

Minutes of the Monthly Meeting of Tonyrefail & District Community Council, held on THURSDAY 13th DECEMBER 2018 at the Council Office, Trane Cemetery, Tonyrefail which commenced at 6.30 pm.

Present: Councillors: Mrs. Alexandra Mary Davies-Jones (Chairman), Mrs. K. Godfrey, Mrs. L. Michel, Messrs. Austin Davies (Vice Chairman), D. Grehan and Martin Barron

Also in attendance:
Pauline Williams – Clerk

1. APOLOGIES FOR ABSENCE

1.1 APOLOGIES SUBMITTED FOR APPROVAL

Apologies for absence were received from Councillors: Cameron Wells (Work Commitment), Gregg Powell (Pantomime Practice). Andrew Davies-Jones (Work Commitment), Shawn Stevens (Child care), Dan Owen-Jones (Holidays).

1.2 APOLOGIES NOT SUBMITTED

None

2. TO RECEIVE DISCLOSURES OF PERSONAL INTEREST

Councillor D. Grehan declared an interest in Minute No. 15.1

3. CONFIRMATION OF MINUTES

It was **RESOLVED:** To accept and approve the minutes of the Monthly meeting held on Tuesday 20th November as a correct record.

4. PUBLIC BREAK

There were no members of the public present.

5. YOUTH REPRESENTATION ON THE COMMUNITY COUNCIL

There were no youth representatives present.

6. MATTERS ARISING FROM PREVIOUS MINUTES

6.1 THE LATE WAYNE BARNFIELD MEMORIAL BENCH

It was **RESOLVED:** That the Clerk liaises with the family to have the bench unveiled on a Saturday morning which is convenient to them.

7. CORRESPONDENCE

7.1 ELY VALLEY BOWLS CLUB

It was **RESOLVED:** To note their thank you letter in respect of the financial grant awarded to the organisation.

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7.2 TONYREFAIL AND GILFACH GOCH COMMUNITY DEFIBRILLATORS

It was **RESOLVED**: To note their thank you letter in respect of the financial grant awarded to the organisation

7.3 THE ROYAL BRITISH LEGION – TONYREFAIL BRANCH

It was **RESOLVED**: To note their thank you letter in respect of the financial grant awarded to the organisation

7.4 WELSH GOVERNMENT – APPROPRIATE SUM UNDER SECTION 137(4) OF THE LOCAL GOVERNMENT ACT 1972 SECTION 137 – EXPENDITURE LIMIT FOR 2019-2020.

It was **RESOLVED**: To note the figure of £8.12 per elector as per their letter dated

7.5 WELSH GOVERNMENT – REVIEW OF THE COMMUNITY AND TOWN COUNCIL SECTOR – FINAL REPORT.

It was **RESOLVED**: To note the email from Mr. N. Wall together with the final report as forwarded to councillors on the 5th December 2018.

7.6 ONE VOICE WALES – USE OF WELSH LANGUAGE SURVEY

It was **RESOLVED**: That Councillor Grehan would complete the survey on behalf of the Community Council.

Councillor Grehan would also liaise with Councillors Shawn Stevens and Cameron Wells in respect of admin duties for the welsh translation of documents both on the website and on face book.

It was also **RESOLVED**: That where possible, Posters, etc. would be bi-lingual and that Councillor Grehan is happy to translate the information.

8 PLANNING

It was **RESOLVED**: That there were no observations neither objections raised in respect of any of the items placed on this month's agenda with the exception of item 8. 5

8.5 it was **RESOLVED**: That an objection is sent to the proposed planning application on the grounds of outside of the LDP, Highway issues and the current infrastructure which is already strained at this time.

There were 4 additional planning application received after the circulation of the agenda:-

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|------------|-----------------|--|
| 8.6 | Application No. | 18/1264/10 |
| | Proposal: | Change of use from Community Centre (D2) to Retail Store (A1), Offices (B1), Taxi Office and Laundrette (Sul Generis). |
| | Location: | Former Penrhiwfer Community Centre, Ashdale Road, Penrhiwfer, |
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 | | |
| 8.7 | Application No. | 18/1320/12 |
| | Proposal: | Refurbishment complete of the existing Main Entrance Gates (metalwork and masonry), at the corner of Gilfach and Tyn-y-Bryn Roads. |
| | Location: | Tonyrefail Comprehensive School, Gilfach Road, Tonyrefail |

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8.8 Application No. 18/1320/12
 Proposal: Refurbishment (including localised replacement), of the existing site
 cartilage perimeter fencing, along Gilfach and Tyn-y-Bryn Roads.
 Location: Tonyrefail Comprehensive School, Gilfach Road, Tonyrefail

8.9 Application No. 18/1321/10
 Proposal: Porch and veranda roof to Principle elevation
 Location: Church View, St. Johns Road, Tonyrefail.

It was **RESOLVED:** That there were no observations neither objections raised in respect of any of the items placed on this month's agenda.

It was **RESOLVED:** That there are no observations neither objection raised in respect of the additional planning application.

9. FOOTPATHS

9.1 FOOTPATH REPORT - DECEMBER 2018

There was no footpath report issued this month.

10. FINANCE

10.1 ACCOUNTS PAID NOVEMBER 2018

It was **RESOLVED:** To accept and approve the accounts as presented.

10.2 ACCOUNTS FOR PAYMENT DECEMBER 2018

It was **RESOLVED:** To accept and approve the accounts for payment as presented

11. MEMBERS AND CLERKS REPORT

11.1 CLERKS REPORT

The Clerk had nothing to report this month.

11.2 MEMBERS REPORT

Councillor Martin Barron

Reported that vehicles are parking across the steps in Manley Close whereby the Refuse vehicles are not unable to collect and asked whether or not yellow lines could be implemented across the 'steps' area. It was **RESOLVED:** That Councillor D. Grehan would take this matter up with RCTCBC.

12. TRANE CEMETERY

There were no issues to be discussed.

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13. PACT MEETINGS**TONYEFAIL EAST**

There was nothing to report with the exception of a request for a drop kerb near to Bethlehem Chapel.

TONYREFAIL WEST

It was advised that the Tonyrefail West PACT meeting is to be held on Tuesday 18th December 2018.

14. PROJECTS**14.1 TONYREFAIL SKATE PARK**

A report was given of a meeting held with Nick Wall from the Welsh Government in respect of an application for funding from CFAP for £250,000. A further meeting will be held on 11th January 2019 at the Council Office.

It was also reported that a meeting is to take place on 8th January 2019 with the Big Lottery.

Councillor Austin Davies advised that he spoken with Skateboard England and was advised that Skateboarding will be part of the forthcoming Olympics in Japan. Skateboard England will liaise with this community council in helping with the design which will be suitable for all users and other facilities within the park to hold major competitions as well.

It was **RESOLVED**: That a sub committee from the Community Council will need be formed, together with a Project Group in respect of finances etc to work with the Operational Group which is currently the Skate Park Committee, in order to take the bid further to the Big Lottery.

Councillor D. Grehan advised that a meeting is to be held with Tonyrefail School on Tuesday 18th January.

The AGM meeting of the Skate Park Committee will take place on 8th January 2019 at 7.00 pm in The Coedely Club.

The Fun Run will be held on 6th January 2019.

15. STAFFING

Councillor D. Grehan declared an interest in the following item:

A confidential report was given to Council in respect of the Temporary Administrative Assistant being made permanent in view of the extra workload and funding applications that need to be completed. It was **RESOLVED**: That the Temporary Administrative Assistant is paid the same wage as the current Administrative Assistant with immediate effect and that the new role will be discussed at the next staffing meeting in view of re-assessing the job description.

It was **RESOLVED**: That a Staffing meeting will be called on Thursday 3rd January at 6.00 pm. The Chairman will set the agenda.

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16 EVENTS**16.1 CHRISTMAS EVENT**

A verbal report was given in respect of the event and it was **RESOLVED:** That the Full Council will meet in January to discuss the requirements for 2019 and to discuss holding the event over 3 days in 2019.

16.2 SENIOR CITIZEN'S CHRISTMAS DINNER

A verbal report was given and the Clerk was asked to personally speak with The Windmill restaurant.

Councillor L. Michel gave her apologies and left the meeting at 8.00 pm.

17. COUNTY BOROUGH COUNCILLORS REPORT**Councillor Danny Grehan**

- Advised that in some areas in Coedely the trees were unable to be cut owing to the parking of vehicles on the highway.

Councillor Alexandra Mary Davies-Jones

- Advised that the Deputy Leader of RCTCBC will be meeting with Community Councils to discuss the Charter.
- Advised that the consultation for the speed reduction to change from 60 MPH to 40 MPH on Barn Hill is coming to an end.
- Reported on the Waterton Hotel meeting held on Tuesday 11th December whereby 2 members of the community were present. There were no reported incidents raised and the Police are keeping a close contact with the premises. It was confirmed that the Hotel is being used for the Homeless. Further meetings will be held on a Monthly basis to which there will be a standard agenda and the next meeting will be on 15th January 2019.
- Reported that there is a problem with dog fouling on Meyler Street.

18. WINDFARM TRUST MONIES

A letter from the Secretary of Prichard Street Allotments dated 2nd December 2018 was discussed and it was **RESOLVED:** That a letter asking them to apply for the next round of the Annual Financial Grants in 2019.

19. MEMORIAL BENCHES**19.1 WORDING FOR MEMORIAL PLAQUE FOR RICHARD WILLIAMS BENCH**

It was **RESOLVED:** That the Chairman will message a family member in view of the wording on the plaque. It was further **RESOLVED:** That quotations are sought for a 'Statue Bench'.

19.2 TO CONSIDER A 'STATUE' FOR THE LATE RICHARD WILLIAMS

It was reported by Councillor Grehan that there are no grants available from the Welsh Arts Council.

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20. PRECEPT/BUDGET 2019/20**20.1 TO NOTE THE COUNCIL TAX BASE FOR 2019/20 AS PROVIDED BY RCTCBC**

It was **RESOLVED**: To note the Council Tax Base for 2019-20 as £3,938.05 for this council.

20.2 POLICY AND FINANCE COMMITTEE TO MEET TO SET THE PRECEPT AND BUDGET FIGURES FOR 2019/20 TO PRESENT TO FULL COUNCIL FOR APPROVAL.

It was **RESOLVED**: That the Policy & Finance committee will meet on Monday 7th January 2019 at 6.00 pm.

21 TO SET DATE AND TIME FOR COMMITTEE MEETINGS**21.1 POLICY & FINANCE COMMITTEE TO DISCUSS INTERNAL AUDITORS REPORT FOR 2017/2018**

It was **RESOLVED**: That the Policy & Finance committee will meet on Monday 7th January 2019 at 6.00 pm.

21.2 POLICY & FINANCE COMMITTEE TO REVIEW FINANCIAL REGULATIONS AND STANDING ORDERS

It was **RESOLVED**: That the Policy & Finance committee will meet on Monday 7th January 2019 at 6.00 pm.

21.3 POLICY & FINANCE COMMITTEE TO ADOPT A 'CAPABILITY POLICY'

It was **RESOLVED**: That the Policy & Finance committee will meet on Monday 7th January 2019 at 6.00 pm.

21.4 POLICY & FINANCE COMMITTEE TO ADOPT A RISK ASSESSMENT SCHEDULE

It was **RESOLVED**: That the Policy & Finance committee will meet on Monday 7th January 2019 at 6.00 pm.

21.5 POLICY & FINANCE COMMITTEE TO ADOPT JOB DESCRIPTION FOR 'RESPONSIBLE FINANCIAL OFFICER'

It was **RESOLVED**: That the Policy & Finance committee will meet on Monday 7th January 2019 at 6.00 pm.

21.6 WELLBEING COMMITTEE – TO DISCUSS ANNUAL REPORT

It was **RESOLVED**: That the committee will set a date and time in the January 2019 monthly meeting.

21.7 ALLOTMENT COMMITTEE – TO REVIEW COMMUNITY COUNCILS TENANCY AGREEMENT FOR ALLOTMENTS.

It was **RESOLVED**: That a date and time will be set in the January 2019 monthly meeting.

22. TO CONSIDER URGENT ITEMS

There were no items or urgency to discuss.

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27. DATE AND VENUE OF NEXT MEETING

It was **RESOLVED:** That the January Monthly meeting will take place on Thursday 10th January 2019 at 6.30 pm.

The meeting closed at 8.35 pm.

Signed:

Date.....