in the closure of a youth club.

CBC Dan Owen-Jones

Cllr Owen-Jones reported on the amount of work that has been undertaken to look at the viability of the local community centres and work to attempt to increase revenue. He reported that the Cory Band are rehearsing at Prichard Street and anyone is welcome to pop along. Cllr Owen-Jones reported on the success of the Man Shed and the potential for them to get involved in community events. Cllr Owen-Jones also raised a complaint about people parking immediately opposite the junction to Dan-y-Fron and asked the Clerk to open the cemetery gates for meetings.

16. Allotments

16.1 It was **resolved** to call a site visit of the allotment committee to visit Penrhiwfer Allotments to discuss the issues there regarding land use and ownership.

16.2 After a debate, it was **resolved** to have the work undertaken to prune the trees and hedges at the Llantrisant Road allotments.

17. Summer Flowering

It was **resolved** for the Clerk to bring a full summer flowering plan back to the Council at the February meeting if possible. The security of the flower arrangements should be considered as part of this plan. The plan should include the possibility of flowers at the phone box on Mill Street which the council is seeking to adopt.

18. Website

It was **resolved** to proceed with the quote from Function 28 to build the website and host Council e-mails. The one quote was accepted based on the basis that the Clerk has collaborated with a neighbouring council which has just completed the full process and information was shared between Council's to ensure that Function 28 can deliver .gov.wales sites and meet our accessibility requirements. It was also agreed to get e-mail addresses for all Councillors.

19. Japanese Knotweed

The Clerk was instructed to contact Cllr Grehan advising him that the Council is not in a position to provide grants to individuals and that Tonyrefail Environment Group should be the ones to submit a Grant request as part of the normal process.

20. Bus Shelters

It was **resolved** to proceed with installing the reserved bus shelter at the Meadow, Tynybryn (Cardiff Direction) at the earliest opportunity. It was also **resolved** that when the budget allows the Clerk should proceed with installing another 2nd hand shelter at Penrhiwfer Co-op (Tonypanyd direction). The Clerk was also asked to look at the possibility of relocating one to Spic and Span from the other side of the road and to proceed if possible.

Signed: _____

Date: _____

21. Environment Wales Act 2016

It was **resolved** that The Council's Environment Wales Act report should be submitted.

22. Penrhys Pilgrimage Community Stamps

It was **resolved** to fund the £50 towards two stamps from the Chairs Allowance.

23. Proposed Trane Farm Development

Discussed under item 11 above.

24. Speeding in the Community

It was **resolved** that the Clerk should prepare a full report on the installation of an AutoSpeedWatch camera for consideration.

25. Policy And Finance Committee Meeting held on Thursday 16th January 2020 at 6pm.

It was **resolved** to accept the recommendations of the Policy and Finance Committee meeting which all members present at this meeting were also in attendance at.

26. Noticeboard on Edmondstown Road

It was **resolved** to move the noticeboard from the park to a more suitable site on Edmondstown Road.

27. Richard Williams Memorial Bench

It was **resolved** that subject to correct dates being obtained from a family member, that the Richard Williams Memorial Bench should be returned for the dates to be amended.

28. Urgent Items

No urgent items were presented for discussion.

29. Next Meeting

The next full council meeting will be on Thursday 13th February at 6:30pm at The Council Office, Trane Cemetery, Tonyrefail.

Meeting finished 8:42pm

Signed: _____

Date: _____