

7th November 2019

Dear Councillor,

You are **SUMMONED** to the **NOVEMBER 2019 Monthly Meeting** of the Tonyrefail & District Community Council to be held on **Thursday 14TH November 2019 at The Council Office, Trane Cemetery, Tonyrefail which will commence at 6.30 pm.**

P. Williams

P. Williams
Clerk to the Council

Due to the confidential nature of any business in relation to Agenda No. 13 under the Public Bodies (Admission to Meeting) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public and press during the discussion of the same.

AGENDA

1. **To receive apologies for absence in accordance with the Local Government Act 1972, Section 85** *(Please complete 'Apologies for Absence' form if you are unable to attend and email to Clerk)*
 - 1.1 Apologies submitted for approval
 - 1.2 Apologies not submitted
2. **To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**
 - (i) *Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and*
 - ii). *Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they **must** notify the Chairman when they leave*

3. **To confirm as a correct record:** The minutes of the Monthly meeting held on Thursday 10th October 2019 and the *Confidential minutes of the Extraordinary Meeting on Tuesday 22nd October 2019*.
4. **Public Break** (N.B. Members of the public are only allowed to speak during this break and not at any other time during the meeting)
5. **To receive update on: Matters arising from previous Minutes: (If Any)**
 - 5.1 Tonyrefail Skateboard Park – To receive up-date
 - 5.2 Christmas Lights – Tonyrefail Square
6. **To Receive, Note or Action: Correspondence:**
 - 6.1. Independent Remuneration Panel for Wales – Draft Annual Report of which Section 13 specifically refers to Town and Community Councils.
 - 6.2 One Voice Wales – Planning Consultations – email dated 16th October 2019
 - 6.3 One Voice Wales – Guidance on Securing biodiversity enhancements in development proposals.
7. **To receive Planning Applications/Information and to consider the Planning Applications placed on this Month's** agenda and any other Planning Applications/Information received between the circulation of this document and the date of this meeting.
 - 7.1 Application No: 19/0876/10
Proposal:- Proposed 3m High Fencing including gate and enclosure
Location: Tyn-y-Bryn Football Field, Tonyrefail
 - 7.2 Application No: 19/1103/10
Proposal:- Proposed construction of a conservatory
Location: 39 Parkland Crescent, Tonyrefail
 - 7.3 Application No: 19/11/39/10
Proposal:- Erection of Integral Garage
Location: 25 Heol Dinas Isaf, Williamstown.
8. **Footpaths:**
 - 8.1 To receive Footpath Report for November 2019
9. **Finance: To receive, accept and approve:**
 - 9.1 Accounts Paid October 2019
 - 9.2 Accounts for Payment November 2019
10. **Members and Clerk**
 - 10.1 To receive: Clerks Report
 - 10.2 To receive: Members Report
11. **Trane Cemetery- To receive and discuss any issues (if any)**

- 11.1 Remaining burial space – Trane Cemetery – Deferred from October 2019 meeting
- 11.2 To set date and time for Health & Safety Training Day
- 11.3 To Consider:-
 - Replacement of Paper Towels with Hand Dryers – Quotation D.C. Electricals
 - Sensor Lights for toilets at lower part of Cemetery (Currently no lighting) - quotation D. C. Electricals.

12. PACT meetings - To receive report (if any).

13. Staffing.

- 13.1 To accept and approve 'Flexible Retirement Policy'
- 13.2 To discuss Job Vacancy for Clerk/RFO
- 13.3 To discuss date and time for Job Application 'Sifting'
- 13.4 To discuss date and time for Interviews

14. Events:

- 14.1 Christmas Event – Tonyrefail Leisure Centre
 - To note Unsuccessful bid to National Lottery for Funding
- 14.2 Senior Citizen's Christmas Dinner

15. To Receive Report Only from County Borough Councillors

16. Allotments – Penrhiwfer

- 16.1 To receive report from Councillors Alexandra Davies-Mary Jones and Mrs. L. Michel from site visit held on Thursday 30th October 2019 in respect of:
 - Retaining Wall
 - Decked area on allotment plot
 - Use of Allotment space as gardens by adjacent properties
 - To establish boundary.
- 16.2 To receive request for shed

17. Youth Representation on the Council – Deferred from October 2019 meeting.

- 17.1 To meet with Jess Allen of RCTCBC

19. Annual Report

- To accept and approve the Annual Report for 2018/19

20. Member Training relating to the Council's statutory duties as an employer and treatment of its employees – Deferred from October 2019 meeting.

21. Request for removal of Wayside Seat – 75-77 Collenna Road

22. Environment Wales Act 2016 – Community & Town Councils Duty under Section 6

23. **To Consider Urgent Items** which the Chairman by reason of special circumstances is of the opinion should be considered at this meeting as a matter of urgency.
24. **To Agree: Date & Venue of next Meeting**