

3rd October 2019

Dear Councillor,

You are **SUMMONED** to the **OCTOBER 2019 Monthly Meeting** of the Tonyrefail & District Community Council to be held on **Thursday 10TH October, 2019 at The Council Office, Trane Cemetery, Tonyrefail which will commence at 6.30 pm.**

P. Williams

P. Williams
Clerk to the Council

Due to the confidential nature of any business in relation to Agenda No. 13 under the Public Bodies (Admission to Meeting) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public and press during the discussion of the same.

AGENDA

1. **To receive apologies for absence in accordance with the Local Government Act 1972, Section 85** *(Please complete 'Apologies for Absence' form if you are unable to attend and email to Clerk)*
 - 1.1 Apologies submitted for approval
 - 1.2 Apologies not submitted
2. **To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**
 - (i) *Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and*
 - ii). *Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they **must** notify the Chairman when they leave*

- 3. To confirm as a correct record:** The minutes of the Grants Meeting, the minutes of the September Monthly meeting which were both held on Thursday 12th September 2019 together with the minutes of the Remembrance Committee Meeting held on Monday 7th October 2019.
- 4. Public Break** (N.B. Members of the public are only allowed to speak during this break and not at any other time during the meeting)
- 5 To receive update on: Matters arising from previous Minutes: (If Any)**
- 5.1 Tonyrefail Skateboard Park – To receive up-date
 - 5.2 Memorial bench for the late Richard Williams
 - 5.4 Firework Display 5th November 2019
- 6. To Receive, Note or Action: Correspondence:**
- 6.1. **Police Community Clubs of Great Britain – Barney & Echo**
Request for Sponsorship for the Community Scheme to help address the issues of Anti-Social Behaviour resources in a primary school of your choice. Emailed forwarded to Councillors 1/10/2019.
- 7 To receive Planning Applications/Information and to consider the Planning Applications placed on this Month's agenda and any other Planning Applications/Information received between the circulation of this document and the date of this meeting.**
- 7.1 Application No: 19/0989/10
Proposal: Single Storey Extension
Location: 2 Parc Dan Y Bryn, Tonyrefail
- 8 Footpaths:**
- 8.1 To receive Footpath Report for October 2019
- 9. Finance: To receive, accept and approve:**
- 9.1 Accounts Paid September 2019
 - 9.2 Accounts for Payment October 2019
- 10. Members and Clerk**
- 10.1 To receive: Clerks Report
 - 10.2 To receive: Members Report
- 11. Trane Cemetery- To receive and discuss any issues (if any)**
- 11.1 To receive and accept quotation from Telshore Group for Hydraulic shoring to replace existing damaged hydraulic shoring which is now obsolete.
 - 11.2 To discuss the future of Trane cemetery in view of the remaining burial space
- 12. PACT meetings - To receive report (if any).**
- 13. Staffing.**
Request for reduction in hours for 1 employee

14 Events:

14.1 Christmas Tree Location 2019

- To receive Up-date from Councillors D. Grehan and D. Owen Jones in respect of identified sites.

14.1 Awards Night Friday 8th November 2019

- To discuss invitation allocation

15. To Receive Report Only from County Borough Councillors

16. Allotments – Penrhiwfer

- Repair to Dry Stone Wall
- Decked area on allotment plot

17. To review: Youth Representation on the Council – Deferred from September 2019 meeting.

19. Annual Report

- Waiting introduction from Chairman

22. Compliance of Website

23. Audit 2018/19

- To receive completed Annual Return for 2018/19
- To receive External Auditors Report (BDO) for 2018/19 and discuss issues raised from External Auditors from:-
- To receive, review and discuss list of recommendations from the Internal Auditors (Jason Morgan)
- To note the Conclusion of Audit notice was displayed on the council's website and notice boards on 30th September as per the requirement in BDO letter dated 20th September 2019 which was received by this council on 27th September 2019.

24. To receive and adopt (originally adopted in 2012 and up-dated 2019) current version of '**A shared Community – Model Charter**' Rhondda Cynon Taff County Borough Council, Town Council of Pontypridd and Community Councils in RCTCBC.

25. Bus Shelters:-

25.1 To consider the purchase of a 2nd hand shelter as opposed to new

25.2 To receive request for Bus Shelter –South Bound Meadows Stop in Tonyrefail

26. Remembrance Day Parade and Service

27. Financial Grants:-

27.1 To receive: Clarification in respect of Councillors who reside on the Skate Park committee on making a disclosure in respect of Grant Application received.

27.2 To award a grant to the Skate Park Committee subject to advice on 27.1 being received.

27.3 To consider 'late' Grant applications (If Any)

- 28. **To consider Member Training relating to the Council's statutory duties as an employer and treatment of its employees** (email from RCTCBC Legal Services dated 30th September 2019).
- 27. **To Consider Urgent Items** which the Chairman by reason of special circumstances is of the opinion should be considered at this meeting as a matter of urgency.
- 29. **To Agree: Date & Venue of next Meeting**