

21st April 2016

Dear Councillor,

Please be advised that a **STAFFING COMMITTEE** meeting of the **Tonyrefail & District Community Council** which will be held on **THURSDAY** next **28th April 2016 at Capel Farm Resource Centre, Capel Farm, Tonyrefail Thomastown** commencing at **7.30 pm**

Yours sincerely,

P. Williams
Clerk of the Council

AGENDA

Due to the confidential nature of any business in relation to Agenda No. 3 under the Public Bodies (Admission to Meeting) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public and press during the discussion of the same.

1. **Apologies for absence**
2. **To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**
3. **Staffing**
 - 3.1 To consider recruiting an Admin. Assistant
 - 3.2 To discuss Terms and Conditions for Admin Assistant
 - 3.3 Any other Staffing issues

Committee Members

Councillor Alexandra Davies-Jones
Councillor Deidre Roberts
Councillor Steve Kiff
Councillor Glen Evans
Councillor Austin Davies
Councillor Greg Powell
Councillor Dan Owen-Jones