

6th June 2019

Dear Councillor,

You are **SUMMONED** to the **JUNE 2019 Monthly Meeting** of the Tonyrefail & District Community Council to be held on **Thursday 13th June 2019** at **The Council Office, Trane Cemetery, Tonyrefail** which will commence at **6.30 pm**.

P. Williams

P. Williams
Clerk to the Council

Due to the confidential nature of any business in relation to Agenda No. 15 under the Public Bodies (Admission to Meeting) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public and press during the discussion of the same.

AGENDA

1. **To receive apologies for absence in accordance with the Local Government Act 1972, Section 85** *(Please complete 'Apologies for Absence' form if you are unable to attend and email to Clerk)*
 - 1.1 Apologies submitted for approval
 - 1.2 Apologies not submitted
2. **To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**
 - (i) *Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and*
 - ii). *Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they **must** notify the Chairman when they leave*

3. **To confirm as a correct record:** The minutes of the Annual Meeting and the May Monthly minutes both held on Thursday 9th May 2019 together with the minutes of the Wellbeing Committee meeting held on Tuesday 11th June 2019.
4. **Public Break** (N.B. Members of the public are only allowed to speak during this break and not at any other time during the meeting)
- 5 **To receive update on: Matters arising from previous Minutes: (If Any)**
 - 5.1 Tonyrefail Skateboard Park – To receive up-date
 - 5.2 Memorial bench for the late Richard Williams
 - 5.3 Picnic in the Park – 29th June 2019
 - 5.4 RCTCBC – Reply to council's request for speed reduction measures in Collenna Road.
6. **To Receive, Note or Action: Correspondence:**
 - 6.1 Tonyrefail BGC – email request for support for their project.
- 7 **To receive Planning Applications/Information and to consider the Planning Applications placed on this Month's agenda and any other Planning Applications/Information received between the circulation of this document and the date of this meeting.**
 - 7.1 Application No: 19/0511/10
Proposal: Change of use from A1 to mixed use. Retail area at front, to the rear separate consulting rooms.
Location: 5 Waunrhydd Road, Tonyrefail
 - 7.2 Application No: 19/0532/01
Proposal: Replacement Fascia
Location: 4 Waunrhydd Road, Tonyrefail
- 8 **Footpaths:**
 - 8.1 To receive Footpath Report for June 2019
9. **Finance: To receive, accept and approve:**
 - 9.1 Accounts Paid May 2019
 - 9.2 Accounts for Payment June 2019
10. **Members and Clerk**
 - 10.1 To receive: Clerks Report
 - 10.2 To receive: Members Report
11. **Trane Cemetery- To receive and discuss any issues (if any)**
12. **PACT meetings - To receive report (if any)**
13. **Staffing;**

14 Events:

14.1 Christmas 2019 – deferred from the April 2019 meeting

To discuss whether or not to proceed with the following:

- Ground preparation for new pin to be installed including lid for Pit for safety when not in use (1 off cost) is £530. 18 sets of LED String Lights in cool white c/w transformers is £495.
- The cost of installing a Christmas tree including supplying and installing, dressing and undressing of tree with lights would be £926.
- Two extra light features for Column in Mill Street will cost from £75 to £90 pounds each

14.2 Awards Night 2019

- To determine Date and Time
- To determine Venue
- To determine Catering Requirements
- To consider a Citizen's Award

15. To Receive Report Only from County Borough Councillors

16. To set date and time for Committee meetings:

16.1 Wellbeing Committee – To discuss Annual report – deferred from the April 2019 meeting.

17. Year End Accounts for 2018/2019 – To receive, approve and accept:

- 17.1 Cash Book Reconciliation as at 31st March 2019
- 17.2 List of Creditors and Debtors as at 31st March 2019
- 17.3 Detailed Income & Expenditure by Budget Heading as at 31st March 2019
- 17.4 Income & Expenditure Account as at 31st March 2019
- 17.5 Trial Balance as at 31st March 2019
- 17.6 Receipts and Payments Summary as at 31st March 2019
- 17.7 Council Detail Report as at 31st March 2019
- 17.8 Summary Income & Expenditure by Budget Heading
- 17.9 Balance Sheet as at 31st March 2019
- 17.10 Detailed Balance Sheet as at 31st March 2019
- 17.11 Earmarked Reserves as at 31st March 2019
- 17.12 Asset Register as at 31st March 2019

18. To Receive: Internal Auditors Report 2018/2019

- 18.1 To discuss the observations/recommendations listed in the report.
- 18.1 To accept and approve the Internal Auditors Report.

19. Annual Return for 2018/2019 – To receive, approve and accept:

- Annual Return as Presented

- Chairman and Responsible Financial Officer (Clerk) **To sign and date The Council/Board/Committee Approval and Certification.**
- The Chairman and Responsible Financial Officer (Clerk) **to certify certified all copies of correspondence** relating to the Annual Return for submission to the external Auditor (BDO) with the Annual Return.

20. **To receive Revised Budget for 2019/20** after the completion of the year end account for 2019/19 for approval and acceptance
21. **Annual Report** – To discuss and accept the recommendations made in the minutes of the Wellbeing Committee meeting held on Tuesday 11th June 2019
22. **To receive and discuss quotation from DDC Civil Engineering** dated 23rd May 2019 for the replacement of water damaged ceiling tiles with new tiles and the supply and fit of Black Palight Skirt with all framework to modular building. .
23. **To Consider Urgent Items** which the Chairman by reason of special circumstances is of the opinion should be considered at this meeting as a matter of urgency.
24. **To Agree: Date & Venue of next Meeting**