

Minutes of the **REMEMBRANCE DAY COMMITTEE MEETING** of Tonyrefail & District Community Council held on Tuesday 3rd October 2017 at The Council Office, Trane Cemetery, Tonyrefail, which commenced at 6.00 pm

PRESENT: Councillors: S. Stevens, C. Wells, together with Mr. S. Kiff (Chairman) and Mr. R. Jones of The Royal British Legion, Reverend Canon Ruth Moverley and PCSO A. Blackburn.

In Attendance – Mrs. Pauline Williams – Clerk
Tammy Claire Caddy – Admin. Assistant.

1. TO ELECT A CHAIRMAN FOR THE ENSUING YEAR

Mr. S. Kiff was nominated for Chairman and seconded. It was **RESOLVED:** That Mr. S. Kiff is elected as Chairman for the ensuing year.

2. TO ELECTION A VICE CHAIRMAN FOR THE ENSUING YEAR

Councillor C. Wells was nominated for Vice Chairman and seconded. It was **RESOLVED:** That Councillor C. Wells is elected as the Vice Chairman for the ensuing year.

An apology for absence was received from Mr. J. Kiff.

3 DISCLOSURES OF PERSONAL INTEREST

There were no disclosures of personal interest declared.

4. REMEMBRANCE DAY 2017

4.1 REMEMBRANCE DAY PARADE

The committee were advised that the Lewis Merthyr Band will be leading the parade and a discussion took place on the music for the event and it was resolved that the band would choose the relevant music for the march on the basis that it will be suitable for young and old alike.

The parade would commence at the school as usual (subject to confirmation from the school – A. Blackburn to liaise with the school).

A. Blackburn to organise with the Police arrangements for patrolling a ‘rolling road’ system on the day of the parade from 10.30 am – 10.45 pm.

A draft notice for the Remembrance Parade will be brought back to the next committee meeting for approval.

It was mentioned that the 100th Anniversary of World War I would be in 1918 and it was asked whether or not a parade could take place on Remembrance Day 2018 from St. George’s Church in Tonyrefail. The Clerk advised that she would agenda this item for council’s consideration in January 2018.

4.2 REMEMBRANCE DAY SERVICE

The Reverence Canon Ruth Moverley advised that Mr. S. Vargas will be attending and that she would check to see if Mr. Trevor Jones is also available.

Initials.....

Date

The committee went out to look at the area surrounding the War memorial to ascertain whether or not those who would be participating in the parade could be led further along the road around the cenotaph. It was suggested that the band would be led to the left of the memorial and that the school children would stand next to them.

Arrangements will be made for staff/any other person to be present at the cenotaph in order to guide the public to the appropriate standing areas.

4.3 REMEMBRANCE DAY 'ORDER OF SERVICE'

A copy of the 2016 order of service was presented to each committee member and Reverence Canon Ruth Moverley advised that she would possibly change 'The Address' and perhaps some other amendments and would forward a copy to the Clerk when these changes had been made.

It was also advised that the 'Order of the laying of the wreaths' list would also need to be amended prior to the order of service being printed. The 'Order of Service' for 2017 will be printed by the Church this year subject to the cost being agreed by council.

It was agreed that the next meeting of the Remembrance Day Committee will take place on Tuesday 17th October at 6.00 pm in the Council Office, Trane Cemetery, Tonyrefail.

The meeting closed at 7.37 pm

Signed.....

Date.....