

2014

Minutes of the Monthly Meeting of Tonyrefail & District Community Council, held on Thursday 10th May 2018 at the Council Office, Trane Cemetery, Tonyrefail which commenced at 6.30 pm.

Present: Councillors Messrs: Austin Davies, Andrew Davies-Jones, S. Stevens, D. Grehan, C. Wells, D. Owen-Jones, Mrs. Alexandra M. Davies-Jones (Chairman) and Mrs. L. Michel.

**Also in attendance:
Pauline Williams – Clerk**

1. APOLOGIES FOR ABSENCE

1.1 APOLOGIES SUBMITTED FOR APPROVAL

A verbal apology for absence was received from Councillor K. Godfrey – Work Commitment.

1.2 APOLOGIES NOT SUBMITTED

None.

2. TO RECEIVE DISCLOSURES OF PERSONAL INTEREST

Councillor G. Powell declared an interest in Minute No. 18 – I have an allotment on Llantrisant Road.

3. CONFIRMATION OF MINUTES

It was RESOLVED: That the minutes of the extraordinary meeting of the council together with the minutes of the April monthly meeting both held on 12th April 2018 were confirmed as a correct record.

4. PUBLIC BREAK

There were no members of the public present.

***Standing Orders were suspended in order to take agenda number 28
as a representative from Trivallis was present.***

A discussion took place on the work of Trivallis and Councillors were invited to attend Walkabouts with the Neighbourhood Manager in the future if they so wished.

Hotline and Out of Hours numbers will be provided to the Community Council – Borough Councillors already have these contact details

The Chairman advised that the council really appreciated her attendance at the meeting.

Standing Orders were resumed.

5. YOUTH REPRESENTATION ON THE COMMUNITY COUNCIL

Owing to examinations taking place at this time of year there was no youth representatives present.

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6. MATTERS ARISING FROM PREVIOUS MINUTES

6.1 CASUAL VACANCY – TYLCHA WARD

The Clerk advised that she had been informed that no election had been called and therefore the council can now co-opt a Councillor. The Clerk further advised that the notice for the Co-option will be displayed and the closing date will be Friday 8th June 2018. It was **RESOLVED:** those interviews will take place on the 14th June at 6.00 pm.

6.2 KIDNEY WALES – WALK FOR LIFE

Councillor Michel has received the information pack and will organise the walk in due course.

7. CORRESPONDENCE

7.1 REPORT FROM AGE CYMRU ENTITLED ‘SHOWCASING TACKLING LONELINESS

It was **RESOLVED:** To note the contents of One Voice Wales email dated 6th April 2018.

7.2 HISTORIC ENVIRONMENT UPDATE 7 – CONSULTATION LAUNCH – WELSH GOVERNMENT.

It was **RESOLVED:** To note the email from One Voice Wales dated 17TH April 2018

7.3 GDPR REGULATION (ICO STATEMENT FOR TOWN & COMMUNITY COUNCILS

It was **RESOLVED:** To note the email from One Voice Wales dated 19TH April and that the matter of a DPO will be discussed at the next Policy & Finance Committee meeting.

7.4 SPEAK MY LANGUAGE SUMMARY REPORT – WALES AUDIT OFFICE

It was **RESOLVED:** To note the email from One Voice Wales dated 27th April 2018

7.5 CONSULTATION – CHANGES TO THE CONSENTING OF INFRASTRUCTURE

It was **RESOLVED:** To note the email from One Voice Wales dated 30th April 2018 advising that a consultation has been released.

7.6 QUEEN’S COMMONWEALTH CANOPY IN TONYREFAIL

It was **RESOLVED:** To accept the donation of a tree from the Woodland Trust but to advise Owen Smith MP that it is not this council’s decision to be able to plan the same at Capel Farm and that this would be a decision for RCTCBC.

8 PLANNING

It was **RESOLVED:** That there were no observations neither objections raised in respect of the following items placed on this month’s agenda.

- Former Hillside Country Club, Llantrisant Road, Tonyrefail
- 18/0356/10
- 18/0848/10
- 18/0413/10

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In respect of 18/0331/10 – It was reported that this application had been called in and will be going to committee.

It was **RESOLVED**: To write to RCTCBC Planning in respect of application 18/0386/10 over reservations this council has on the access from the changing rooms to the playing field.

9. FOOTPATHS

It was **RESOLVED**: To note the footpath report for May 2018

Again a report was given on the deplorable condition of the bridleway and footpath on path numbers 106, 107, 108 and 109 despite a meeting being held with Officers from RCTCBC.

10. FINANCE

10.1 ACCOUNTS PAID APRIL 2018

It was **RESOLVED**: To accept and approve the accounts as presented.

10.2 ACCOUNTS FOR PAYMENT MAY 2018

It was **RESOLVED**: To accept and approve the accounts as presented.

11. MEMBERS AND CLERKS REPORT

11.1 CLERKS REPORT

The Clerk advised council that she is really struggling with the work-load and is very stressed as there is so much work that has to be done and is not being undertaken.

It was **RESOLVED**: That a temporary job will be advertised on 16 hours per week for a period of 3 months to help with the workload. It was further **RESOLVED**: That a laptop is purchased.

It was **RESOLVED**: That the Chairman and Clerk would undertake the interview.

11.2 MEMBERS REPORT

- Councillor L. Michel reminded the Clerk of the forthcoming meeting of the Penrhys Pilgrimage Working Group in the council room. The Clerk advised that this was in the diary.
- Councillor S. Stevens advised that there is a sewerage problem on Collenna Road and that Welsh Water are looking into the problem.

He also advised that there is a corrugated steel garage on Collenna Road (by the electric box) which has electric cables hanging from the collapsed fascia.

- Councillor D. Owen-Jones advised that the Urinal in Edmondstown was still raising concern and that he would forward information to the Clerk. The Clerk advised that Community Council does not own the urinal or the land it is situated on.

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He also asked if the community 'Welcome Signs' could be cleaned – the Clerk will arrange this work.

- Councillor C. Wells advised that the Coedely Club and Ely Valley FC are trying to push for a litter pick and that an event will be held in the club on the World cup final day.
- Councillor D. Grehan advised that Hapi were holding a 'Get Cooking and Parent and Child Session at Capel Farm Community Centre on 30th May from 1.00 – 3.00 pm.

12. TRANE CEMETERY

- The Clerk advised that the repair of the wall at the top part of the cemetery has started this week.
- S106 Planning Obligation in respect of the Trane Farm Development. Each Councillor had been forwarded a copy for their perusal. It was **RESOLVED:** To approve and accept the same.

13. PACT MEETINGS

There were no reports this month.

14. PROJECTS

14.1 TONYREFAIL SKATEBOARD PARK

Councillor Grehan gave an up-date and advised that 2 fundraising events which had taken place had raised £1600 and that a fantastic effort was made by everyone involved and that an 'Afternoon Tea' fundraising event is to be held on Saturday 7th July @ 2.00 pm in Salem chapel and a 'Car Boot' sale will be held on Sunday 9th September in the car park opposite Coedely Club.

Councillor Grehan advised that a 35m x 50m parcel of land had been identified and subject to confirmation from RCTCBC this will be asset transferred to the Community Council.

A 'survey' form had been compiled and Cllrs. C. Wells, Alexandra M. Davies-Jones and himself will consult with Tonyrefail school on this.

Councillor Austin Davies advised he had discussed the skateboard park with the Assembly Member to art looking at possible grant funding and that he had also spoken to the Big Lottery who would be prepared to come along to the working part to help prepare the grant application. Arrangements will be made by the working party to arrange with the A.M and the Big Lottery.

15. STAFFING

See Minute No. 12 of the Annual Meeting and minute no. 11.1 above.

16. EVENTS

Proceeding

Initials:

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17 THE WELL BEING OF FUTURE GENERATIONS (WALES) ACT

Proceeding

18. ALLOTMENTS

18.1 ANNUAL SITE MEETING

It was **RESOLVED:** To defer this item to the June monthly meeting.

18.2 ALLOTMENT COMPETITION

It was **RESOLVED:** That the allotment competition would go ahead this year and that Mr. T. Walton would be asked to judge the councils allotment sites. Councillor Alexandra M. Davies-Jones will obtain the contact details for Mr. Walton and will pass onto the Clerk

The allotment prizes will be presented at the Awards night to be arranged at the end of the year.

