

MINUTES of the **MONTHLY MEETING** of **TONYREFAIL AND DISTRICT COMMUNITY COUNCIL** held on **THURSDAY 14TH April 2016** at the Community Hall, Prichard Street, Tonyrefail which commenced at 6.30 pm.

PRESENT: Councillors: Messrs G. Powell, S. Kiff, S. Stevens, D. O. Jones, A. Davies, G. Evans, N. Harding and Mrs. A. M. Davies Jones

Also in attendance: Mrs. P. William – Clerk

1. APOLOGIES FOR ABSENCE

1.1 APOLOGIES SUBMITTED FOR APPROVAL

The following apologies for absence were approved by Council: Councillor D. Roberts (recovering from surgery) and Mrs. K. Godfrey (illness)

1.2 APOLOGIES NOT SUBMITTED

There were none to submit

2. DISCLOSURES OF PERSONAL INTEREST

There were no disclosures of personal interest declared.

3. CONFIRMATION OF MINUTES

It was **RESOLVED:** To accept and approve as a correct record the minutes of the Monthly Meeting and the Events Committee Meeting both held on Thursday 14th March 2016.

4. PUBLIC BREAK

As members of the public wished to address council, the Chairman moved to agenda items 26.1 and 23 as a matter of courtesy.

26.1 BUS SHELTER COEDELY

It was **RESOLVED:** That new panels would be placed in the bus shelter and that the issues raised would be reviewed by council in 3 months time should there be a need.

23.1. FINANCIAL ASSISTANCE

It was **RESOLVED:** That the council would provide a grant of £250 to Festyrefail from the Project allocation in the budget and the Chairman would also award £250 from his Chairman's Allowance.

23.2 TELEPHONE KIOSK, MILL STREET, TONYREFAIL

As part of Festyrefail it was proposed to undertake a project in the above telephone kiosk. A discussion took place and it was **RESOLVED:** That Council would strongly object to the phone service being removed

23.3 BUS SHELTER PROJECT – AVANT Members from Avant up-dated council on the upcoming Festyrefail. As part of Festyrefail a 'Design Bus Stop Art' competition will be held and it was **RESOLVED:** That the Community Council's would give permission for the bus shelters at Cwm Lai School and Tonyrefail Comprehensive School to be used initially and would await the outcome of Avant's newsletter seeking public opinion as to whether or not more bus shelters would be used.

5. MATTERS ARISING FROM THE ABOVE MINUTES

There were no matters arising.

Initials.....

Date.....

6. CORRESPONDENCE

6.1 ONE VOICE WALES – PROPOSALS RELATING TO THE STATEMENT OF PUBLIC PARTICIPATION FOR THE NATIONAL DEVELOPMENT FRAMEWORK

It was **RESOLVED:** To note the information contained in their email dated 1st February 2016.

6.2 WELSH GOVERNMENT – SHARED PURPOSE SHARED FUTURE – STATUTORY GUIDANCE FOR THE WELL BEING OF FUTURE GENERATIONS (WALES) ACT 2015.

The Clerk provided copies of the Guidance together with SPSF 4 Collective Role: Community Councils and SPSF 3 Collective Role – Public Services Boards information. It was **RESOLVED:** To note the information.

6.3 ONE VOICE WALES – 2018 REVIEW OF PARLIAMENTARY CONSTITUENCIES IN WALES.

It was **RESOLVED:** To note the information provided.

6.4 WELSH GOVERNMENT – LOCAL GOVERNMENT – ETHICAL FRAMEWORK – CODE OF CONDUCT

The Clerk issued copies of the abovementioned and it was **RESOLVED:** To adopt the revised Code of Conduct.

6.5 THE PLANNING INSPECTORATE – DEVELOPMENTS OF NATIONAL SIGNIFICANCE

It was **RESOLVED:** To note the information contained in their letter dated 3rd March 2016.

6.6 ONE VOICE WALES – APRIL TRAINING SCHEDULE

It was **RESOLVED:** To note the Training Schedule of which the information was forwarded to council on the 7th March 2016.

6.7 NATIONAL AUTISM CONFERENCE – THE CHALLENGES AND OPPORTUNITIES

It was **RESOLVED:** To note the information contained in their email dated 9th March 2016.

6.8 ONE VOICE WALES – INFORMATION MANAGEMENT TRAINING

It was **RESOLVED:** To note the training of which the information was forwarded to council on the 16th March 2016.

