

TONYREFAIL & DISTRICT COMMUNITY COUNCIL
CYNGOR CYMUNED TONYREFAIL A'R CYLCH

Mr. STEPHEN POWELL
CLERK

TEL: TONYREFAIL (01443) 673991

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c/o TRANE CEMETERY
GILFACH ROAD,
TONYREFAIL, PORTH,
R.C.T. CF39 8HL

4th September 2020

Dear Councillor,

You are summoned to attend a **Virtual Monthly Meeting** of **TONYREFAIL & DISTRICT COMMUNITY COUNCIL** on **THURSDAY 10th September, 2020 at 6:30pm**, for the purpose of transacting the following business.

Yours sincerely,

Smpowell

Mr S Powell

CLERK

- 1. To receive apologies for absence in accordance with the Local Government Act 1972, Section 85**
 - 1.1. Apologies submitted for approval
 - 1.2. Apologies not submitted
- 2. To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**
 - 2.1. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
 - 2.2. Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they must notify the Chairman when they leave.
- 3. To confirm as a correct record:** The minutes of the Monthly meeting held on Thursday 9th July 2020.
- 4. Finance: To receive, accept and approve:**
 - 4.1. Accounts Paid July 2020
 - 4.2. Accounts Paid August 2020
 - 4.3. Accounts for Payment September 2020
- 5. Trane Cemetery**
 - 5.1. To note the retirement of Philip Cross after 42 years' service.
 - 5.2. To consider the tarmacking quotes received and to decide whether to proceed.
 - 5.3. To consider whether to explore cemetery expansion further.
- 6. To agree to fund and place a no parking sign on 102 Mill Street, Tonyrefail.**

7. To confirm the allocation of the 2020/21 Financial Grants

8. Events

8.1. Remembrance Event

8.2. Virtual Awards Evening

8.2.1. Citizen of the Year Award

8.2.2. Chairperson's Award

9. To note that the Local Government Pay Deal was agreed for a 2.75% increase to pay rates backdated to 1st April 2020.

10. To Consider Urgent Items which the Chairman by reason of special circumstances is of the opinion should be considered at this meeting as a matter of urgency.

Minutes for the Monthly Meeting of Tonyrefail & District Community Council held via Zoom on 9th July 2020 at 6:30pm

Present: Councillors A Davies (Chair), L Michel, D Grehan, D Owen-Jones, K Webb, M Barron. G Powell, Alex Davies-Jones, Andrew Davies-Jones
In attendance: Clerk: S Powell

1. Apologies for absence

- 1.1) Apologies were received from Councillor S. Stevens
- 1.2) All others were present.

2. To receive declarations of interest

None received

3. Minutes

It was **resolved** that the minutes of the Monthly Meeting held on the 11 June 2020 were a true record of the meetings decisions.

4. Finance

- 4.1. It was **resolved** to accept and approve the accounts paid for June
- 4.2. It was **resolved** to accept and approve the accounts for payment for July
- 4.3. Councillors resolved to adopt and approve the quarterly accounts to the 30th June 2020, consisting of: Bank Reconciliation, Trial Balance for Month 3, Detailed Income & Expenditure by Budget Heading and the Council Details report.

5. Internal Auditor 2020-22

It was **resolved** to appoint Jason Morgan as the internal auditor for the year's 2020-21 and 2021-22 and to make allowance for up to 5 hours of consultancy service as required by the Clerk.

6. Annual Wellbeing Report 2019-20

It was **resolved** to accept the Annual Wellbeing report subject to any minor amendments being submitted by members.

7. Trane Cemetery

It was **resolved** to keep burial fees the same until the AGM, or the end of the Coronavirus Pandemic. The Clerk to prepare a report looking at the number of residents versus non-residents being interred at the cemetery ahead of any future review.

8. Community Infrastructure Levy

The Clerk was asked to investigate the ownership of the former urinals in Tonyrefail before any amendments are made to the CIL 123 List.

9. Events

It was **resolved** to cancel the large-scale Christmas event with the intention to host a large celebration event next spring/summer for the community.

Signed: _____

Date: _____

It was **resolved** to proceed with a virtual Grants and Award's presentation evening including a Citizen of the Year and Chair's Award.

Consideration to be given to a Takeaway Christmas OAP's dinner this year, and also for selection boxes to be given to all primary school children.

Contact to be made with the Royal British Legion with regards to the remembrance event.

10. **Staffing Issues**

An update was provided on a member of staff who has been off long-term.

The Clerk's review to be postponed until a face-to-face meeting can be held.

11. **Urgent Items**

Windfarm Grants – It was agreed that the Community Benefit Payments from the Mynydd Windfarm Grants would be given to Friends of Tyn-y-Bryn Park on the proviso that the money goes towards a Skatepark, otherwise the money will need to be returned to the Community Council.

12. **Next Meeting**

The next full council meeting will be on Thursday 10th September at 6:30pm.

Meeting finished 7:15pm

Signed: _____

Date: _____

ACCOUNTS PAID
JULY 2020

INV. NO.		Purchase Ledger Amount	Direct Debit Cashbook	Direct Debit Purchase Ledger	Cheque Number
064	HMRC - Tax & N.I. - June 2020	2404.73			706300
065	RCTCBC - Superannuation - June 2020	2062.39			706301
066	Amberol Limited	578.26			706302
067	Cleanmate	245.34			706303
068	Cleanmate	196.27			706304
069	Cleanmate	220.81			706305
070	Forest Park & Garden	81.80			706306
071	Function 28	48.00			706307
072	PWS (Wales) Ltd.	270.00			706308
073	Protec Direct	27.34			706309
074	Travis Perkins	396.23			706310
075	Rycon	54.00			706311
076	Rycon	215.94			706312
077	Viking Payments	2.84			706313
078	Amazon Business (Washing Machine - Staff Base)	299.00			706317
079	Owen Fuels	236.78			706318
080	Viking Payments	191.61			706316
ADDITIONAL ACCOUNTS					
081	Emex Fire & Security	1560.00			706320
082	Forest Park & Garden	14.40			706319
083	Forest Park & Garden	41.88			706321
084	Protec Direct	74.34			706322
085	Protec Direct	43.14			706323
086	Viking Payments	13.19			706324
087	Peac Finance	7.77			706325
DIRECT DEBITS					
DD	Rhondda Cynon Taff - Rates		107.00		
DD	Wages		9285.05		
DD	DVLA		22.75		
DD	B.T. (Cloud Voice & Broadband)			0.00	
DD	Shire Leasing			0.00	
DD	Peac Finance			0.00	
DD	Toshiba			54.29	
DD	N. Power - Account 601385719 - (Gas - Staff Base)			0.00	
DD	N. Power - Account 601400286 - Elec. New Office)			0.00	
DD	N.Power - Account 601400294 - (Elec. - Staff Base)			26.02	
DD	Welsh Water		797.50		
DD	Certas Energy			27.22	
DD	Certas Energy			80.07	
DD	Certras Energy			36.53	
DD	Certras Energy			20.36	
DD	Bank Charges			0.00	
	Sub Total:	£9,286.06	£10,212.30	£244.49	
	Total Payments	£19,742.85			

Time: 17:07

Current Bank A/c

List of Payments made between 01/07/2020 and 31/07/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2020	DVLA	DD	22.75	DD	COUNCIL VEHICLE TAX
06/07/2020	CERTRAS	858259	80.07		UNLEADED AND DIESEL
07/07/2020	HM REVENUE AND CUSTOMS	706300	2,404.73		TAX AND N.I. - JUNE 2020
07/07/2020	RCTCBC	706301	2,062.39		SUPERANNUATION - JUNE 2020
07/07/2020	AMBEROLLIMITED	706302	578.26		HANGING BASKETS
07/07/2020	CLEANMATE LIMITED	706303	245.34		OFFICE CLEANING 31/3 - 30/4
07/07/2020	CLEANMATE LIMITED	706304	196.27		OFFICE CLEANING 5/5 - 28/5
07/07/2020	CLEANMATE LIMITED	706305	220.81		OFFICE CLEANING 2/6 - 30/6
07/07/2020	FOREST PARK AND GARDEN	706306	81.80		STRIMMER LINE
07/07/2020	FUNCTION28 DIGITAL MARKETIN	706307	48.00		WEBSITE HOSTING FEE
07/07/2020	PWS (WALES) LTD	706308	270.00		HEDGE TRIMMER MULTI TOOL
07/07/2020	PROTEC DIRECT.CO.UK	706309	27.34		POLO SHIRTS
07/07/2020	TRAVIS PERKINS TRADING	706310	396.23		PAINT ETC.
07/07/2020	RYCON POWER TOOLS LTD	706311	54.00		SAFETY BOOTS
07/07/2020	RYCON POWER TOOLS LTD	706312	215.94		BOLSTER & SAFETY BOOTS
07/07/2020	VIKING PAYMENTS	706313	2.84		STATIONERY
07/07/2020	AMAZON	706317	299.00		WASHING MACHINE
07/07/2020	OWEN FUELS	706318	236.78		FUEL OIL
07/07/2020	VIKING PAYMENTS	706316	191.61		OFFICE SUPPLIES
07/07/2020	WELSH WATER	DD	797.50		WATER RATES - JULY 2020
13/07/2020	CERTRAS	8588259	27.22		UNLEADED FUEL
15/07/2020	EMEX FIRE AND SECURITY	706320	1,560.00		ALARM CHARGES AND MONITORING
15/07/2020	FOREST PARK AND GARDEN	706319	14.40		LABOUR CHARGES
15/07/2020	FOREST PARK AND GARDEN	706321	41.88		BOILERSUIT
15/07/2020	PROTEC DIRECT.CO.UK	706322	74.34		TROUSERS
15/07/2020	PROTEC DIRECT.CO.UK	706323	43.14		CLOTHING
15/07/2020	VIKING PAYMENTS	706324	13.19		STATIONERY
15/07/2020	PEAC FINANCE	706325	7.77		INTEREST ON LATE PAYMENT
15/07/2020	RCTCBC	DD	107.00		COUNCIL TAX - JULY 2020
20/07/2020	CERTRAS	6858259	36.53		DIESEL
27/07/2020	CERTRAS	96858259	20.36		UNLEADED
28/07/2020	NPOWER BUSINESS	1400294	26.02		ELECTRICITY - STAFF BASE
31/07/2020	BARCLAYS BANK PLC	BACS	9,285.05	DD	WAGES - JULY 2020
31/07/2020	TOSHIBA TEC UK IMAGING	420600	54.29		PHOTOCOPIER CHARGES
Total Payments			19,742.85		