19. BANKING

Proceeding

20. COUNTY BOROUGH COUNCILLORS REPORT

Councillor Alexandra Davies-Jones

- Reported that the speed camera vehicle had visited Tyn-y-Bryn Road twice recently.
- She also reported that the adoption of Mountain View is proceeding together with the provision of park at Park Dan-y-Bryn.

Councillor Dan Owen Jones

- Reported on the public meeting which he attended whereby the community wanted to object wholeheartedly as in their opinion the town centre will suffer as a result of the retail business proposed in the application. He advised that he would be speaking on behalf of the Traders at RCTCBC.

21 WINDFARM TRUST MONIES

Proceeding.

22. GENERAL DATA PROTECTION REGULATION

In respect of items 22.1 – 22.11 – It was **RESOLVED:** That the Policy & Finance Committee will meet and have delegated powers to amend, approve and accept the documents.

It was further **RESOLVED:** That council email addresses will be arranged for each Community Councillor.

It was also **RESOLVED:** That paper copies of individuals letters/email will not be sent out to Councillors in the future.

Initials:

Date:

23. UK GOVERNMENT CALL FOR EVIDENCE TO EXAMINE HOW CHARGES OR CHANGES TO THE TAX SYSTEM COULD TACKLE THE PROBLEMS ASSOCIATED WITH SINGLE USE PLASTIC WASTE – DEFERRED FROM THE APRIL 2018 MEETING.

A discussion took place and it was **RESOLVED:** That the Clerk would write to the Welsh Water Inspector to ask if the Cemetery water is suitable for drinking and if so to ask that a 'Standby' tap is installed in order that the general public could use the facility to fill up their drinking receptacles.

24 TO DISCUSS DBS CHECKS IN GENERAL

The Clerk recommended to council that she thought it may be a good idea if all Councillors had a DBS check. It was **RESOLVED:** To decline the recommendation.

25. COMMUNITY GARDEN ON LAND IN TYN-Y-BRYN

Councillor Alexandra M. Davies-Jones had met with a resident and representatives from RCTCBC and advised that the hedgerow will be cut back, an ecology report will be done and the barrier will be removed.

She advised that RCTCBC were very encouraged to see that the land would be used and that the land would need to be asset transferred and maintained by the Community Council.

It was **RESOLVED:** That the Tyn-y-Bryn Councillors will liaise with local residents on this matter.

26 AUDIT – YEAR END 2017/2018

It was **RESOLVED:** To approve and accept the following documents which had been circulated to each Councillor and the Chairman signed the relevant documents.

- 26.1 Cash Book Reconciliation as at 31st March 2018
- 26.2 List of Outstanding Cheques as at 31st March 2018
- 26.3 List of Creditors And Debtors as at 31st March 2018
- 26.4 Bank Reconciliation Including Debtors and Creditors as at 31st March 2018
- 26.5 Staff Costs 2017/18
- 26.6 Income and Expenditure Spread Sheets as at 31st March 2018
- 26.7 Income and Expenditure Account as at 31st March 2018
- 26.8 Income and Expenditure Balance Sheet as at 31st March 2018
- 26.9 Budget figures for 2017/18
- 26.10 Monthly Accounts for 2017/18 as at 31st March 2018
- 26.11 Annual Return for 2017/2018:
 - Annual Return As Presented
 - Council acknowledged responsibility for Annual Governance Statement part 1 and part 2
 - Chairman and Responsible Financial Officer (Clerk) signed and dated The Council/Board/Committee Approval and Certification.
 - The Chairman And Responsible Financial Officer (Clerk) certified All copies of correspondence relating to the Annual Return for submission to the external Auditor (BDO) with the Annual Return.

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28. TO MEET WITH REPRESENTATIVE FROM TRIVALLIS

See agenda number 4 above.

29. URGENT ITEMS

There were no urgent items that needed discussing.

30. DATE AND VENUE OF NEXT MEETING

It was **RESOLVED:** That the June Monthly meeting will take place on Thursday 14th June 2018 at 6.30 pm.

The meeting closed at 8.30 pm.

Signed:

Date.....