

24<sup>th</sup> October 2016

Dear Councillor/Member,

You are **SUMMONED** to the **REMEMBRANCE DAY Committee Meeting** of the **Tonyrefail & District Community Council** which will be held on **TUESDAY 1<sup>ST</sup> NOVEMBER 2016** at **Capel Farm Resource Centre, Tonyrefail** commencing at **6.00 pm**

Yours sincerely,

P. Williams  
Clerk of the Council

### **AGENDA**

1. **To receive apologies for absence in accordance with the Local Government Act 1972, Section 85**  
*(Please complete 'Apologies for Absence' form if you are unable to attend and email to Clerk)*
  - 1.1 Apologies submitted for approval
  - 1.2 Apologies not submitted
2. **To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**
  - (i) *Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest; and hand the form to the Clerk during the course of the meeting or immediately thereafter.*
  - ii). *Where Members withdraw from a meeting as a consequence of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.*
3. **To receive a copy of the minutes of the Remembrance Committee Meeting held on Tuesday 11<sup>th</sup> October 2016 for information purposes only.**
4. **Remembrance Day**
  - 4.1 To discuss and finalise the Remembrance Day Parade
  - 4.2 To discuss and finalise the Order of Service.

### **Committee Members**

Councillor Steve Kiff  
Councillor Shawn Stevens  
Councillor Glen Evans  
Councillor Karen Godfrey  
Councillor Gregg Powell  
John Kiff – The Royal British Legion  
Gail Evans – The Royal British Legion  
Steve Jones – The Royal British Legion  
PCSO Alan Blackburn  
Reverend Canon Ruth Moverley