

Minutes of the Allotment Committee Site Meeting held on Thursday 5th July 2018 at Penrhiwfer, Llantrisant Road, Tonyrefail and Prichard Street, Tonyrefail which commenced at 5.30 pm.

Present: Councillors: Messrs. G. Powell (Chairman), Messrs. Andrew Davies-Jones, D. Grehan, M. Barron, Dan Owen-Jones, Mrs. L. Michel (Vice Chairman), Mrs. Alexandra Davies-Jones

Also in attendance:
Pauline Williams – Clerk

1. ELECTION OF CHAIRMAN FOR ENSUING YEAR

Councillor G. Powell was elected as the Chairman for the ensuing year at the Allotment Committee site meeting held on Tuesday 3rd July 2018.

2. ELECTION OF VICE CHAIRMAN FOR ENSUING YEAR

Councillor Mrs. L. Michel was elected as the Vice Chairman for the ensuing year at the Allotment Committee site meeting held on Tuesday 3rd July 2018.

3. APOLOGIES FOR ABSENCE

A). APOLOGIES SUBMITTED

No apologies were submitted

B). APOLOGIES NOT SUBMITTED

No apology for absence was received from Councillor K. Godfrey.

4. TO RECEIVE DISCLOSURES OF PERSONAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE CODE OF CONDUCT.

Councillor G. Powell disclosed an interest at Llantrisant Road allotments and advised he would forward a copy of his disclosure form to the Clerk.

5. ANNUAL INSPECTION OF ALLOTMENT SITE

• **PENRHIWFER ALLOTMENTS**

A site visit took place and those councillors present felt that with the exception of some water butts remained without lids and zinc sheeting has not been turned over/covered that the allotment plots in general were kept in a good condition.

It was noticed that some plots were not being maintained and councillors were advised that they had been taken over recently.

There is a collapsed wall on the site and councillors were asked if it could be replaced with wooden fencing to which those councillors present advised they would have no objection to the same

• **LLANTRISANT ROAD**

Councillor G. Powell having disclosed an interest in this allotment site as per item 4.

Initials.....

Date

Waste materials were still at the entrance to the site despite the council asking for them to be removed at the last site meeting in 2017.

It was noticed that some plots were not being maintained and councillors were advised that they had been taken over recently.

The over-growth on the pathways in the allotments need to be cut back.

Some water butts remained without lids and zinc sheeting had not been turned over/covered.

- **PRICHARD STREET ALLOTMENTS**

Councillor Dan Owen Jones arrived at the meeting.

Japanese knotweed remains a problem and the Clerk advised that she would contact RCTCBC on this matter.

With the exception of some water butts not having lids it was agreed by all present that the allotment plot holders should be commended on the way in which the allotments are kept.

Signed

Date.....