MINUTES of the **MONTHLY MEETING** of **TONYREFAIL AND DISTRICT COMMUNITY COUNCIL** held on **THURSDAY 7th July 2016** at the Capel Farm Resource Centre, Capel Farm Tonyrefail which commenced at 6.30 pm.

PRESENT: Councillors: Messrs. D. Owen Jones, S. Kiff, N. Harding, G. Evans, S. Stevens, Andrew Davies-Jones, Mrs. D. Roberts, and Mrs. K. Godfrey.

Also in attendance: Mrs. P. William – Clerk

1. APOLOGIES

1.1 APOLOGIES SUBMITTED FOR APPROVAL

A verbal apology for absence was received from Councillor G. Powell (Work Commitment) and a written apology was received from Councillor Alexandra Davies-Jones (wisdom tooth removed and anaesthetic administered).

1.2 APOLOGIES NO SUBMITTED

No apology for absence was received from Councillor Austin Davies.

2. DISCLOSURES OF INTEREST

No disclosures of personal interest were declared.

3. CONFIRMATION OF MINUTES

It was **RESOLVED:** With the following amendment to Minute No. 24.2 of the June Monthly Meeting to read: "Each of the 3 applicants were interviewed and left the room whilst voting took place. It was RESOLVED: That as a result of the vote Mr. Andrew Davies-Jones would be co-opted as Community Councillor for the Penrhiwfer Ward. With this amendment, it was **RESOLVED:** To accept and approve the minutes of the June Monthly Meeting held on 9th June 2016 together with the minutes of the Allotment Committee site meeting held on 13th June 2016 and the minute of the Policy & Finance Committee meeting held on 21st June 2016 as a correct record.

4. PUBLIC BREAK

There were no members of the public present.

5. MATTERS ARISING FROM PREVIOUS MINUTES (If Any)

A letter from RCTCBC dated 4th July 2016 in respect of traffic calming measures on Llantrisant Road was noted and the Clerk asked Councillor G. Evans if he would ask the Police in the next PACT meeting if they would survey the area with the hand held controlled speed cameras on a regular basis.

6. CORRESPONDENCE

6.1 SHELTER CYMRU – FINANCIAL REQUEST

It was **RESOLVED**: To note their letter dated 25th May 2016.

6.2 ONE VOICE WALES – BENEFITS OF MEMBERSHIP

It was **RESOLVED:** To decline membership and not the email.

6.3 ONE VOICE WALES – LARGER COUNCILS CONFERENCE

It was **RESOLVED:** To note their email dated 16th June 2016.

6.4 ONE VOICE WALES – APPOINTMENT OF MEMBERS TO THE ARTS COUNCIL OF WALES
It was **RESOLVED**: To note their email dated 16th June 2016.

6.5 ONE VOICE WALES – THE COUNCIL MEETING TRAINING SESSION
It was **RESOLVED**: To note that Councillor Andrew Davies-Jones will be attending the training session in Caldicot.

6.6 ONE VOICE WALES – NATIONAL ASSETS WORKING GROUP – GREEN GROWTH WALES
It was **RESOLVED:** To note their email dated 17th June 2016.

6.7 ONE VOICE WALES – COUNCIL AS AN EMPLOYER TRAINING SESSION
It was **RESOLVED:** To note their email dated 22nd June 2016.

6.8 ONE VOICE WALES – MAKING EFFECTIVE GRANT APPLICATIONS TRAINING SESSION
It was **RESOLVED**: To note their email dated 22nd June 2016.

6.9 OMBUDSMAN – ANNUAL REPORT 2016
It was **RESOLVED**: To note their letter dated 22nd June 2016. (A copy of the report is available for inspection in the community council office.

7. PLANNING
It was **RESOLVED**: That there were neither observations nor objections in respect of the planning applications placed on this month's agenda.

1 other Planning Application had been received between the circulation of the agenda and the date of this meeting:-

Application No.	15/0591/08
Application Type:	Locating of temporary classrooms in site demise
Location:	Tonyrefail Comprehensive School

Members discussed this application and it was **RESOLVED:** That as the temporary classroom would be sited within the school grounds that there would be no objection raised.

8. FOOTPATHS

8.1 FOOTPATH REPORT FOR JULY2016.
It was **RESOLVED**: To approve and accept the Footpath report as presented

9. ACCOUNTS

9.1 ACCOUNTS PAID JUNE 2016
It was **RESOLVED**: To approve and accept the Accounts Paid for June 2016 as presented.

9.2 ACCOUNTS FOR PAYMENT JULY 2016
It was **RESOLVED:** To approve and accept the Accounts for Payment for June as presented and Councillors S. Kiff and D. Roberts signed the cheques.

9.3 QUARTERLY ACCOUNTS AS AT 30TH JUNE 2016
It was **RESOLVED**: To approve and accept the Budget and the Monthly Statement figures, a copy of which was presented to each Councillor.

10. MEMBERS AND CLERKS REPORT

10.1 CLERKS REPORT

- **ANNUAL LEAVE**
  The Clerk reminded Council of her impending annual leave.

10.2 MEMBERS REPORTS

Concern was raised in respect of the increase in traffic congestion in the Town centre since the relaxed parking was introduced. Particular concern was raised with vehicles parking on double yellow lines and outside of the designated parking areas. It was **RESOLVED**: That the Clerk writes to RCTCBC Highways department and that Councillor G. Evans would raise this with the Police in the next PACT meeting.

The over-growth on the cycle path in Gilfach was raised and as this is not in the Tonyrefail & District Community Council area the Clerk would email RCTCBC and forward a copy to the Clerk at Gilfach Goch community Council.

A report was given on the recent accident in Mill Street whereby traffic was at a standstill.

The 'art' decorated bus shelters had been completed.

11. MONTHLY REPORT FROM THE PACT MEETING

A report was given by Councillor G. Evans on the Tonyrefail East meeting and Councillor S. Stevens advised that the Tonyrefail West PACT meetings are held on the 1st Wednesday of each Month in Tonyrefail School.

12. TRANE CEMETERY

12.1 FEEDBACK ON DIGITAL BURIAL ADMIN. AND MAPPING SYSTEMS

Council were happy with the feedback and agreed that it would enhance the current system.

12.2 TO CONSIDER PURCHASE OF DIGITAL BURIAL ADMIN AND MAPPING SYSTEMS

It was **RESOLVED**: To defer this item for 6 months to enable further burial records to be entered on to the current computer system.

13. ALLOTMENTS

13.1 TO DISCUSS THE MINUTES OF THE ALLOTMENT COMMITTEE MEETING HELD ON MONDAY 13TH JUNE 2016.

- **TYLCHA WEN**
  Some water butts not covered and a very small amount of rubbish would be addressed by the Management Committee.

  It was **RESOLVED**: To accept the comments of the Allotment Committee.

- **THE AVENUE**
  The allotment Committee were concerned in the way in which the allotment gardens had deteriorated and concerns were raised in respect of:

- Paths not being maintained
- Some plots not being used as an allotment garden
- The number of chickens on individual plots over and above for personal use.
- Water butts not covered
- Rubbish
- Appearance of some of the buildings
- Some plots not being maintained
- No constitution

It was **RESOLVED:** That the Clerk writes to the Management Committee advising them of the Councils concerns and that a further site inspection will take place in 3 months time.

- **PRICHARD STREET**

A few issues were raised by the Council's allotment committee.

- Water Butts not covered
- Rubbish on a few plots
- Zinc being used as a perimeter fence in part of the allotment.
- Problem with Himalayan Balsam.

The Clerk advised that she had spoken to RCTCBC in respect of the fencing and the Himalayan Balsam.

It was **RESOLVED**: That the Clerk writes to the Management Committee in relation to the points raised above.

13.2 TO APPROVE AND ACCEPT THE DRAFT TENACY AGREEMENT

Once again it was **RESOLVED**: To defer this item in order that the Clerk can clarify whether or not other Community Council's only lease allotment plots to those persons residing in their own Community Council area.

14 HEALTH & SAFETY REQUIREMENTS

Proceeding

15 PROJECTS

Proceeding

16 PUBLICITY

The Clerk advised that she would be meeting with a representative from the Local Authority Printing Guide in August.

17. STAFFING

The Clerk reported that 1 member of staff is currently on sick leave.

17.1 TO RECEIVE AN UP-DATE ON RECRUITMENT OF ASSISTANT TO THE CLERK

The Chairman and Clerk had processed the application forms and 5 interviews will take place on 11th August and will be carried out by the Chairman and Clerk as previously **RESOLVED.**

It was further **RESOLVED**: That the Chairman and the Clerk would be given delegated powers to recruit the successful applicant as soon as possible.

Initials.. Date..

17.2 TO DISCUSS THE MINUTES OF THE POLICY & FINANCE COMMITTEE MEETING HELD ON 21ST JUNE 2016.

It was **RESOLVED:** To accept the recommendations of the Policy & Finance Committee that the additional money over and above the £10,000 allocated from the budget for Office Accommodations would be taken from the budget heading Cemetery Expansion.

It was also **RESOLVED:** That the Council are happy to proceed with the new accommodation as per the Chairman's report circulated to Council and it was further **RESOLVED**: That the Chairman and Clerk would be given delegated powers to proceed as soon as possible to have the new office accommodation in place.

18. SUMMER FESTIVAL AND CLASSIC CAR SHOW – SATURDAY 13TH AUGUST 2016

The Clerk advised that Amy Bolderson will be leaving Communities First and that Marianna would be replacing her. The Clerk advised that she had sent an email to Amy on behalf of the Council thanking her for her help and to wish her all the best in her new position with Pontypridd High School.

18.1 TO RECEIVE AND DISCUSS THE REPORT OF THE WORKING PARTY MEETING

A discussion took place on the provision of Zorb balls for the event and it was **RESOLVED**: That the Clerk would contact Tonyrefail Boys & Girls Football Club to ask permission to use the football pitch on Tyn-y-Bryn Park. It was further **RESOLVED:** That the Clerk would contact Ely Valley Miners Club in respect of the hire of the Zorb balls subject to the football field being available.

A discussion took place on the hire of lanes in the Rhondda Bowl. It was **RESOLVED:** That the Clerk books 7 lanes from 10.00 am – 4.00 pm at a cost of £500.

The Clerk advised that the capacity for the Classic Cars in the car park would be 30 cars in total.

18.2 TO APPOINT PERSON RESPONSIBLE FOR HEALTH & SAFETY AT THE EVENT

It was **RESOLVED**: That Councillor Dan Owen-Jones is appointed.

19. PARK LANE SURGERY

Still no reply from Parc Surgery but the Clerk had been advised that this issue is now being taken up by Mick Antoniw AM.

20. BUS STOPS/SHELTERS

20.1 TO RECEIVE REPORT FROM COUNCILLORS G. POWELL AND ALEXANDRA DAVIES-JONES IN RESPECT OF PROPOSED SITE FOR NEW BUS SHELTER.

As both Councillors were not present it was **RESOLVED**: That this item is deferred to the September 2016 Monthly meeting.

A request was made for a bus shelter in Penrhiwfer where the children wait for the school bus. It was **RESOLVED:** That the Clerk would make enquiries with RCTCBC as to whether or not the location is suitable.

21. CHRISTMAS 2016

21.1 CHRISTMAS EVENT – SATURDAY 3RD DECEMBER 2016

It was **RESOLVED:** To defer this item to the September Monthly meeting.

21.2 CHRISTMAS CONCERT – FRIDAY 9TH DECEMBER 2016
The Clerk advised council that she had booked The Savoy Theatre for the above date.

22. TO DISCUSS WELSH GOVERNMENT – INDEPENDENT REMUNERATION PANEL ANNUAL REPORT 2016/17 – SECTION 10, SECTION 12 (iv) AND ANNEXE 4b (RELATIVE TO COMMUNITY COUNCILS.
It was **RESOLVED:** That only Out of Pocket expenses would be claimed by each Councillor.

23. EDMONDSTOWN URINAL

23.1 TO RECEIVE AND DISCUSS REORT FROM PUBLIC MEETING
The public meeting is not being held until Thursday 14th July and it was **RESOLVED**: That this item is deferred to the September 2016 Monthly meeting.

23.2 COUNCILLOR E. HANAGAN'S LETTER IN RESPECT OF THE URINALS
As per minute No. 23.1 it was also **RESOLVED**: That this item is deferred to the September 2016 Monthly meeting.

24. TO DISCUSS ISSUES RELATING TO PATHWAY BETWEEN HIGH STREET AND PARKLANDS CRESCENT
A discussion took place in respect of a request from some residents in Parklands Crescent to have the pathway closed. It was **RESOLVED:** That the Clerk writes to RCTCBC to ask that they consider having the pathway closed in view of the problems encountered by residents.

25. TO CONSIDER RE-SITING OF NOTICE BOARD IN COEDELY
A discussion took place and it was **RESOLVED**: That the notice board would remain in its current location owing to the fact that no official complaint has been received.

Councillor N. Harding asked that it be minuted that if in the future the notice board is re-sited that he would like nothing to do with it as the current site location was as a result of requests from Coedely residents.

26. URGENT ITEMS – CONSIDERED BY SPECIAL CIRCUMSTANCES OF THE CHAIRMAN
A letter from Lloyds bank had been received during the time of the sending out of this month's agenda and the meeting and the Chairman considered this to be special circumstances owing to the closure of the only bank left in Tonyrefail.

A discussion took place and the Clerk was requested to write to the Welsh Government with copies to Owen Smith MP, Mick Antoniw AM and the 3 Rhondda Cynon Taff County Borough Councillors to ask what provision will be made by the Welsh Government for a public service banking system in Tonyrefail.

27. DATE AND VENUE OF NEXT MEETING.
It was **RESOLVED**: That the September Monthly meeting will take place on Thursday 8th September 2016 at 6.30 pm and that the Annual Grants meeting will take place at 6.00 pm. Both meetings will be held in the Community Hall, Prichard Street, Tonyrefail.

The meeting closed at 8.20 pm.