

MINUTES of the **MONTHLY MEETING** of Tonyrefail & District Community Council held on **THURSDAY 11TH JUNE 2015** at the Community Hall Prichard Street, Tonyrefail which commenced at 6.30 pm.

PRESENT: Councillors: Messrs. G. Powell (Chairman), A. Davies, D. O. Jones, S. Kiff, S. Stevens and Mrs. K. Godfrey.

In attendance: Mrs. P. Williams (Clerk)

1. APOLOGIES FOR ABSENCE:

1.1 APOLOGIES SUBMITTED

Apologies for absence were received from: Councillors: Mrs. D. Roberts (Choir Concert), Mrs. A. Davies-Jones (Board meeting at work) and Mrs. C. Edwards (meeting at work.)

1.2 APOLOGIES NOT SUBMITTED

No apologies for absence were received from: Councillors. G. Evans and N. Harding.

2. DISCLOSURES OF PERSONAL INTEREST

Councillor G. Powell disclosed a personal interest in Minute No. 13 – Member of Llantrisant Road Allotments.

3. MINUTES

It was **RESOLVED:** To accept and approve the minutes of the Annual Meeting, the Monthly Meeting and the Events Committee Meeting al held on Thursday 14th May 2015 together with the minutes of the Allotment Committee Site Meetings held on Thursday 4th June 2015 and Tuesday 9th June 2015.

4. PUBLIC BREAK

There were no members of the public present.

5. MATTERS ARISING FROM THE MINUTES

5.1 NOTICE BOARDS

Waiting consent from RCTCBC in respect of siting the notice board for Tyn-y-Bryn and Coedely on their land.

5.2 BUS STOP/SHELTER PENRHIWFER

The Clerk advised that the bus shelter had been removed but it was unsuitable to be placed elsewhere.

It was **RESOLVED:** That the Clerk to contact RCTCBC to ask for a further bus stop location in Penrhiwfer.

5.3 SIDE PANELS FOR BUS SHELTER IN HEOL TY LLWYD

The Clerk to obtain a further quotation for the fixing only of the side panels.

6. CORRESPONDENCE

6.1 RCTCBC – CONSULTATION REPORT PROPOSALS TO RE-ORGANISE SCHOOL PROVISION

It was **RESOLVED:** To note the information contained in their letter dated 12th May 2015.

Initials.....

Date.....

6.2 RE-CONVENED MEETING – WILLIAMS REPORT

Members noted the change of date and it was **RESOLVED:** That Councillors G. Powell and K. Godfrey would be attending as representatives of the Community Council on the 29th June 2015.

6.3 WELSH HEARTS – TRUSTEE OPPORTUNITY

It was **RESOLVED:** To note the information contained in their email dated 11th May 201

7. PLANNING:

There were no observations nor any objections made to any of the planning applications placed on this month's agenda with the exception of Planning Application 15/0189/13 whereby the Clerk was asked to write to RCTCBC to advise that the Community Council fully supports the application providing all guidelines meet the Planning decision.

8. FOOTPATHS:

It was **RESOLVED:** To approve and accept the Footpath report for June as presented.

9. ACCOUNTS: TO ACCEPT AND APPROVE:**9.1 ACCOUNTS PAID MAY**

It was **RESOLVED:** To note and accept the accounts paid for May as presented.

9.2 ACCOUNTS FOR PAYMENT JUNE

Councillors Messrs S. Stevens and S. Kiff signed the cheques for payment.

10. TO RECEIVE: MEMBERS AND CLERKS REPORTS**10.1 CLERKS REPORT**

The Clerk advised Council that she would be taking Annual Leave from Thursday 25th June to Thursday 2nd June inclusive)

10.2 MEMBERS REPORT

It was reported that a Memorial Service is being held in St. George's on Saturday 21st June at 11.00 am. It was requested that the information is put on the Council's website page and Face book.

Councillor D. O Jones reported on the recent Planning Training event he attended in Pontypridd. That the Clerk was asked to place on the July agenda the "Setting up of a Community Council Planning Committee"

11. TO RECEIVE: MONTHLY REPORT FROM THE PACT MEETING

Nothing reported as Councillor G. Evans was not in attendance.

12. TRANE CEMETERY:**12.1 CEMETERY WALL**

Proceeding.

12.2 CEMETERY TREES

The Clerk advised that the Annual Tree Inspection will be undertaken on Monday 15th June by Mr. M. Frazer.

Initials.....

Date.....

13. ALLOTMENTS:**13.1 TO DISCUSS ANY MATTERS RELATING TO THE RECENT SITE MEETING.****a). PENRHIWFER ALLOTMENTS**

The contents of the minutes of the site meeting held on Thursday 4th June were discussed.

The Clerk is to arrange to have the footpath through the allotments cut back and she will also chase up the Footpath Sign and Stile that were promised from RCTCBC some time ago.

b. LLANTRISANT ROAD

The contents of the minutes of the site meeting held on Thursday 4th June were discussed.

c). THE AVENUE

The contents of the minutes of the site meeting held on Tuesday 9th June were discussed.

d). PRICHARD STREET

The contents of the minutes of the site meeting held on Tuesday 9th June were discussed.

The Clerk to provide information to them in respect of their boundary line.

e). TYLCHA WEN

The contents of the minutes of the site meeting held on Tuesday 9th June were discussed.

With the exception of Tylcha Wen the remaining sites asked if the Community Council were able to provide a skip. It was **RESOLVED:** That this is placed on the June 2015 agenda.

It was further **RESOLVED:** That the Clerk writes to each allotment site outlining the council's issues which were discussed above.

13.2 INDIVIDUAL ALLOTMENT SITE TENANCY AGREEMENTS AND CONSTITUTIONS

It was **RESOLVED:** To be discussed at the P. & R. Committee Meeting.

13.3 JUDGING OF ALLOTMENTS PLOTS

The Clerk informed council that the judging would take place on Wednesday 15th July 2015.

13.4 PRESENTATION OF ALLOTMENT PRIZES – GARDENING SHOW 5TH SEPTEMBER 2015

It was **RESOLVED:** That the Clerk would purchase the cups and arrange for the return of the Annual Cup from last year overall winner.

13.5 BARBED WIRE TYLCHA WEN

As this item was not discussed at the recent site meeting it was **RESOLVED:** That the Clerk would address this issue.

13.6 LLANTRISANT ROAD ALLOTMENTS – REQUEST TO REPLACE COMMUNITY SHED

It was **RESOLVED:** That the council has no objection to the replacement of the community shed and they also approve the siting of toilet facilities

14. HEALTH & SAFETY

The Clerk advised that as the final payment for the 3 year contract was being made this month to Ellis Whittam.

Initials.....

Date.....

15. PROJECTS**15.1 SUMMER EVENT**

Events Meeting to take place at 7.30 this evening.

16. PUBLICITY:**16.1 NEWSLETTER**

Councillor S. Stevens issued a draft of a partly completed Newsletter and members were asked to contact Councillor Stevens prior to the next meeting with any additional items they would like included.

17. CHRISTMAS 2015**17.1 CHRISTMAS LIGHTING**

Proceeding

17.2 CHRISTMAS EVENT

Events Meeting to take place at 7.30 this evening.

17.3 CHRISTMAS DINNER

Proceeding

18. STAFFING

The Clerk reported on the progress of the 2 new members of staff.

19. POLICY & RESOURCES COMMITTEE MEETING.

It was **RESOLVED:** That the 1st meeting of the Policy & Resources Committee would take place on Wednesday 8th July at the Community Hall, Prichard Street commencing at 6.30 pm to review:

- 19.1 Standing Orders
- 19.2 Financial Regulations
- 19.3 Financial and Business Risk Assessment
- 19.4 Council's Complaints Procedure
- 19.5 Council's Procedure for Handling Requests made under FOI and the Data Protection Act 1998.
- 19.6 Community Council's Allotment Tenancy Agreement.

20. TO REVIEW BURIAL FEES

Having previously resolved to increase the Community Council's resident's charges by 15% in the Annual Meeting, it was **RESOLVED:** To increase anyone living outside of the Tonyrefail & District Community Council area by doubling the cost of the residents charges.

21. TO AGREE: DATE & VENUE OF NEXT MEETING

It was **RESOLVED:** That the next Monthly meeting of the Council will take place on Thursday 9th July 2015 at 6.30 pm in the Community Hall, Prichard Street, Tonyrefail.

The meeting closed at: 8.10 pm