Agenda Item 5.2 – September 2020

The entrance road from the Cemetery which goes around in a loop past the War Memorial is in need of resurfacing. Such is its condition that the tarmac blows up when using the leaf blower, and it gives a poor impression at the entrance to the cemetery. All contractors undertook a site visit to understand the work which is required.

Recommendation:

To proceed with appointing a contractor to undertake the works.

Quote A – Bridgend Based

Tonyrefail + District community council

OUR REF 271

DATE 04/08/2020

Re:Tarmac Works Quote

Dig Out Areas that are past over lay and high areas

Re Base-Tarmac AT these areas.

supply surface coat tarmac

supply tarmac coat

supply labour

supply paver machine / hand lay labour

works could can be carried out around funeral days and would be 4 days

Total cost for all areas in photos sent on email

5m x 34m

38mx4m

38mx4m

12mx1m

20m x 8m

11m x4.5m

689 meters

Total cost £16,800.00

Quote B – Tonyrefail Based

RE: FW: Trane Cemetery - Tonyrefail, Road Resurfacing
To: office@tonyrefail-cc.gov.wales

Hi Stephen

Further to our site visit i have put together the following quote,

Lower the area at the main entrance gate and resurface, clea off the road and spray with bitumen emulsion, 171 mts up to and around cenotaph and back to main entrance, raise 2 gullies, supply and lay 10mm aggregate wearing course tarmac at 40mm depth.

All for the sum of £10,870.00 plus vat,

I hope this quote is competitive enough for you.

Regards

Quote C – Bridgend Based

For the attention of Mr. Stephen Powell.

5th August 2020.

QUOTATION

RE: TRANE CEMETERY, TONYREFAIL – ROAD RESURFACING. 680M2

1. To plane off existing tarmac surface from highway kerb, under entrance gates and pass entrance gates approx. 40m2 and dispose off site.
2. To break out 2no. gullies gratings and raise to new levels, ready for overlay.
3. Saw-cut and plane out to 6no. new joints to tie-in to existing tarmac.
4. To spray weed killer to various areas where weeds are protruding through existing surfacing.
5. To sweep clean area and tack coat existing surface.
6. To regulate any areas/patches with 10mm wearing course.
7. To supply and lay 10mm wearing course in gritstone at 40mm thick.

Total = £12271.88 Plus VAT.

Financial Grant Applications 2020/2021

Financial Grants Budget:	£6,000
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Applications Received From:

	Grant Allocated
1st Tonyrefail Brownie Guides	
ACE	
Bryan Woods Trust at the Savoy Theatre	
Capel Community Management Committee	
Coedely FC	
Ely Valley Bowls Club	
The Friends of St Johns	
The Gentlemen Songsters	
The Lighthouse Project	
The Royal British Legion - Tonyrefail Branch	
Thomastown Community Centre	
Tonyrefail & Gilfach Goch Community Defibrillator	
Tonyrefail & Gilfach Goch Community First Responders	
Tonyrefail Amateur Boxing Club	
Tonyrefail Boys and Girls Football Division	
Tonyrefail Play Partnership	
Tonyrefail Skatepark	
Tonyrefail Tigers Basketball Club	
Tonyrefail Welfare Football Club	
Tonyrefail Welfare Ladies Football Club	
Tonyrefail Women's Institute	
Tylcha Wen Allotments	

Notes:

Copies of the full grant applications are available in the office.

The Lighthouse Project is a new group, and currently has no business bank account as Coronavirus has stalled this.

Friends of St Johns currently have no accounts. They started little over a year ago and have been hampered by lockdown. They state the only income they have received so far is last year's Community Council grant.

The Treasurer of the Tonyrefail Branch of the Royal British Legion is unwell and has been unable to prepare the accounts in time.

The Bryan Woods Trust does not currently have a constitution.

