

Minutes of the **REMEMBRANCE DAY COMMITTEE MEETING** of Tonyrefail & District Community Council held on Tuesday 17th October 2017 at The Council Office, Trane Cemetery, Tonyrefail, which commenced at 6.00 pm

PRESENT: Councillors: Mr. S. Kiff (Chairman), S. Stevens, C. Wells, together with and Mr. R. Williams of The Royal British Legion and PCSO A. Blackburn.

In Attendance – Mrs. Pauline Williams – Clerk

1. APOLOGIES FOR ABSENCE

1.1 APOLOGIES SUBMITTED

An apology for absence was received from Mr. J. Kiff of the Tonyrefail branch of The Royal British Legion.

1.2 APOLOGIES NOT SUBMITTED

No apologies for absence were received from the Reverend Canon Ruth Moverley Councillors Karen Webb and Gregg Powell.

2. DISCLOSURES OF PERSONAL INTEREST

There were no disclosures of personal interest declared.

3. MINUTES OF THE REMEMBRANCE DAY COMMITTEE MEETING HELD ON TUESDAY 3RD OCTOBER

The minutes of the above meeting were confirmed at the monthly meeting of the Community Council on Thursday 12th October 2017 and were presented to the Remembrance Committee for information only.

4. REMEMBRANCE DAY 2017

4.1 REMEMBRANCE DAY PARADE

It was confirmed by PCSO A. Blackburn that the school can be used for parking and it is hoped that a Police car will also be available to go behind the 'rolling road' for the parade to Trane cemetery.

It was confirmed that the Brass band would march behind the Standard Bearer/Parade Marshall.

Councillor Austin Davies confirmed that the band would be playing parade music of their choice, it was also confirmed that the band would march to the left of the cenotaph and would standard at the top of section E in the cemetery.

4.2 REMEMBRANCE DAY SERVICE

Councillor Austin Davies confirmed that the brass band will play the 1st and 2nd verses of 'Abide with Me' at the cenotaph, 'Sunset' whilst the laying of the wreaths is undertaken, the 2 National Anthems and music of their choice when the service has been completed.

Initials.....

Date.....

4.3 REMEMBRANCE DAY ORDER OF SERVICE

The Clerk advised that she had not received the revised 'Order of Service from the Reverend Canon Ruther Moverley.

4.4 REMEMBRANCE DAY POSTER

The Clerk advised that the Poster had amended the poster and that she would arrange for it to be publicised on the council's notice boards, website page and Face book.

The meeting closed at 6.15 pm.

Signed.....

Date.....