

5th May 2016

Dear Councillor,

You are **SUMMONED** to the **May Monthly Meeting** of the Tonyrefail & District Community Council to be held on **Thursday 12th May 2016** at **The Community Hall, Prichard Street, Tonyrefail**, which will commence at **6.30 pm**.

Yours sincerely,

P. Williams
Clerk of the Council

Due to the confidential nature of any business in relation to Agenda No. 17, and under the Public Bodies (Admission to Meeting) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public and press during the discussion of the same.

AGENDA

1. **To receive apologies for absence in accordance with the Local Government Act 1972, Section 85**
(Please complete 'Apologies for Absence' form if you are unable to attend and email to Clerk)
 - 1.1 Apologies submitted for approval
 - 1.2 Apologies not submitted
2. **To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**
 - (i) *Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and*
 - ii). *Where Members withdraw from a meeting as a consequence of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.*
3. **To confirm as a correct record:** The minutes of the Monthly meeting and the minutes of the Full Council Meeting both held on Thursday 14th April 2016 together with Policy & Resources Committee Meeting and the minutes of the Staffing Committee Meeting both held on Thursday 28th April 2016.
4. **Public Break** (N.B. Members of the public are only allowed to speak during this break and not at any other time during the meeting)

5. To receive update on: Matters arising from previous Minutes:

6. To receive and discuss: Correspondence:

- 6.1 RCTCBC Letter dated 19th April 2016 – Community Facility Operations
- 6.2 RCTCBC Letter dated 19th April 2016 – The Local Government Miscellaneous Provisions Act 1982 (as amended by the Local Government Act 2003) – Adoption of New Model Byelaws on skin piercing.
- 6.3 One Voice Wales – Chairing Skills Training – Bridgend (emailed to Council on 20/4/16)
- 6.4 One Voice Wales – L.G. Finance Advanced Training (emailed to Council on 20/4/16)
- 6.5 One Voice Wales – Getting to Grips with the New Pensions Legislation and Responsibilities Placed on Local Councils Seminar (emailed to Council on 20/4/16)
- 6.6 One Voice Wales – Chairing Skills –Various Locations (emailed to Council on 20/4/16)
- 6.7 One Voice Wales – The Well Being of Future Generations and what it means for your Audit (emailed to Council on 26/4/16)
- 6.8 One Voice Wales – Chairing Skills (Barry) emailed to Council on 28/4/2016)
- 6.9 One Voice Wales – Chairing Skills (Newport) emailed to Council on 28/4/16)
- 6.10 One Voice Wales - Larger Councils Conference 6th July (emailed to Council 21/4/16)
- 6.11 Planning Aid Wales – RTPi Wales Planning Conference (emailed to council on 4/5/16)

7. To receive Planning Applications/Information and to consider the Planning Applications placed on this Month's agenda, and any other Planning Applications/Information received between the circulation of this document and the date of this meeting.

- 7.1 A decision has now been made by RCTCBC to grant permission of the following application:

Application No.	14/0349/13
Application Type:	Outline planning permission
Proposal:	Residential Development of 14 Dwellings
Location:	St. John Churchyard, Llantrisant Road, Tonyrefail

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| Application No: | 16/0345/10 |
| Application Type: | Full planning permission |
| Proposal: | Two storey full width extension to form a kitchen and bedroom |
| Location: | 6 Weston Road, Edmondstown. |

8. Footpaths:

- 8.1 To receive Footpath Report for May2016

9. To Receive, Accept and Approve Accounts:

- 9.1 Accounts Paid April 2016
- 9.2 Accounts for Payment May

10. To receive: Members and Clerks Reports

- 10.1 Clerks Report
- 10.2 Members Report

11. To receive: Monthly Report from the PACT meeting

12. Trane Cemetery:

- 12.1 To set time and date to visit Coity Crematorium
- 12.2 To consider purchasing Digital Burial Admin System and Mapping System

- 13. Allotments:**
 - 13.1 To discuss and approve the recommendations made in the minutes of the Policy & Resource Committee Meeting held on Thursday 28th April 2016.
 - 13.2 To set date and time for the Annual Site Meetings
 - 13.3 To discuss Annual Allotment Competition.
- 14. Health & Safety**
- 15. To discuss: Projects:**
- 16. To discuss: Publicity**
 - 16.1 To discuss wording for 'Pop Up' Banners
- 17. Staffing**
 - 17.1 Pension Policy
 - 17.2 To discuss and approve the recommendations made in the Staffing Committee Meeting held on 28th April 2016.
 - 17.3 To discuss Office Accommodation
- 18. Summer Festival and Classic Car Show**
 - 18.1 To receive and consider report from Working Party
- 19 To receive up-date: Park Lane Surgery – Lack of Nurse**
- 20. To receive up-date from RCTCBC on Thomastown Community Centre:**
- 21. To receive report (if any) from Representatives of Festyrefail**
- 22. To receive report from site visit: St. John's Church grounds**
- 23. Bus Stops/Shelters:**
 - 23.1 To receipt further correspondence in relation to Bus Shelter at Coedely
 - i). Email from RCTCBC Transport Department
 - ii). Email forwarded to Community Council by Councillor N. Harding
 - 23.2 Request for Side Panels on Bus Shelter, The Black Diamond Public House, Edmondstown.
 - 23.3 To decide on the next bus shelter location.
- 24 To Discuss: One Voice Wales - Welsh Government – Proposed Changes To Planning Policy Wales Chapter 6, Setting Out Our National Planning Policy For Consideration Of The Historic Environment Through The Planning System – Deferred from April 2016 meeting**
- 25. To receive complaint in respect of Condition of Pavement outside The Bungalows, Gilfach Road – Councillor A. Davies-Jones request for agenda item**
- 26. To approve and accept:**
 - 26.1 Internal Auditor's Report
 - 26.2 Cash Book Reconciliation as at 31st March 2016
 - 26.3 List of Outstanding Cheques as at 31st March 2016
 - 26.4 List of Creditors and Debtors as at 31st March 2016
 - 26.5 Bank Reconciliation including Debtors and Creditors as at 31st March 2016

- 26.6 Staff Costs for 2015/16
- 26.7 Income and Expenditure Spread Sheet as at 31st March 2016
- 26.8 Income and Expenditure Account as at 31st March 2016
- 26.9 Income and Expenditure Balance Sheet as at 31st March 2016
- 26.10 Annual Return for 2015/16
 - i). Council to approve and accept the Annual Return as presented.
 - ii). Council to acknowledge responsibility for Annual Governance Statement Part 1 and Part 2
 - iii). Chairman and Responsible Financial Officer (Clerk) to sign and date Council/Board/Committee approval and certification
 - iv). Chairman and Responsible Financial Officer to certify all copies of correspondence relating to the Annual Return for submission to the External Auditor (BDO) with the Annual Return.

- 27. **To review: Amended Budget Figures for 2016/17 after the Financial Year End 31st March 2016.**
- 28. **To receive date and time of next meeting of the Destination Management Group (Ely Valley)**
- 29. **To receive update: Co-option of a Community Councillor for Penrhiwfer Ward**
- 30. **To Consider Urgent Items which the Chairman by reason of special circumstances is of the opinion should be considered at this meeting as a matter of urgency.**
- 31. **To Agree: Date & Venue of next Meeting**