

MINUTES of the **MONTHLY MEETING** of **TONYREFAIL AND DISTRICT COMMUNITY COUNCIL** held on **THURSDAY 9th June 2016** at the Community Hall, Prichard Street, Tonyrefail which commenced at 6.30 pm.

PRESENT: Councillors: Messrs. D. Owen Jones, S. Kiff, S. Stevens, A. Davies, G. Powell, Mrs. D. Roberts, Mrs. A. Davies Jones and Mrs. K. Godfrey.

Also in attendance: Mrs. P. William – Clerk

1. APOLOGIES

1.1 APOLOGIES SUBMITTED FOR APPROVAL

A verbal apology for absence was received from Councillor N. Harding (Work Commitment).

1.2 APOLOGIES NO SUBMITTED

No apology for absence was received from Councillor G. Evans.

2. DISCLOSURES OF INTEREST

Councillors A. Davies disclosed an interest in Minute No. 24 – One of the applicants is my Son-in-Law and Councillor A. Davies-Jones also disclosed an interest in Minute No. 24 – Applicant is my husband.

3. CONFIRMATION OF MINUTES

It was **RESOLVED:** To accept and approve the minutes of the Annual Meeting and the Monthly meeting both held on Thursday 12th May together with the minutes of the Allotment Committee meeting held on Monday 6th June 2016 as a correct record.

4. PUBLIC BREAK

The 3 applicants who were applying for co-option were present.

5. MATTERS ARISING FROM PREVIOUS MINUTES (If Any)

It was reported that the Meithryn currently held in the Thomastown Community Centre would not be able to return to the centre after the proposed refurbishment work is carried out.

6. CORRESPONDENCE

6.1 CENTENARY FIELDS – COMMEMORATING WORLD WAR I

It was **RESOLVED:** To note the letter from the Fields in Trust which was un-dated but received by the Clerk in June in respect of protecting valuable green space across the Country.

6.2 CHAD INDEPENDENT LIVING CENTRE

It was **RESOLVED:** To note their letter which was un-dated but received by the Clerk in June in respect of surplus computer equipment.

6.3 ONE VOICE WALES

It was **RESOLVED:** To note the email from One Voice Wales in respect of the statutory requirement that all Councils publish and report annually to the Independent Remuneration Panel for Wales on allowances and expenses payable to community and town councillors by 30th September each year.

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6.4 ONE VOICE WALES

It was **RESOLVED:** To note the email from One Voice Wales in respect of Up-Coming Trainings – South Regions which had been circulated to Councillors on the 25th May 2016.

6.5 KIP McGRATH

It was **RESOLVED:** To note the information in the letter which un-dated but received by the Clerk in June in respect of supplementary education services.

6.6 EDMONDSTOWN TOILETS

It was **RESOLVED:** To note County Councillor E. Hanagan's letter dated 25th May 2016 for the time being, as this Council had previously advised the owners of the land that the Community Council would no longer be cleaning the urinal. It was further **RESOLVED:** That Councillor Hanagan's letter would be deferred for discussion at a later date pending the result of the Public Meeting which is to be held in Edmondstown in the next few weeks.

7. PLANNING

It was **RESOLVED:** That neither observation nor objections in respect of the planning application 16/0486/10 placed on this month's agenda.

Other Planning Applications received between the circulation of the agenda and the date of this meeting were also discussed:

- | | | |
|-----|-------------------|---|
| 7.2 | Application No: | 16/0553/13 |
| | Application Type: | Outline Permission |
| | Proposal: | Outline application for construction of 7 number dwellings with landscaping not reserved for future consideration. |
| | Location: | Land off Gilfach Road. West of Trane cemetery. |
| | | |
| 7.3 | Application No: | 16/0319/13 |
| | Application Type: | Outline Permission |
| | Proposal: | Outline application for rural enterprise dwelling with all matters reserved. |
| | Location: | Land at Rhiwgarn Farm, Tonyrefail |
| | | |
| 7.4 | Application No: | 16/0343/13 |
| | Application Type: | Outline Permission |
| | Proposal: | Outline application for proposed 3 bedroom detached dwelling with access off Bethania Hill with all matters reserved. |
| | Location: | The Bungalow, Bethania Hill, Tonyrefail, |
| | | |
| 7.5 | Application No: | 16/0620/10 |
| | Application Type: | Full Planning Permission |
| | Proposal: | Proposed rear extension at first floor level above existing single storey extension. |
| | Location: | 53 Penrhiwfer Road, Tonyrefail |

It was **RESOLVED:** That neither observations nor objections would be raised in respect of the additional planning applications received above.

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8. FOOTPATHS**8.1 FOOTPATH REPORT FOR JUNE 2016.**

It was **RESOLVED:** To approve and accept the Footpath report as presented

9. ACCOUNTS**9.1 ACCOUNTS PAID MAY 2016**

It was **RESOLVED:** To approve and accept the Accounts Paid for May as presented.

9.2 ACCOUNTS FOR PAYMENT JUNE 2016

It was **RESOLVED:** To approve and accept the Accounts for Payment June as presented and Councillors S. Kiff and D. Roberts signed the cheques.

10. MEMBERS AND CLERKS REPORT**10.1 CLERKS REPORT**

- **PAVEMENT – BUNGALOWS, GILFACH ROAD.**

The Clerk read out an email from N. Wheeler from RCTCBC dated 27th May which outlined details of a Category 1 defect. It was **RESOLVED:** To note the information.

- **CHAIRMAN'S ALLOWANCE 2016/17**

The Clerk advised Council that the Chairman had advised her that his allowance would be administered through the office. It was **RESOLVED:** To note this information.

- **MINOR AUTHORITY GOVERNOR – YGG TONYEFAIL**

The Clerk reported that this had been an historical arrangement that a Gilfach Goch Community Councillor had been appointed. It was **RESOLVED:** That the Clerk contacts the school to ask that Tonyrefail Community Council is included in future vacancies for a Minor Authority Governor.

- **ANNUAL LEAVE**

The Clerk advised Council of her impending Annual Leave. It was **RESOLVED:** To note the information.

10.2 MEMBERS REPORTS

- **PATHWAY –PARKLAND CRESCENT/HIGH STREET**

Issues were raised in respect of the above pathway. It was **RESOLVED:** That this item is to be placed on the agenda for July.

- The Clerk was asked to write to RCTCBC to request a new street sign for Heol Isaf in Coedely.

- The Flower baskets and planters had been placed in the Community and Council reported on how nice they look.

- Problems associated with horse manure in Prichard Street and Parklands was reported.

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- Council asked for the bus shelter in Mill Street to be painted.
- A report was given by those Councillors who attended the recent meeting of the Ely Valley Destination Partnership.
- The Chair and Councillor G. Evans reported on their recent visit to 'dumping' grounds in Tonyrefail. They advised that all areas have now been cleaned up by RCTCBC and a new dog bin is to be installed on Collenna Road.
- It was reported that some residents in Coedely were leaving their bins out after the refuse collection which was causing a concern particularly for 1 resident. It was **RESOLVED:** That the Clerk would write to RCTCBC to inform them of this problem.
- The siting of the notice board in Coedely was discussed and it was **RESOLVED:** That this item is placed on the July agenda.
- Councillors reported on the improvement in the lawn and cremation sections of the cemetery where all items have been removed from the confines of the headstones/cremation stones.
- A request for a further bus shelter to be painted during Festyrefail was made and it was **RESOLVED:** That the additional bus shelter in Cwmlai would also be painted. The Chairman advised that QDL Painting Contractors were sponsoring the paint.
- It was reported that Treorchy Male Voice Choir will be performing on the 30th June at the Savoy Theatre and that Tonyrefail Ladies Choir will be holding a Fun Event on the 24th June 2016.

11. MONTHLY REPORT FROM THE PACT MEETING

It was reported that the PCSO's are out and about in the Tonyrefail area and that RCTCBC Street cleaning team had fined 5 people for dog mess.

12). TRANE CEMETERY

12.1 REPORT ON VISIT TO COITY CREMATORIUM

A verbal report was given by those Councillors and Clerk who attended Coity Crematorium to view the cremation sections.

12.2 DIGITAL BURIAL ADMIN SYSTEM AND MAPPING SYSTEM

It was **RESOLVED:** That this item is deferred to the July meeting.

13 ALLOTMENTS

13.1 TO DISCUSS RECOMMENDATIONS FROM THE ALLOTMENT COMMITTEE SITE MEETING HELD ON MONDAY 6TH JUNE 2016 – MINUTES CONFIRMED IN AGENDA NO. 3 ABOVE

PENRHIWFER

• TRAILERS

It was **RESOLVED:** That the Clerk would write to the Committee to ask that the 2 trailers are removed from site.

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- **REQUEST FOR GREENHOUSE**

It was **RESOLVED:** That the request for the greenhouse which was received by the Council some time ago is approved on the proviso that it is erected under the guidance of the Chairman Councillor Dan Owen Jones and Councillor Gregg Powell and it was further **RESOLVED:** That the greenhouse must be of a standard design.

- **REQUEST FOR SKIP**

Given the circumstances on one plot which had been inherited by the current owner it was **RESOLVED:** That the council would provide a skip in order to dispose of all the materials on that plot and any other items that need to be removed from the allotment site in general.

LLANTRISANT ROAD

13.1 PLOT FENCED OFF COMPLETELY

It was **RESOLVED:** That the Clerk writes a letter asking that the fence is removed and that the plot is re-instated as an allotment garden.

13.2 JUDGING OF ALLOTMENT COMPETITION

This will take place on 20th July 2016 by Mr. Richard Palmer and an associate.

13.3 PRESENTATION OF ALLOTMENTS PRIZES AT GARDENING SHOW.

It was **RESOLVED:** That the Chairman Councillor Dan Owen Jones will be presenting the prizes on Saturday 3rd September at the Miners Welfare Club which will be open from 2.00 pm for the public and the presentation will take place at approximately 4.00 pm. Councillor Shawn Stevens and Councillor Gregg Powell will also attend and Councillor Gregg Powell will take be taking photographs.

13.4 DRAFT TENANCY AGREEMENT

It was **RESOLVED:** That this is deferred further to the July meeting and that a copy of the draft agreement is circulated to Councillors again for their perusal.

13.5 ALLOTMENT RENT FOR 2017/18

Council were provided with information in respect of other Community Council allotment sites and it was **RESOLVED:** That there would be no increase in 2017/18.

14 HEALTH AND SAFETY

The Clerk advised that she had received a telephone call from Ellis Whittam who explained that the current Health & Safety contract with them would be expiring at the end of June. The Clerk asked Ellis Whittam for a further quote but with more input from them. It was **RESOLVED:** To defer this item.

15 PROJECTS

Proceeding

16 PUBLICITY

Proceeding.

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17. STAFFING

17.1 UP-DATE OF RECRUITMENT OF ASSISTANT TO THE CLERK

The Clerk advised Council that the job advert had been circulated to the Job Centre, the council's website page, Face Book and the council's notice boards and advised that the closing date was set as 24th June.

It was **RESOLVED:** That the Chairman and the Clerk would process the applications and that delegated powers would be given to both the Chairman and the Clerk in deciding how many applicants would be interviewed and that the Chairman and Clerk would undertake the interviews at a time and date they choose.

17.2 PROPOSED OFFICE ACCOMMODATION

The Chairman had obtained costs for portable accommodation and presented copies of the information to the Council. It was **RESOLVED:** That the Policy & Finance Committee would hold a meeting as soon as possible in order to review the budget to establish if the budget could be reset to allow for the portable accommodation.

18. SUMMER FESTIVAL AND CLASSIC CAR SHOW

The Clerk presented Councillors of the costs to date and advised that the cost of the climbing wall could be taken off as there would be no room.

It was **RESOLVED:** That the following would also be booked: D. J. Dibble, Scars and Wounds Painting, Face Painting.

A suggestion was made for using the Rhondda Bowl and the Clerk is waiting a quotation. It was **RESOLVED:** That the subject to there being sufficient money in the budget that the All of some of the bowling lanes would be booked.

It was **RESOLVED:** That 2 Girls and 1 Boys will be used for Characters each providing a costume change and would work between the hours of 11.00 am and 3.00 pm.

It was **RESOLVED:** That Councillor Steve Kiff would handle all the booking forms, insurance/disclaimer forms for the stall bookings.

The Clerk explained to council that she was unable to contact Mr. Trix.

All attractions and entertainment will be free.

18.1 REPORT FROM WORKING PARTY

Councillors received a copy of the report from the working party and it was **RESOLVED:** That the name of the Event would "Ton Tastic Summer Spree" and that Rachel from Avant would design the poster and that the Working Party will be given delegated powers to approve prior to printing.

19. PARK LANE SURGERY

It was reported that Mick Antoniw AM is meeting with Park Lane Surgery on Friday 17th June and it was **RESOLVED:** To await the outcome of that meeting.

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20. FESTYREFAIL**20.1 UP-DATE ON FESTYREFAIL**

Mr. D. Grehan up-dated council on the current situation with the forthcoming Festyrefail event.

20.2 REQUEST FOR ADDITIONAL BUS SHELTER TO BE PAINTED

It was **RESOLVED**: That the additional bus stop in Cwmlai is also painted.

21. ST. JOHN'S CHURCHYARD**21.1 TO RECEIVE EMAIL FROM MR. PAUL REES – CHURCH IN WALES**

Following a discussion a motion was put forward and seconded on the basis of owing to the financial implications in view of the Japanese knotweed and the ongoing costs not to proceed any further. Councillors D. Owen Jones, Austin Davies and Mrs. D. Roberts voted in favour of the motion, Councillors G Powell, S. Kiff, S. Stevens and Mrs. K. Godfrey all abstained. The Clerk was asked to record the voting. It was **RESOLVED**: Not to proceed any further on the said land. Councillor Stevens asked that it be recorded that he was very disappointed with the decision.

21.2 DESIGN AND ACCESS STATEMENT ST. JOHN'S CHURCHYARD

It was **RESOLVED**: That having read the statement prior to 21.1 above to note the same.

22 BUS STOP/SHELTERS

- **COEDEL**

The Clerk had received confirmation from Mr. R. Greenslade in RCTCBC to re-site the bus shelter in Coedely to the end of the wall. It was **RESOLVED**: That the bus shelter would be moved as soon as possible.

- **TYN-Y-BRYN**

The Clerk advised in her opinion that the proposed site in Tyn-y-Bryn is unsuitable. It was **RESOLVED**: That Councillors G. Powell and Alexandra Davies-Jones would meet to find an alternative location.

23 POLICY ON PROCEDURE FOR CONDUCTING CO-OPTIONS

The Clerk apologised as this policy had been adopted previously and should not have been placed on this month's agenda.

24 CO-OPTION OF COMMUNITY COUNCILLOR FOR PENRHIWFER WARD

Having declared an interest in Minute No. 2 above both Councillors A. Davies and A. Davies-Jones left the room whilst the Co-option took place.

24.1 TO RECEIVE APPLICATION FORMS

Having received the application forms with the agenda, It was **RESOLVED**: To note the same.

24.2 TO INTERVIEW CANDIDATES

Each of the 3 applicants were interviewed and left the room and it was **RESOLVED**: That Mr. Andrew Davies-Jones would be offered the position.

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24.3 CO-OPTION OF COUNCILLOR FOR PENRHIWFER WARD

The 3 applicants returned to the room and the Chairman advised that Mr. Andrew Davies Jones had been co-opted as Councillor for the Penrhiwfer Ward. Mr. Davies Jones accepted the position and the Chairman thanked the other applicants for applying.

25 CHRISTMAS 2016**25.1 CHRISTMAS EVENT – SATURDAY 3RD DECEMBER 2016**

It was **RESOLVED:** That this item is deferred to July when a Working Party will be set up. It was also **RESOLVED:** That the Christmas lights will be switched on Friday 2nd December 2016.

25.2 CHRISTMAS CONCERT

It was **RESOLVED:** The Christmas Concert meetings will be held by Full Council. It was **FURTHER RESOLVED:** That the Christmas Concert will take place on Friday 9th December subject to confirmation of the venue which will be The Savoy theatre.

25.3 SENIOR CITIZENS CHRISTMAS DINNER – WEDNESDAY 14TH DECEMBER 2016.

It was **RESOLVED:** That this item will be discussed further in the July meeting.

26 NOTICE BOARDS**26.1 PROPOSAL FOR A NOTICE-BOARD IN EDMONDSTOWN**

It was **RESOLVED:** To proceed with the purchase of a notice board and that the Clerk seeks permission from RCTCBC for it to be sited.

26.2 PROPOSAL FOR A NOTICE BOARD IN PENRHIWFER

It was **RESOLVED:** To proceed with the purchase of a notice board. The Chairman will seek authorisation from the Church for permission to erect the notice board inside of the walls of the Church with the notice board facing outwards over the pavement.

27 TAFF ELY 50 PLUS FORUM

The Clerk confirmed that the council's representatives on the above Forum are Councillors D. Owen Jones and Mrs. K. Godfrey and advised both councillors that the next meeting will take place at St. David's United Reformed Church in Pontypridd on 28th July at 2.00 pm – 4.00 pm. The Clerk was informed by the Taff Ely 50 Plus Forum that agenda's will be sent to the individual councillors. It was **RESOLVED:** That both councillors would be attending.

28. TO CONSIDER URGENT ITEMS

It was **RESOLVED:** That a Council 'Twitter' account would be set up and run by Councillor S. Stevens.

29. DATE OF NEXT MEETING

It was **RESOLVED:** That the next Monthly meeting will be held on Thursday 9th July at a venue to be confirmed.

The meeting closed at 8.59 pm.

Signed:

Date: