

Minutes of the November Monthly Meeting of Tonyrefail & District Community Council, held on Thursday 2nd November 2017 at the Council Office, Trane Cemetery, Tonyrefail which commenced at 6.30 pm.

Present: Councillors: Messrs: D. Owen Jones, S. Stephens, D. Grehan, Austin Davies, A. Davies-Jones, Mrs. Alexandra Mary Davies-Jones and Mrs. L. Michel.

**Also in attendance:
Pauline Williams – Clerk**

1. APOLOGIES FOR ABSENCE

1.1 APOLOGIES SUBMITTED FOR APPROVAL

Verbal apologies were submitted from Councillor D. Roberts (Away in Llandudno with Tonyrefail Ladies Choir) and Councillor C. Wells (Working away). Both apologies were accepted and approved by council.

1.2 APOLOGIES NOT SUBMITTED

No apologies were submitted from Councillors Mrs. K. Godfrey and Mr. G. Powell.

2. TO RECEIVE DISCLOSURES OF PERSONAL INTEREST

No disclosures of interest were declared.

3. CONFIRMATION OF MINUTES

It was **RESOLVED:** That with the following amendment to minute no. 11.2 of the October Monthly meeting held on 12th October 2017 to include 'Speed Monitoring Equipment was also in place on Barn Hill and the top of Penrhiwfer Road as well as the Co-operative store in Tonyrefail It was **RESOLVED:** To approve and accept the minutes of the October monthly meeting together with the minutes of the Remembrance Committee meeting held on Tuesday 17th October as a correct record.

4. PUBLIC BREAK

There were no members of the public present.

5. YOUTH REPRESENTATION ON THE COMMUNITY COUNCIL

Owing to half term there was no youth representation but Councillor Alexandra M. Davies-Jones advised that 2 representatives from the Youth Parliament in Tonyrefail School will be attending the December meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

- The Clerk has been advised that bus shelter which was to be placed opposite St. David's Church will not be possible owing to the footway being too narrow and that the new bus shelter earmarked for this site had been placed at Ty Dawel.
- The Clerk reminded Councillors of the The Remembrance Day Parade and Service on Sunday 12th November 2017 commencing at Tonyrefail School.

Initials.....

Date.....

7. CORRESPONDENCE

7.1 RCTCBC – COMMUNITY INFRASTRUCTURE PAYMENT

It was **RESOLVED:** To note that a payment of £531.31 for the period of 1st April 2017 – 30th September 2017 will be made to the Community Council by RCTCBC in October 2017.

The Clerk was asked to clarify if the monies received from the CIL payment could be used throughout the Community Council area or separated in Tonyrefail East and Tonyrefail West.

7.2 WELSH ASSEMBLY GOVERNMENT – CONSULTATION ON THE PUBLIC SERVICES OMBUDSMAN (WALES) BILL.

It was **RESOLVED:** To note the information and that no response is sent to the consultation.

7.3 ONE VOICE WALES – BURIAL CHARGES FOR CHILDREN

The First Minister wants an agreed 'Memorandum of Understanding' setting out a shared agreement not to charge any fees in relation to the burial or cremation of a child and to use a common definition of a child as aged up to 18. The Community Councils currently does not charge for the interment only of a child up to the age of 16. It was **RESOLVED:** To agree in principle with the First Ministers intention and it was also **RESOLVED:** That the Community Council would, with immediate effect, raise the age for the interment of a child to 18, but would continue to charge for the Exclusive Right of Burial until such time as the Memorandum of Understanding is agreed.

7.4 ONE VOICE WALES – BOUNDARY COMMISSION FOR WALES – REVISED PROPOSALS REPORT 2018 REVIEW.

It was **RESOLVED:** To note the email from One Voice Wales dated 17th October 2017.

7.5 ELY VALLEY BOWLS CLUB – FINANCIAL ASSISTANCE

A late request for financial funding was received from the above organisation. It was **RESOLVED:** That as the full budget figure for 2017/18 had been allocated that the Clerk would write advising that should further funding become available during this financial year that they will be considered at that time.

7.6 ONE VOICE WALES – TOWN AND VILLAGE GREENS CONSULTATION.

It was **RESOLVED:** To note their email dated 25th October in respect of the consultation in respect of proposed changes to procedures relating to the registration of town and country greens and that no response is sent to the consultation.

7.7 ONE VOICE WALES – CAPTURING PLANNING IN IMAGES – COMPETITION

It was **RESOLVED:** To note their email dated 25th October outlining that The Royal Town Planning Institute is currently running a completion on the abovementioned.

7.8 ONE VOICE WALES – CONSULTATION ON PROPOSED AMENDMENTS TO THE LOCAL AUTHORITIES (CAPITAL FINANCE & ACCOUNTING (WALES) REGULATIONS 2003.

It was **RESOLVED:** To note their email dated 25th October which asked for views on the proposed amendments to the abovementioned.

7.9 ONE VOICE WALES – INVITATION TO TAX FORUM MEETING 6TH NOVEMBER 2017

It was **RESOLVED:** To note the invitation as per their email dated 25th October

7.10 COEDELLY FOOTBALL CLUB – FINANCIAL ASSISTANCE

It was **RESOLVED:** That the Clerk would also write to the Coedely Football Club with the same information as per minute no. 7.5 above.

8 PLANNING

It was **RESOLVED:** That neither observations nor any objections were raised in respect of the planning applications placed on this month's agenda.

ADDITIONAL PLANNING APPLICATIONS

There were 2 additional planning applications received after the circulation of the agenda:

- Application No: 17/0943/10
 Proposal: Change to B8 for use as a self storage facility. Siting of up to 70 shipping containers and/or storage for caravans and more vehicles (Amended description 30/10/17.
 Location: Former Council Yard, Tynybryn Road, Tonyrefail.

A discussion took place and concern was raised in respect of the 24 hour entry/exit of vehicles at the site. It was **RESOLVED:** That County Borough Councillor Alexandra Davies-Jones would raise this concern with RCTCBC.

- Application No: 17/1182/10
 Proposal: Proposed loft conversion with pitched roof rear dormer.
 Location: 63 Mountain View, Tonyrefail.

It was **RESOLVED:** To note this planning application.

9. FOOTPATHS**9.1 FOOTPATH REPORT FOR NOVEMBER 2017**

The Clerk advised that no footpath report had been written this month owing to a member of staff being on sick leave.

9.2 TO RECEIVE UP-DATE ON FOOTPATH 106 – Y WAUN

It was **RESOLVED:** To note the email from RCTCBC advising that the footpath had been inspected and that the water may be holding on the surface after heavy rainfall as the drainage pipes are unable to take the flow of water. It was also advised that the route is used by horses which may result in damage to the drainage pipes as the pipes are not designed to withstand horse use.

10 FINANCE**10.1 ACCOUNTS PAID OCTOBER 2017**

It was **RESOLVED:** That the accounts paid in October 2017 were approved and accepted as circulated to Council.

Initials.....

Date.....

10.2 ACCOUNTS FOR PAYMENT NOVEMBER 2017

It was **RESOLVED:** That the accounts for payment in November 2017 were approved and accepted as circulated to Council.

10.3 QUARTERY ACCOUNTS AS AT 31ST SEPTEMBER 2017

It was **RESOLVED:** To approve and accept the Monthly Accounts as at 31st September 2017 together with the Budget figures as at 31st September 2017.

11. MEMBERS AND CLERKS REPORT**11.1 CLERKS REPORT**

The Clerk advised that Communities First are holding a Tea Dance and were looking for raffle prizes. The Clerk advised that she would be personally donating a prize and it was **RESOLVED:** That the Chairman would also donate a prize from his Chairman's Allowance.

11.2 MEMBERS REPORT

- It was reported that there is no street light between High Street and School Street. It was **RESOLVED:** That County Borough Councillors D. Grehan and D. Owen Jones will take this concern up with RCTCBC.
- It was reported that there is no street lighting in Worcester Court as the development has not yet been completed.
- It was also reported that the roads and drains in Mountain View remain un-adopted to which Councillor Alexandra Mary Davies-Jones advised she would take this issue up with RCTCBC.
- It was reported that the Church in Penrhiwfer would be applying for funding to enable it to be turned into a proposed place of workshop and a Community Hub.
- It was reported that the bus shelter in Edmondstown needs replacing. It was **RESOLVED:** That this would be considered during the next financial year.
- It was reported that Welsh Water have a Community Fund and that the Community Council are able to apply.
- A report was given on the Fireworks display held at Capel Farm to which the Community Council provided the funding for the fireworks.
- It was reported that the Air Quality on Tonyrefail Square is to be monitored.
- It was reported that the Royal British Legion will be holding a Remembrance Concert at Thomastown Club.
- It was reported that Park Lane surgery as from 6th November, will be taking on-line appointments in addition to telephone appointments.

12. TRANE CEMETERY

There were no issues to discuss this month.

13. PACT MEETINGS

It was reported that Councillor Andrew Davies-Jones is now the Chair of the Tonyrefail West PACT meeting.

14. PROJECTS

- The Chairman advised that he would speak to Mr. D. Owen in respect of the Edward IV plaque.
- Councillor D. Grehan advised that he will be liaising with all the schools in respect of a proposed Skate-Board park and the Clerk was asked to request that an Officer from RCTCBC meets with the Community Council in respect of discussing this project further.

15. STAFFING**15.1 ANNUAL REVIEW OF ADMINISTRATIVE ASSISTANT**

It was **RESOLVED:** That the Clerk liaises with other community councils in respect of the terms and conditions of their Administrative Assistants and that this would be discussed at the next Staffing Committee meeting which will be arranged in the new year

15.2 RESIGNATION OF EMPLOYEE

The Clerk advised that 1 of the councils employees will be terminating his employment on the 8th December 2017 as he will be moving to Australia for 1 year. It was **RESOLVED:** To note this information.

15.3 REPLACEMENT EMPLOYEE

A discussion took place and it was **RESOLVED:** That the Staffing Committee will meet in the New Year to discuss this item further.

16. EVENTS**16.1 UP-DATE CHRISTMAS EVENT - TONYREFAIL LEISURE CENTRE 9TH DECEMBER**

The Clerk advised that the budget for the event had already exceeded the budget by approximately £2,500 to date. It was **RESOLVED:** That the over spend would be taken from the money due from the Wind farm Trust when it is received.

16.2 UP-DATE SENIOR CITIZEN'S CHRISTMAS DINNER 6TH DECEMBER

The Clerk reminded Council that the tickets for the dinner will be on sale from Monday 6th November – Friday 10th November from 10.30 am – 1.00 pm. It was **RESOLVED:** That 7 Councillors will also be attending the dinner.

16.3 PROPOSED SWITCH-ON OF THE CHRISTMAS LIGHTS AND CAROL SERVICE

The Clerk advised that the council could only close the roads off for 40 minutes. It was **RESOLVED:** That in view of this that the proposed switch on of the Christmas Lights will not take place.

Initials.....

Date.....

16.4 PURCHASE OF LARGE CHRISTMAS TREE FOR TONYREFAIL SQUARE AND THE TREES FOR THE BUSINESS IN TONYREFAIL

The Clerk was asked to liaise with David in the Post Office in respect of the erecting and taking down of the Christmas Trees.

It was **RESOLVED:** That 40 Christmas Trees would be purchased at a cost of £10.00 each and a large Christmas Tree £50 and would be purchased from the Smaelog Forestry.

17. THE WELL BEING OF FUTURE GENERATIONS (WALES) ACT

Proceeding.

18. ALLOTMENTS

18.1 THE AVENUE ALLOTMENTS, TONYREFAIL

The Clerk advised that no reply had been received to her letter. It was **RESOLVED:** That a further letter is sent.

18.2 TYLCHA WEN ALLOTMENTS

A visit was made by some of the pupils from Cwm Lai School to the Tylcha Wen allotments and a letter of thanks was sent to the allotments by the School. A copy of the letter was circulated to Council.

19. BANKING

The Clerk advised that she was waiting for the December meeting as to the intention of the 2 Councillors who verbally resigned in June but who have both not confirmed anything in writing before sourcing further information on banking.

20. CONSULTATION GUIDANCE FOR PRINCIPAL COUNCILS ON THE REVIEW OF COMMUNITIES (deferred from the October Monthly meeting).

Please see minute no. 7.4 above.

21. ANNUAL WALK FOR LIFE EVENT (Deferred from Minute No. 20 – January 2017)

It was **RESOLVED:** That the Clerk would obtain a Kidney Wales information pack.

22. PROVISION OF A SCHOOL CROSSING PATROL OFFICER FOR TREF-Y-RHUG SCHOOL.

It was **RESOLVED:** To note the content of the email from RCTCBC dated 10th October 2017 advising that the approximate cost for a School Crossing Patrol Officer would be in the region of £3,500 per annum.

23. FINANCIAL ALLOTMENT FOR SOCIAL MEDIA MARKETING AND PROMOTION OF TONYREFAIL COMMUNITY COUNCIL – COUNCILL C. WELL REQUEST.

Members discussed the content of Councillor Well's email and it was **RESOLVED:** That the £10 monthly cost would be paid on a 6 month trial basis and will be monitored during this time.

24. REQUEST FOR BUS SHELTER AT BRENTON VILLAS

It was **RESOLVED:** That no bus shelter would be provided by the Community Council at this location.

Initials.....

Date.....

25 REPORTS ONLY FROM THE COUNTY BOROUGH COUNCILLOR

- A report was given on the meeting which was well attended by Councillors, Officers from RCTCBC, Llanharan Drop-In Centre and Parents in respect of the Four Seasons centre, whereby RCTCBC will take away to consider its future. There are a lot of concerns as it could be 6 months whereby there will be no childcare provision provided.
- It was reported that the PACT meetings would be changing from February whereby they will be more community based.
- Councillor D. Owen Jones advised that he is now sitting on the Cwm Taf Health Council.
- A report was given on the number of fines issued in Tonyrefail East and Tonyrefail West by the Dog Wardens.
- Councillor D. Owen Jones reported on the defibrillator training event which is to be held in Coedely Community Centre whereby it will also be filmed by the BBC.

26. URGENT ITEMS

There were no items of urgency by reason of a special circumstance to be discussed.

27. DATE AND VENUE OF NEXT MEETING

It was **RESOLVED:** That the next Monthly meeting will take place on Thursday 14th December at the council office, Trane Cemetery at 6.30 pm.

The meeting closed at 8.35 pm.

Signed:

Date: