

Minutes of the February Monthly Meeting of Tonyrefail & District Community Council, held on Thursday 8th February 2018 at the Council Office, Trane Cemetery, Tonyrefail which commenced at 6.30 pm.

Present: Councillors: Messrs. D. Owen Jones (Chairman), D. Grehan, Austin Davies, S. Stevens, A. Davies-Jones, Mrs. L. Michel and Mrs. K. Godfrey.

Also in attendance:
Pauline Williams – Clerk
Jason Morgan – Internal Auditor

1. APOLOGIES FOR ABSENCE

1.1 APOLOGIES SUBMITTED FOR APPROVAL

Apologies for absence were submitted from Councillors C. Wells (Working away), Mrs. D. Roberts (prior engagement) and Mrs. Alexandra Davies-Jones (working away).

1.2 APOLOGIES NOT SUBMITTED

No apology was received from Councillor Greg Powell.

In view of the councils Internal Auditor – Mr. Jason Morgan being present it was **RESOLVED:** To suspend standing orders to discuss item 22 as the first item on the agenda.

2. TO RECEIVE DISCLOSURES OF PERSONAL INTEREST

No disclosures of interest were declared.

3. CONFIRMATION OF MINUTES

With the following amendments: i). That Councillor Shawn Stevens was in attendance at the January meeting and Councillor Andrew Davies-Jones was not and ii). Item 20 – Councillor D. Grehan to read Councillor Alexandra Davies-Jones reported that a request has been made for speed bumps along Mill Street, it was **RESOLVED:** to approve and accept the minutes of the January 2018 monthly meeting held on Thursday 11th January 2018 together with the minutes of the Policy & Resources Committee meeting minutes held on Wednesday 24th January 2018.

4. PUBLIC BREAK

There were no members of the public present.

5. YOUTH REPRESENTATION ON THE COMMUNITY COUNCIL

There was no Youths present.

6. MATTERS ARISING FROM PREVIOUS MINUTES

Nothing to report. .

7. CORRESPONDENCE

7.1 RCTCBC PROPOSED UPDATE OF REGULATION 123 CIL LIST

It was **RESOLVED:** To note the contents of email received from RCTCBC dated 10th January 2018 as circulated to council on the 19th January 2018.

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7.2 ONE VOICE WALES – PUBLIC HEALTH (WALES) ACT 2017 SECTION 8: LOCAL TOILETS STRATEGIES – CONSULTATION DOCUMENT ON STATUTORY GUIDANCE FOR LOCAL AUTHORITIES.

It was **RESOLVED**: To note the contents of their email dated 10th January 2018 as circulated to council on the 19th January 2018 which referred to:: <https://consultations.gov.wales/consultations/local-toilets-strategies-statutory-guidance-local-authorities>

7.3 ONE VOICE WALES –PROPOSAL TO TACKLE CRIME AND POOR PERFORMANCE THE WASTE SECTOR

It was **RESOLVED**: To note the contents of their email dated 16th January 2018 as circulated to council on the 19th January 2018.: <https://consultations.gov.wales/consultations/reducing-crime-sites-handling-waste-and-introducing-fixed-penalties-waste-duty-care>

7.4 ONE VOICE WALES – PUBLIC SERVICE GRADUATE PROGRAMME

It was **RESOLVED**: To note the contents of their email dated 17th January 2018 as circulated to council on the 19th January 2018. <https://cymru-wales.tal.net/vx/mobile-0/appcentre-1/brand-2/candidate/so/pm/1/pl/6/opp/4051-All-Wales-Public-Service-Graduate-Programme/en-GB>

7.5 ONE VOICE WALES- BEE FRIENDLY SCHEME

It was **RESOLVED**: To note the content of their email dated 18th January 2018 as circulated to council on the 19th January 2018. <http://www.biodiversitywales.org.uk/Wales-Action-Plan-for-Pollinators>

7.6 ONE VOICE WALES – UK AND WELSH GOVERNMENTS AGREE NEW WELSH TAXES READY TO GO

It was **RESOLVED**: To note the content of their email dated 31st January as circulated to council on the same date. <http://gov.wales/newsroom/finance1/2018/180126-uk-and-welsh-governments-agree-new-welsh-taxes-ready-to-go/?lang=en>

7.7 THE INDEPENDENT REVIEW PANEL – ENGAGEMENT EVENTS INVITATION

It was **RESOLVED**: To note the contents of the email from the Welsh Government dated 26th January as circulated to council on the 31st January 2018 in respect of the review of Community and Town Council Section in Wales.

8. PLANNING

It was **RESOLVED**: That was no observations nor any objections raised in respect of the planning applications placed on this month' agenda.

It was also **RESOLVED**: To note the RCTCBC Draft Supplementary Planning Guidance in respect of Houses in Multiple Occupation. Public Consultation 25 JANUARY - 23 MARCH 2018 <http://www.rctcbc.gov.uk/EN/Resident/PlanningandBuildingControl/LocalDevelopmentPlans/DevelopmentPlanConsultation.aspx>

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9. FOOTPATHS

It was reported that the Footpath between Winslade Avenue and Maes-y-Bryn is maintained by both RCTCBC and the Community Council. RCTCBC have undertaken work on the pathway which is under their jurisdiction and the Clerk was asked to schedule this work for the remainder of the path to be cleared of moss.

9.1 FOOTPATH REPORT FEBRUARY 2018

It was **RESOLVED**: To note the Footpath report as circulated to council.

10 FINANCE**10.1 ACCOUNTS PAID JANUARY 2018**

It was **RESOLVED**: To approve and accept the list of payments made for January 2018 as circulated to council.

10.2 ACCOUNTS FOR PAYMENT JANUARY 2018

It was **RESOLVED**: To note and accept the accounts for payment for February 2018 as circulated to Council.

11. MEMBERS AND CLERKS REPORT**11.1 CLERKS REPORT**

There was no Clerks report this month.

11.2 MEMBERS REPORT

- It was reported that the sign for the Thomastown Social Club had been damaged by contractors carrying out work on the new bus stop sign – Councillor Alexandra Davies-Jones will be asked to take this up with RCTCBC.
- It was reported that a mattress had been dumped in the river by Gelli Haidd and litter problems at the rear of Tonyrefail School. The Clerk advised Councillor L. Michel that this could be reported online or by telephoning RCTCBC.
- It was reported that Councillor Alexandra Davies-Jones had liaised with RCTCBC and that all lights on Penrhiwfer Road are not lit.
- It was reported that there is a problem with surface water on Gilfach Road.
- It was reported that Avant are keen to paint murals on the bus shelters and this will be discussed at a later date.
- A problem of the street lights being switched off during midnight and 5.30 pm was reported on particularly in Parklands and it was reported that this is the norm throughout RCTCBC.

12 TRANE CEMETERY

There were no issues to discuss this month.

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13. PACT MEETINGS

A report was given on the Tonyrefail East meeting whereby there were 7/8 members present. The matter of Youth presentation at the PACT meeting was discussed and it was reported that Councillor Alexandra Davies-Jones will be liaising with Tonyrefail school and the PCSO on this matter. It was also reported that there will be a clamp-down on mobile phone use whilst driving, the wearing of seat belts and dog fouling during the coming weeks.

A report was also given on the Tonyrefail West meeting whereby council were informed that P.C. David Stott had joined the Tonyrefail police. Concern was raised at the meeting in respect of the traffic issues associated with the new super school but it was advised that there is to be a drop-off section in the school grounds. Litter problems, recycling bins and Alabama rot were other issues that were raised. CCTV signage is required at Tonyrefail Square and the council were asked if they would consider funding the signs; the clerk was asked to agenda this item for the March monthly meeting whereby prices will be brought back to council by Councillor D. Grehan. It was also reported that a Police Horse patrol will be taking place in Tonyrefail in the near future.

14. PROJECTS

The Chairman advised that he is liaising with Mr. D. Owen in respect of the re-siting of the Edward II plaque.

The memorial bench for the late Mr. Barnfield was raised and the Clerk would contact the company providing the bench for a delivery date.

It was reported that the next meeting of the Tonyrefail Skateboard Committee will take place on 13th February at 7.00 in Tonyrefail Leisure centre. It was also reported that the committee will be meeting with Officers from RCTCBC and a Skateboard Park company on the 20th February to identify a suitable area for it to be sited.

The Clerk raised concern and asked whether or not the Community Council were involved in the skateboard park as she was under the impression that it was the Tonyrefail Skateboard Committee (who are constituted) were running the show as no correspondence in view of meetings etc had been forwarded to the council. The Clerk was advised that it is a Community Council initiative and the committee had been set up to liaise with the general public and RCTCBC on the way forward. In view of this the Clerk advised that this will be placed as a separate item on the March agenda.

15. STAFFING

As the staffing meeting which had been called on the 24th January was not quorate it was **RESOLVED**: to discuss the contents at this month's meeting of the council.

15.1 ADMINISTRATIVE ASSISTANT

A discussion took place and it was **RESOLVED**: That the Administrative Assistant pay scale would increase to SCP 19 with immediate effect.

15.2 REPLACEMENT OF CEMETERY OPERATIVE

It was **RESOLVED**: That council would proceed to employ a cemetery operative with the same specification as the last post. Councillors L. Michel, Austin Davies, The Clerk and the Cemetery Supervisor would interview 5 candidates (Candidates for interview which will be decided upon by the Clerk and the Cemetery Supervisor)

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The job vacancy will be advertised in the job centre, Face book and the council's notice boards. The closing date will be Friday 9th March and interview will take place on Thursday 22nd March at 3.00 in the council office and the start date will be Monday 9th April 2018.

16. EVENTS

16.1 KIDNEY WALES – WALK FOR LIFE

Proceeding.

16.2 EASTER EVENT

Proceeding

16.3 SENIOR CITIZEN'S CHRISTMAS DINNER – WEDNESDAY 5TH DECEMBER 2018

It was **RESOLVED**: To accept the contents of the email from Tonyrefail Workingmen's Club dated 11TH January at a cost of £13.00 per head which includes the cost of the Artist, Bar Staff etc.

17. THE WELL BEING OF FUTURE GENERATIONS (WALES) ACT

Members had been circulated with a copy of the 'Future Generations Framework' and it was **RESOLVED**: To note the information.

18. ALLOTMENTS

18.1 THE AVENUE ALLOTMENTS, TONYREFAIL

It was **RESOLVED**: That a meeting will be called at 6.00 pm prior to the next monthly meeting and that all of the allotment plot holders would be invited.

18.2 LEASE ON LAND AT REAR OF PRICHARD STREET, TONYREFAIL

Proceeding

19. BANKING

The Clerk advised that she had received an application form from the Tonyrefail Credit Union and that this would be completed as soon as possible.

20 REPORTS ONLY FROM THE COUNTY BOROUGH COUNCILLOR

Councillor D. Owen Jones

- A report was given on the likely closure of the St. George's Day Centre
- It was reported that RCTCBC will be having a clampdown on recycling.
- It was reported that 106 prosecutions had been issued by the RCTCBC in connection with Dog Fouling and that only 2 were from the Tonyrefail area.

Councillor D. Grehan

- It was reported that the a group which was using the Tonyrefail Community Hall in Prichard Street had moved out of the building on the grounds of health and safety and owing to this the centre will be under used and if anyone knew of any groups which would like to hire the hall should contact RCTCBC.
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- Potholes were once again reported on in Pretoria Road and St. Johns Road and this has been reported.
- That the litter bin that had been missing on Parklands had not been found.

21 PRECEPT/BUDGET 2018-2019

Having approved the minutes of the P & R meeting in Item 3 above. It was **RESOLVED:** That the precept for 2018/2018 would be increased by 5%.

22 PROPOSAL FOR THE FUTURE STRATEGY OF THE ACCOUNTING FUNCTION FOR THE COMMUNITY COUNCIL.

Mr. Morgan discussed his report which had been circulated to council previously.

He advised that the current system is labour intensive and feels confident that the RBS Rialto accounts package fully supports the needs of the community council and in turn would reduce the risk of the accounts not being managed in the absence of the Clerk as in his opinion to outsource the accounts would be an expensive option.

It was **RESOLVED:** To accept the recommendations of the Internal Auditor and to purchase the package from RBS at a cost of £3,000 which includes the installation and 3 days training on site and the ongoing support for the first year and to accept the cost of £630 per annum for updates and support for a 5 user licence during year 2 onward.

23. SAFE ROUTE FOR COMMUNITIES SCHEME

It was **RESOLVED:** That this item would be deferred until the next monthly meeting.

24 ELY VALLEY BOWLS CLUB – FINANCIAL ASSISTANCE

It was **RESOLVED:** To defer this item until Councillor Alexandra Davies-Jones is present.

25 TO CONSIDER SUMMER/WINTER FLOWERS FOR 2018

It was **RESOLVED:** That Status Quo would prevail.

26. TO CONSIDER APPOINTING A MINOR AUTHORITY REPRESENTATIVE AT TREF-Y-RHUG PRIMARY SCHOOL.

It was **RESOLVED:** That Councillor Austin Davies would take up the position of the Minor Authority Representative at Tref-y-Rhug School.

27. TO DISCUSS THE LEGAL GUIDANCE IN RESPECT OF THE GDPR WHICH WILL TAKE EFFECT IN MAY 2018?

The Clerk advised that some of the RCTCBC Clerks meet on a regular basis and that funding had been obtained to deliver training to the Clerks. However it is recommended that the Clerk is not also the Data Protection Officer and in view of this it is proposed that a Data Protection Officer is appointed and the cost shared amongst those RCT Community Councils who participate.

The Clerk advised that she will be attending the training event on Tuesday next to discuss the above proposals. It was **RESOLVED:** To defer this item to the next monthly meeting.

28. URGENT ITEMS

There were no items of urgency by reason of a special circumstance to be discussed.

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Date:

26. DATE AND VENUE OF NEXT MEETING

It was **RESOLVED:** That the next Monthly meeting will take place on Thursday 22nd March 2018 at the council office, Trane Cemetery at 6.30 pm.

The meeting closed at 9.05 pm.

Signed:

Date: