

**Please note prior to the commencement of the meeting
Photographs will be taken of all Councillors for the website**

1ST October 2015

Dear Councillor,

You are summoned to the October **Monthly Meeting** of the Tonyrefail & District Community Council to be held on **Thursday 8th October at the Community Hall, Prichard Street, Tonyrefail** which will commence at **6.30 pm**.

Yours sincerely,

P. Williams
Clerk of the Council

AGENDA

1. **Apologies for absence**
 - 1.1 Apologies submitted for approval
 - 1.2 Apologies not submitted
2. **To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**

Members are requested to declare any personal and/or prejudicial interests that they may have in matters to be considered at this meeting in accordance with the Local Authorities Code of Conduct Order (Wales) Order 2008.
3. **To confirm the minutes** of the Grants Meeting, the Monthly Meeting and the Events Committee Meeting all held on Thursday 10th September 2015 and the minutes of the Remembrance Committee Meeting held on Wednesday 30th September 2015.
4. **Public Break** (N.B. Members of the public are only allowed to speak during this break and not at any other time during the meeting)
5. **Matters arising from the Minutes:**
 - 5.1 Notice Boards: To approve and sign Licence for Notice Board Tyn-y-Bryn Road.
 - 5.2 Bus Stop/Shelter Penrhiwfer
 - 5.3 Fly-tipping
 - 5.4 To consider renewal of Telephone System at Trane cemetery
 - 5.5 Proposed siting of Bus Shelter – Thomastown

6. Correspondence:

- 6.1 Welsh Assembly Government – Shared Purpose – Shared Future – Draft Statutory Guidance for the well-being of future generation (Wales) Act 2015.
- 6.2 One Voice Wales – Proposed changes to Planning Policy Wales Chapter 10 and Technical Advice Note 4: Retail Centre Development.
- 6.3 One Voice Wales – Public Appointment Opportunities – emailed to council 23/9/2015
- 6.4 One Voice Wales – Consultation Event Invitation – Public Sector Waste & Resource Efficiency Plan – emailed to council on 23rd September 2015)
- 6.5 One Voice Wales – Performance Appraisal Training – (emailed to council on 24/9/15)
- 6.6 One Voice Wales - Responses to the consultations on Landfill Disposals Tax and Land Transaction Tax.
- 6.7 Interlink: State Aid – What does it mean for Third Sector organisations – Invitation emailed to council on 23rd September 2015
- 6.8 RCTCBC – Share Purpose Shared Future – draft statutory guidance for the Well-being of Future Generations (Wales) Act 2015 – emailed to council on 23rd September 2015.
- 6.9 One Voice Wales – Devolution of Services Training event – emailed to council 28/9/2015
- 6.10 One Voice Wales – Local Government Finance Training event – emailed to council 28/9/2015
- 6.11 Wales Audit Office – External Audit Arrangements Annual Returns 2015/16 and 2017/8
- 6.12 The Pensions Regulator – Automatic enrolment duties: Acknowledgement of declaration of compliance.

7. Planning:

To consider the Planning Applications listed on this agenda, and any other Planning Applications received between the circulation of this document and the date of this meeting.

- 7.1 Application No: 15/1096/01
Application Type: Advertisement consent
Proposal: 1 x Internally Illuminated Fascia sign, 1 x Internally Illuminated Projecting sign and 1 x Non Illuminated Window Vinyl.
Location: The Co-operative Pharmacy, 4 Mill Street, Tonyrefail.
- 7.2 Application No: 15/1147/10
Application Type: Full planning permission
Proposal: Single storey extension for bedroom, sitting room and bathroom facilities.
Location: 1 Bryn Eglwys, Penrhiwfer.
- 7.3 Application No: 15/0997/10
Application Type: Full planning permission
Proposal: 2 storey extension to side
Location: 3 The Meadows, Coedely

8. Footpaths:

- 8.1 To receive Footpath Report for October 2015

9. Accounts: To Accept and Approve:

- 9.1 Accounts Paid September
- 9.2 Accounts for Payment October 2015
- 9.3 Quarterly Accounts – July – September 2015

10. To receive: Members and Clerks Reports

- 10.1 Clerks Report
- 10.2 Members Report

11. To receive: Monthly Report from the PACT meeting

- 12. Trane Cemetery:**
 - 12.1 Cemetery wall
 - 12.2 Extension to Trane cemetery
 - 12.2 Damage to cemetery locks
- 13. Allotments:**
 - 13.1 Individual Allotment Site Tenancy Agreements and Constitutions
 - 13.2 Community Council Allotment Tenancy Agreement.
 - 13.3 Barbed Wire Tylcha Wen
 - 13.4 Request for Greenhouse to be attached to Shed – Penrhiwfer
- 14. Health & Safety**
- 15. Projects:**
- 16. Publicity:**
 - 16.1 Newsletter.
- 17. Christmas 2015**
 - 17.1 Christmas Tree Lights – The Square
 - 17.2 Christmas Event
 - 17.3 Christmas Concert
 - 17.4 Christmas Dinner
- 18. Staffing**
 - 18.1 End of Probation Period – 2 employees
 - 18.2 To approve and accept new pay conditions for 2 employees
 - 18.3 First Aid Training
- 19. Cemetery Trees:** To receive revised quotations and appoint a contractor in respect of the tree work required to be undertaken in the cemetery during 2015.
- 20. To receive: Adopted copies of the following policies**
 - 20.1 Standing orders
 - 20.2 Financial Regulations
 - 20.3 Financial Risk Assessment
 - 20.4 Financial & Business Risk Assessment
 - 20.5 Councils Complaints Procedure
 - 20.6 Councils Procedure for handling Requests Made under FOI and the Data Protection Act 1998
 - i). Freedom of Information
 - ii). Information available under the Model Publication Scheme.
- 21. Summer Festival and Classic Car Show 2016**
- 22. Community Liaison Committee**
 - 22.1 To receive report from CIL Meeting held at RCTCBC on 28th September 2015
- 23. Community Infrastructure Levy**
 - 23.1 To prepare Community Council's CIL 123 list.
- 24. Remembrance Day**
- 25. St. John's Church – email dated 11th September 2015.**

- 26 Summer Flowering 2016**
- 27 Proposed Relocation of 2 existing bus stops in Thomastown**
- 28. Conclusion of Audit for 2014/15**
- 29. S 137 Financial Grants – To consider awarding financial grants to late applications**
- 30. To Agree: Date & Venue of next Meeting**