6.9 ONE VOICE WALES – INTRODUCTION TO COMMUNITY ENGAGEMENT TRAINING

It was **RESOLVED:** To note the training event of which the information was forwarded to council on the 16th March 2016.

6.10 ONE VOICE WALES – LOCAL GOVERNMENT FINANCE TRAINING

It was **RESOLVED:** To note the training event of which the information was forwarded to council on the 16th March 2016.

6.11 ONE VOICE WALES – NATURAL RESOURCES BULLETIN – ISSUE 5 MARCH 2016

It was **RESOLVED:** To note the information

6.12 WALK FOR LIFE – SUNDAY 24TH APRIL 2016

It was **RESOLVED:** To note the letter dated 11th March 2016 and it was **RESOLVED:** That the Clerk places this item on the agenda for January 2017 in preparation for next year's 'Walk for Life'

Initials.....

Date.....

6.13 TOWER MINT LIMITED – HM QUEEN ELIZABETH II 90th BIRTHDAY COMMERATIVE MEDAL FOR SCHOOLS AND COUNCILS.

It was **RESOLVED:** To note the information in their circular.

6.14 ONE VOICE WALES - WELSH GOVERNMENT – COMMUNITY ASSET TRANSFERS IN WALES – A BEST PRACTICE GUIDE.

It was **RESOLVED:** To note the practice guide which had been issued to each Councillor.

6.15 ONE VOICE WALES - WELSH GOVERNMENT – PROPOSED CHANGES TO PLANNING POLICY WALES CHAPTER 6. SETTING OUT OUR NATIONAL PLANNING POLICY FOR CONSIDERATION OF THE HISTORIC ENVIRONMENT THROUGH THE PLANNING SYSTEM

It was **RESOLVED:** To defer this item to the May meeting of the Council

6.16 SOUTH WALES FIRE AND RESCUE SERVICE – IMPROVEMENT PLAN 2016/17

It was **RESOLVED:** That each Community Councillor would respond individually.

6.17 Y BONT – FINANCIAL ASSISTANCE

It was **RESOLVED:** To note their letter dated 29th March 2016.

6.18 PLANNING AID WALES – COMMUNITY PLANNING – LEARNING FROM RECENT PRACTICE

It was **RESOLVED:** To note their email dated 29th March 2016.

7. ADDITIONAL PLANNING APPLICATIONS

There were 3 additional planning applications received:

7.2 Application No. 16/0242/10

7.3 Application No. 16/0244/10

7.4 Application No. 16/0288/10

It was **RESOLVED:** That neither observation nor objections would be made in respect of the planning application listed on the agenda or the additional applications.

8. FOOTPATHS

The Clerk advised council that a further step had been placed on the stile on Footpath No. 103.

8.1 FOOTPATH REPORT

It was **RESOLVED:** To note the Footpath Report for April 2016.

9. ACCOUNTS

9.1 ACCOUNTS PAID MARCH 2016

It was **RESOLVED:** To approve and accept the accounts paid for March 2016.

9.2 ACCOUNTS FOR PAYMENT APRIL 2016

It was **RESOLVED:** To approve and accept the accounts for payment for March 2016 and Councillors S. Kiff and N. Harding signed the cheques as presented.

9.3 BUDGET FIGURES FOR YEAR END 2015-2016

It was **RESOLVED:** To approve and accept the budget figures as presented.

Initials.....

Date.....

9.4 MONTHLY STATEMENT FOR YEAR END 2015-2016

It was **RESOLVED:** To approve and accept the Monthly statement as presented.

10. MEMBERS AND CLERKS REPORTS**10.1 CLERKS REPORT**

The Clerk had nothing to report.

10.2 MEMBERS REPORT

It was reported that the bus stop sign on Penrhiwfer Road near to the junction with Waunrhydd Road needed attention. The Clerk would report this to RCTCBC.

A request was made for side panels on the bus shelter by The Black Diamond Public House in Edmondstown. The Clerk was asked to place this item on the agenda for May.

11. MONTHLY REPORT FROM THE PACT MEETING

Councillor G. Evans gave his report from the last PACT meeting.

12. TRANE CEMETERY**12.1 TO RECEIVE VERBAL REPORT FROM SITE VISIT IN RESPECT OF CREMATION SECTION**

A report was given and a discussion took place on how to improve the cremation section, it was **RESOLVED:** That the Clerk would visit other cemeteries for ideas and it was further **RESOLVED:** That the Clerk will arrange a site visit to Coity Crematorium with Councillors.

It was **RESOLVED:** That a trench would be dug, terram laid and chippings would be laid on top in order to try and alleviate the water problem in one area of the cremation section.

12.2 TO RECEIVE VERBAL REPORT ON SECTION OF TREES IN LOWER SECTION OF CEMETERY

The Clerk advised that Newhall LLP have given permission to the council for the tree work to be undertaken on the group of 7 trees on land in the cemetery which is in their ownership. The work is to be carried out shortly and will be invoiced directly to Newhall LLP.

13. ALLOTMENTS**13.1 TO MEET WITH ALLOTMENT HOLDER IN RESPECT OF THE PROPOSED PLACING OF A GREEN HOUSE ATTACHED TO SHED.**

It was **RESOLVED:** That Councillors S. Kiff and D. Owen-Jones would meet on site on Tuesday 19th April at 5.00 pm

14. HEALTH & SAFETY

Nothing to report.

15. PROJECTS

Once again Councillors were asked to bring back ideas to the May meeting.

16. PUBLICITY

Clerk to make enquiries with Local Authority Publishing

Initials.....

Date.....

Having given his apology Councillor Harding left the meeting

17. STAFFING

The Clerk discussed with Council a complaint she had received. It was **RESOLVED:** That no action would be taken.

17.1 PENSION POLICY

Proceeding

18. NOTICE BOARDS

18.1 TO RECEIVE QUOTATIONS FOR LOGO'S ON NOTICE BOARDS

It was **RESOLVED:** To accept the quotation as presented from Dab Hand Signs for the Signs

19. SUMMER FESTIVAL AND CLASSIC CAR SHOW

19.1 TO RECEIVE AND CONSIDER REPORT FROM WORKING PARTY

Unfortunately the Working Party had not met and it was **RESOLVED:** That the 1st meeting would take place on Tuesday 26th April. Councillors A. Davies and A. Davies-Jones gave their apologies for not being able to attend the 1st meeting.

It was also **RESOLVED:** That Robert Priddle from the Pop Up Church and a Member from Avant would be invited to join the Working Party.

20. TONYREFAIL SCHOOL – GATE CLOSURE

It was **RESOLVED:** To note the email from Mr. Graham Lewis dated 17th March – a copy of which will be placed on the Council's website and Face book page.

21 TO RECEIVE UP-DATE IN RESPECT OF PARK LANE SURGERY

Having not received any reply to 2 letters sent to Park Lane Surgery and Cwm Taff Health Board, It was **RESOLVED:** That the Clerk writes a further letter.

22. THOMASTOWN COMMUNITY CENTRE

The Clerk advised that she had sent an email to RCTCBC asking for information but nothing had been received.

23. AVANT ENGAGEMENT EVENT – JULY 2016

See minute 4 above.

24. TO RECEIVE REPORT FROM SITE VISIT: ST. JOHN'S CHURCH GROUNDS

Unfortunately Councillors were unable to attend the site meeting and it was **RESOLVED:** That Councillors would re-arrange the date to Saturday 23rd April at 10.00 am.

Councillors noted the information from Mr. Rees.

25. WELSH GOVERNMENT – THE INDEPENDENT REMUNERATION PANEL ANNUAL REPORT 2016/17 – SECTION 10, SECTION 12 (IV), AND ANNEXE 4B (RELATIVE TO COMMUNITY COUNCILS)

The Clerk advised that Council had resolved not to adopt any of the determinations affecting the above mentioned in their draft annual report in December 2015 – Minute No. 28.1. It was **RESOLVED:** That this item is to be placed on the agenda for July for re-consideration.

Signed:

Date:

26 BUS STOPS/SHELTERS

26.1 FURTHER REQUEST FOR BUS STOP HAFOD WEN

It was **RESOLVED:** That the Clerk sends this request to the County Borough Councillor(s).

26.2 COEDEL- BUS SHELTER COMPLAINT

See Minute 4 above.

26.3 BUS SHELTER REQUEST – HIGH STREET TONYREFAIL

A Site inspection had been carried out but unfortunately this location is not suitable for a Bus shelter owing to the narrowness of the pavement.

27. POLICY ON PROCEDURE FOR CONDUCTING CO-OPTIONS.

It was **RESOLVED:** To approve and adopt the amended Policy.

28 URGENT ITEMS

There were no urgent items to discuss.

29 DATE & VENUE OF NEXT MEETING

It was **RESOLVED:** That the next Monthly meeting will take place on Thursday 12th May at 6.30 pm after the Annual Meeting which will take place at 6.00 pm.

Signed:

Date: