

Minutes of the REMEMBRANCE DAY COMMITTEE MEETING of Tonyrefail & District Community Council held on Wednesday 30th September 2015 at The Capel Farm Resource Centre, Tonyrefail which commenced at 7.00 pm

PRESENT: Councillor S. Kiff, Councillor S. Stevens, Mr. J. Kiff (Chairman – The Royal British Legion) Mr. S. Jones (The Royal British Legion) Ms. G. Evans (The Royal British Legion) and PCSO Mr. A. Blackburn.

In attendance: Mrs. P. Williams – Clerk

1. TO ELECT A CHARMAN FOR THE ENSUING YEAR

Councillor S. Kiff was moved and seconded for the position of Chairman of the Remembrance Day Committee and as there were no other nominations Councillor S. Kiff was therefore unanimously elected as the Chairman for the ensuing year.

2. TO ELECT A VICE CHAIRMAN FOR THE ENSUING YEAR

Councillor S. Stevens was moved and seconded for the position of Vice Chairman of the Remembrance Day Committee and as there were no other nominations Councillor S. Stevens was therefore unanimously elected as the Vice Chairman for the ensuing year.

3. APOLOGIES FOR ABSENCE

i). APOLOGIES SUBMITTED

Apologies for absence were received from Councillor G. Evans, (Prior engagement) and Councillor G. Powell (Family Commitment).

As Mrs. Paula Griffiths from The Royal British Legion is unwell at this time it was **RESOLVED:** That Ms. Gail Evans from The Royal British Legion would join the Remembrance Day Committee.

ii). NO APOLOGIES SUBMITTED

No apologies were received from Councillors K. Godfrey and The Reverend Canon Ruth Moverley.

4. TO RECEIVE DISCLOSURES OF PERSONAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE CODE OF CONDUCT

There were no disclosures of interest declared.

5. REMEMBRANCE DAY SERVICE – SUNDAY 9TH NOVEMBER 2015

4.1 REMEMBRANCE DAY SERVICE

In the absence of the Reverend Canon Ruth Moverley, the Clerk was asked to contact her to ask if she would once again kindly carry out the service on Sunday 8th November 2015.

A discussion took place on last year's service and it was agreed that for 2015 the 'reading' needs to be shorter, and that only verses 1 and 5 of 'Abide with Me' are sung.

Initials.....

Date.....

The Remembrance Day Notice was discussed and it was **RESOLVED:** That the Clerk would produce copies to Mr. Steve Jones for distribution.

The Clerk will liaise with the Reverend Canon Ruth Moverley in respect of the 'Order of Service' and the Clerk will produce copies for distribution on the day.

The order of the wreath laying will be placed on this year's order of service,

Mr. S. Jones advised that Matthew Griffiths has once again kindly volunteered to perform the duties of the Bugler at the service.

4.2 REMEMBRANCE DAY PARADE

Once again PCSO Alan Blackburn will arrange for a 'rolling' road and will organise the necessary Policing levels.

Gail Evans would contact all the local schools to make them aware of the parade which is taking place

The Clerk advised that the PA system has not been returned to the office by Councillor G. Powell.

A request will be put on Face book and the council's website asking for a 'Drummer' and Gail Evans will make enquiries with Tonyrefail School.

Cars will be required to be parked at Tonyrefail School at 10.00 a.m. The parade will be formed at 10.15 and will leave Tonyrefail School at 10.30 for the march to the cenotaph in Trane cemetery.

Gail Evans will make arrangements with Tonyrefail School in respect of the parking of vehicles.

Robert Williams will be the Standard Bearer and it was discussed that the parade march needs to be at a much slower pace.

Councillor Shawn Stevens to make contact with the Scouts and the Brownies.

PCSO Alan Blackburn will contact the Tonyrefail branch of the Army cadets to see if they will be able to attend the parade.

7. DATE OF NEXT MEETING

It was **RESOLVED:** That the next meeting would take place on Wednesday 21st October 2015 at 7.00 pm.

The meeting closed at 7.47 pm.

Signed.....

Date