

Minutes of the Allotment Committee Site Meeting held on Wednesday 10th July 2019 at Penrhiwfer, and Tylcha Wen Allotments which commenced at 6.00 pm.

Present: Councillors: Mrs. L. Michel, Mrs. Alexandra Mary Davies-Jones, Messrs. Andrew Davies-Jones and Martin Barron

**Also in attendance:
Pauline Williams – Clerk**

1. TO APPOINT A CHAIRMAN FOR THE ENSUING YEAR

A nomination for Councillor Linda Michel was put forward and seconded. There was no amendment and therefore it was **RESOLVED:** That Councillor Linda Michel is elected as Chairman for the Allotment Committee for the ensuing year.

2. TO APPOINT A VICE CHAIRMAN FOR THE ENSUING YEAR

A nomination for Councillor Martin Barron was put forward and seconded. There was no amendment and therefore it was **RESOLVED:** That Councillor Martin Barron is elected as Vice Chairman for the Allotment Committee for the ensuing year.

3. TO RECEIVE APOLOGIES FOR ABSENCE

3.1 APOLOGIES SUBMITTED FOR APPROVAL

None

3.2 APOLOGIES NOT SUBMITTED

Councillors: Messrs, Dan Owen-Jones, Greg Powell, Danny Grehan and Mrs. K. Webb did not submit apologies for not attending.

4. DISCLOSURES OF PERSONAL INTEREST

There were no disclosures of personal interest declared.

5. ANNUAL INSPECTION OF THE FOLLOWING ALLOTMENT SITES:

5.1 PENRHIWFER ALLOTMENT

Mr. Max Lansley met with Council and informed them that they had a 'Bee's nest in one of the water barrels on 1 of the plots and he was informed that they are protected.

- Mr. Lansley reported that the footpath through the allotment had not been cut back recently – the Clerk advised that she would have the path cut as soon as possible.

Initials.....

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- Mr. Lansley advised that the school had asked for his permission to walk through the allotment site. He was informed that he would need to notify the school to do their own risk assessment.
- A request was put to council for a skip. It was **RESOLVED:** To recommend to Full council that a skip is provided.
- A loose slab was noticed at the top of the allotment on the footpath and Mr. Lansley advised that he would arrange to have this made safe.
- Some zinc sheeting of the bottom allotment needs to be addressed.
- Mr. Lansley brought to the attention the wall at the rear of the allotments which needs repair. It was **RESOLVED:** To recommend to Full Council that quotes are obtained for the same.
- Mr. Lansley queried the procedure should a shed/sheds need to be taken down and he was advised that this would have to be put in writing to the council.

With the exception of the above points councillor's present were happy in which they way the allotments are being kept.

Councillor Martin Barron advised that owing to a commitment he is unable to make the meeting at Tylcha Wen

5.2 TYLCHA WEN

Mr. Gerald Martenko and another committee member met with council.

- Council were advised that there was 1 plot vacant and a few had tried to plant up the plot but owing to lack of top-soil have given up.
- Another 1 plot had rubbish dumped at the bottom of the plot and councillors present asked that this is removed as soon as possible.
- A query was raised as to ownership of 2 plots adjacent to the Tylcha Wen Allotments – the Clerk advised that she would check this out.
- Some water butts were still not covered despite previous requests from council.

With the exception of the above points councillor's present were happy in which they way the allotments are being kept.

Signed:

Date: