

Minutes of the Monthly Meeting of Tonyrefail & District Community Council, held on THURSDAY 10th October 2019 at the Council Office, Trane Cemetery, Tonyrefail which commenced at 6.30 pm.

Present: Councillors: Messrs. Austin Davies (Chairman), S. Stevens, D. Grehan, Andrew Davies-Jones G. Powell and Mrs. L. Michel

Also in attendance:
Pauline Williams – Clerk

1. APOLOGIES FOR ABSENCE

1.1 APOLOGIES SUBMITTED FOR APPROVAL

Councillor M. Barron – Holiday, Councillor Alexandra Davies-Jones (Ill health), Dan Owen-Jones (Meeting RCTCBC).

1.2 APOLOGIES NOT SUBMITTED

No apology for absence was received from Councillors C. Wells and K. Webb.

2. TO RECEIVE DISCLOSURES OF PERSONAL INTEREST

Councillor Austin Davies and Danny Grehan both declared an interested in Minute No. 27.1 – Members of the Skate Park Group.

3. CONFIRMATION OF MINUTES:

It was **RESOLVED:** To confirm as a correct record the minutes of both the Grants Meeting and the September Monthly meeting both held on Thursday 12th September together with the minutes of the Remembrance Committee Meeting held on Monday 7th October 2019.

4. PUBLIC BREAK

Members from The British Horse Society were present and reported on the lack of bridleways which had been disappearing fast and paths which had been demoted together with a number of paths which have been blocked by the land owners and a further issue in respect of overgrowth on the paths.

It was **RESOLVED:** That Councillor D. Grehan would take these issues up with RCTCBC and would liaise with D. James on the points raised.

5. MATTERS ARISING FROM PREVIOUS MINUTES (If any)

5.1 TONYREFAIL SKATEPARK

Reported that at the last meeting of the Tonyrefail Skate Park committee a new umbrella group was formed namely Friends of Tyn-y-Bryn Park who will be responsible for funding applications for the proposed skate park and outdoor gym.

5.2 MEMORIAL BENCH FOR THE LATE RICHARD WILLIAMS MBE

The Clerk advised that the family of the late Richard Williams MBE were happy for the council to replace the existing bench near to Cwmlai School with the memorial bench. The Clerk will now proceed with the order

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5.3 FIRE WORKS DISPLAY

The Clerk up-dated council advising that the tickets for the joint firework display with Gilfach Goch Community Council would be on sale from Friday 11th October. Ticket price is 50p which will include a free hotdog/burger. All proceeds from the ticket sales will go to the Fire Service Charity.

Councillors L. Michel, S. Stevens, G. Powell and Austin Davies all confirmed that they would Marshall on the evening.

It was reported that the Fire Work display in Capel Farm which is sponsored by this council would be taking place on Saturday 2nd November at 6.00 pm.

6 CORRESPONDENCE:

6.1 POLICE COMMUNITY CLUBS OF GREAT BRITAIN – BARNEY & ECHO

It was **RESOLVED:** To note the email dated 1st October 2019 and that no further action is taken.

7 PLANNING

It was **RESOLVED:** That there is neither objection nor observation made in respect of the planning application placed on this month's agenda.

ADDITIONAL PLANNING

Members noted the letter from RCTCBC in respect of planning application 19/0226/10 advising that an appeal has been made to the Welsh Ministers against the decision of RCTCBC to refuse to grant planning permission.

8 FOOTPATHS

8.1 FOOTPATH REPORT

It was **RESOLVED:** To note the footpath report for October 2019.

A complaint had been received in respect of trees overhanging from the Llantrisant Road allotment site onto the footway. Councillor Grehan will liaise with RCTCBC on this issue.

9. FINANCE:

9.1 ACCOUNTS PAID SEPTEMBER 2019

It was **RESOLVED:** To accept and approve the accounts as presented.

9.2 ACCOUNTS FOR PAYMENT OCTOBER 2019

It was **RESOLVED:** That Councillor S. Stevens would make a payment of £99 to Survey Monkey for the cost of the Face book poll being undertaken for the Citizens Award. With the additional payment of £99 to S. Stevens it was **RESOLVED:** To accept and approve the accounts as presented for October 2019.

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10. MEMBERS AND CLERKS REPORT**10.1 CLERKS REPORT**

There was no report to be given this month.

10.2 MEMBERS REPORT**CLLR DANNY GREHAN**

- Asked for the grass/bushes to be cut around the bench on Collenna Road, as it was too high and the view was restricted.

CLLR SHAWN STEVENS

- Reported on a further accident on Penrhiwfer Road.
- Reported on access issue with the old Tonyrefail Welsh School.
- Reported on forthcoming events in The Savoy Theatre in Tonyrefail.

CLLR LINDA MICHEL

- Reported on a recent incident of a car speeding on Collenna Road which she estimated must have been going at 70 MPH. She was advised that both the Community Council and County Borough Councillors are continually raising the issue of speeding along this road with RCTCBC to no avail. It was advised that these incidents should be reported to 101.

CLLR. GREG POWELL

- Reported on a block footpath which RCTCBC have been notified.

11. TRANE CEMETERY**11.1 QUOTATION FROM TELESHORE GROUP**

It was **RESOLVED:** To accept the quotation for Hydraulic Shoring at a cost of £3125 together with an annual inspection cost of £285 all plus V.A.T as per their quotation dated 30th September 2019. The Clerk advised that included in the cost of the shoring price of £3125.00 will be 1 days training to the staff.

11.2 FUTURE OF TRANE CEMETERY

The Clerk raised concern in respect of the lack of burial space over the next few years. It was **RESOLVED:** That an estimated time scale would be brought back to council at the next meeting.

12. PACT

At the meeting held on 7th October 2 P.C.S.O's were present and reported on various incidents which had occurred recently. Advice that was given is for any incidents that raise concern are reported. It was reported that the Police were in receipt of 2 'new' motor bikes which will be used for 'speed scoping'.

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13. STAFFING.**REQUEST FOR REDUCTION IN HOURS FOR 1 EMPLOYEE**

The employee in question had resigned during the circulation of the agenda.

- The Chairman advised that there had been a staffing issue and in his opinion it would be wise to seek External Mediation. It was **RESOLVED:** That external mediation is sought.
- The Clerk raised concern in respect of Memorial Safety not being undertaken despite several requests and that staff were unhappy about undertaking the task despite having carried out Manual Handling and Memorial testing. It was **RESOLVED:** That a follow up Health & Safety training day will be carried out in November – date to be confirmed with all staff and Councillors Martin Barron, Austin Davies and Linda Michel.

14. EVENTS**14.1 CHRISTMAS 2019**

- **CHRISTMAS TREE LOCATION FOR 2019**

It was **RESOLVED:** That no large Christmas tree will be sited this year. As an alternative it was further **RESOLVED:** That the Clerk seeks the possibility of 'lights' across the square in Tonyrefail and report back to council at the next meeting.

The Clerk will write to all businesses in Tonyrefail i.e. Mill Street, High Street and Waunrhydd Road to ascertain those who wish to receive a free tree.

14.2 AWARDS NIGHT 2019

The Chairman advised that his award will be presented to Mr. Lloyd Griffiths of Lloyds Hairdressers for his service to the community for over 50 years.

The closing date for nominations on the Face book pool will close on 13th October and the winner will be announced at the Awards night on Friday 8th November 2019.

The Chair will arrange the purchase of the 'Citizen's Award' to be presented at the Award night.

An invitation to the Awards night will be sent to Mick Antoniwi A.M.

15. REPORT ONLY FROM COUNTY BOROUGH COUNCILLORS**COUNCILLOR DANNY GREHAN.**

Reported that he had met with an Officer from Trivallis and that they are looking to carry out a 'project' on 7 houses on the Capel estate.

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A discussion took place on the Tonyrefail Skate park committee serving refreshments at the Christmas Event and the possibility of them also having a 'craft' stall in order for them to fundraise on the day. It was **RESOLVED**: That council will be happy with this arrangement and that the refreshments will be paid for by the Community Council as in 2018.

16 ALLOTMENTS

PENRHIWFER ALLOTMENT SITE

- Repair to Dry Stone wall
- Allotment plot with decked area

The Clerk advised that owing to circumstances beyond her control a meeting had not been arranged.

17. TO REVIEW: YOUTH REPRESENTATION ON THE COUNCIL.

It was reported that Jess Allen from RCTCBC will attend the next community council meeting.

18. ANNUAL REPORT

The Clerk advised that she had now received the introduction from the Chairman for the report and will forward a 'draft' copy to council for consideration prior to circulation.

19 COMPLIANCE OF WEBSITE.

The Clerk advised that she had attended an SLCC branch meeting today and that another council are in the process of up-dating their website to meet legislation. The initial cost was quoted as £1000. It was **RESOLVED**: To defer this item until further information is obtained from the other council.

23. AUDIT 2018/19

• COMPLETION OF ANNUAL RETURN

Council were presented with copies of the completed Annual Return and it was **RESOLVED**: To note the same.

• EXTERNAL AUDITORS REPORT (BDO)

Council were presented with copies of the External Auditors report and it was **RESOLVED**: To note the same.

• ISSUES RAISED FROM EXTERNAL AUDITORS REPORT

There was one issue raised 'Internal Auditors Recommendations' and the recommendation made by the External Auditor (BDO) is that "The council must implement the recommendations made by the internal auditor to improve the financial system of the council as soon as possible or in any event before the end of the current financial year". Having previously noted the Internal Auditors report at a previous meeting a further copy was circulated to Council It was **RESOLVED**: To note the recommendations.

• LIST OF RECOMMENDATIONS FROM INTERNAL AUDITOR

It was **RESOLVED**: That the recommendations had previously been noted.

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- **CONCLUSION OF AUDIT**

The Clerk advised Council that the notice had been displayed on the council's website and on the 5 notice boards since the 30th September 2019.

24. 'A SHARED COMMUNITY – MODEL CHARTER' – RCTCBC.

A copy of the draft charter was presented to Council and it was **RESOLVED:** To accept and approve the same.

25. BUS SHELTERS

25.1 2ND HAND BUS SHELTER

A discussion took place and it was **RESOLVED:** To accept the price of £1400 from Groundworks Bridgend.

25.2 REQUEST FOR BUS SHELTER – SOUTH BOUND MEADOWS STOP IN TONYREFAIL

It was **RESOLVED:** That should the site be suitable (Subject to permission being granted from RCTCBC). that the 2nd hand bus shelter in 25.1 above will be sited at The Meadows – should the site not be suitable that the 2nd hand bus shelter will be sited outside of the Co-operative Store on Penrhiwfer Road (Subject to permission being granted from RCTCBC).

26 REMEMBRANCE DAY PARADE AND SERVICE

Letters notifying the date and time of the parade and service will be forwarded to the schools.

27. FINANCIAL GRANTS

27.1 CLARIFICATION IN RESPECT OF COUNCILLORS WHO RESIDE ON THE SKATE PARK COMMITTEE ON MAKING A DISCLOSURE IN RESPECT OF GRANT APPLICATIONS RECEIVED.

Clarification had been sought and having disclosed a prejudicial interest both Councillors both the Chairman, Councillor Austin Davies and Councillor Danny Grehan left the room whilst a decision was made in respect of the following agenda item.

27.2 TONYREFAIL SKATE PARK

It was **RESOLVED:** To award a grant of £150 to this organisation.

Councillors Austin Davies and Danny Grehan returned to the meeting.

27.3 TO CONSIDER 'LATE' GRANT APPLICATIONS

There were no late applications to consider. It was **RESOLVED:** That no further grant applications would be considered this financial year.

28. MEMBERS TRAINING RELATING TO THE COUNCILS STATUTORY DUTIES AS AN EMPLOYER AND TREATMENT OF ITS EMPLOYEES.

It was **RESOLVED:** That the Clerk will enquire as to the training availability and will report back to council for discussion.

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29. TO CONSIDER URGENT ITEMS

There were no urgent items to discuss.

30. DATE & VENUE OF NEXT MEETING.

It was **RESOLVED:** That the next Monthly meeting will take place on 14th December 2019 at 6.30 pm in the Council Office, Trane Cemetery, Gilfach Road, Tonyrefail.

The meeting closed at 8.40 p.m.

Signed:

Date: