

**Minutes** of the **REMEMBRANCE DAY COMMITTEE MEETING** of Tonyrefail & District Community Council held on Wednesday **21<sup>st</sup> October 2015** at The Capel Farm Resource Centre, Tonyrefail which commenced at 7.00 pm

**PRESENT:** Councillor S. Kiff (Chairman), Councillor S. Stevens (Vice Chairman), Councillor G. Powell, Councillor G. Evans. Mr. J. Kiff (Chairman – The Royal British Legion) Mr. S. Jones (The Royal British Legion) Ms. G. Evans (The Royal British Legion), PCSO Mr. A. Blackburn and The Reverend Canon Ruth Moverley.

In Attendance – Mrs. Pauline Williams - Clerk

## **1. APOLOGIES FOR ABSENCE**

### **1.1 APOLOGIES SUBMITTED FOR APPROVAL**

There were no apologies submitted for approval.

### **1.2 APOLOGIES NOT SUBMITTED**

No apology for absence was received from Councillor Mrs. K. Godfrey.

## **2. DISCLOSURES OF PERSONAL INTEREST**

There were no personal interests declared in matters pertaining to the agenda.

## **3. MINUTES**

The minutes of the Remembrance Day Committee Meeting held on Wednesday 30<sup>th</sup> September were accepted and approved at the October Monthly meeting of the Council.

## **4 REMEMBRANCE DAY 2015**

### **4.1 REMEMBRANCE DAY SERVICE**

The Clerk advised that Mick Antoniow AM would be attending the Parade and Service and asked if a Poppy wreath could be ordered for him. Gail Evans advised that she would let the Clerk know as soon as possible.

The Reverend Canon Ruth Moverley advised that there would also be a Remembrance Service held in St. George's at 6.00 pm on the same day.

### **ORDER OF SERVICE**

A draft 'Order of Service' had been prepared by the Clerk and circulated to the members of the committee for discussion and approval. The Clerk will print the 'Order of Service' in the office.

### **4.2 REMEMBRANCE DAY PARADE**

The organisation of the parade was discussed and it was agreed that 'Wreath' bearers would lead the parade.

A request for a 'Loud Haler' was made to which the Clerk advised that there was one in the cemetery which can be used.

Initials.....

Date.....

The P.A. system is to be checked with the generator prior to Remembrance Day and in the event of rain a Gazebo will be erected.

Councillor S. Kiff will ask Mr. A. Phillips if he would be kind enough to take photographs on the day.

Councillor G. Evans advised that he would be present at the cemetery in order that those not participating in the parade will be shown as to where to stand in order to leave a pathway clear for those participating in the service.

Signed.....

Date.....