

3rd September 2015

Dear Councillor,

You are summoned to the September **Monthly Meeting** of the Tonyrefail & District Community Council to be held on **Thursday 10th September 2015** at **The Community Hall, Prichard Street, Tonyrefail**, which will commence at **6.30 pm**.

Yours sincerely,

P. Williams
Clerk of the Council

AGENDA

1. **Apologies for absence**
 - 1.1 Apologies submitted for approval
 - 1.2 Apologies not submitted
2. **To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**

Members are requested to declare any personal and/or prejudicial interests that they may have in matters to be considered at this meeting in accordance with the Local Authorities Code of Conduct Order (Wales) Order 2008.
3. **To confirm the minutes** of the Monthly Meeting and the Events Committee Meeting both held on Thursday 9th July 2015.
4. **Public Break** (N.B. Members of the public are only allowed to speak during this break and not at any other time during the meeting)
5. **Matters arising from the Minutes:**
 - 5.1 Notice Boards
 - 5.2 Bus Stop/Shelter Penrhiwfer
 - 5.3 Side Panels for Bus Shelter in Heol Ty-Llwyd
 - 5.4 Hafod Wen – Street Sign
 - 5.5 Armed Forces Day 2015

6. Correspondence:

- 6.1 Local Democracy & Boundary Commission for Wales – Review of RCT Community Arrangements (emailed to Council on 13th July 2015)
- 6.2 The Church in Wales – Churchyard of Former St. John's Church
- 6.3 U3A – Information and the benefits it can bring
- 6.4 The Standards Conference Wales 2015 – invitation (emailed to Council on 19/8/2015)
- 6.5 Draft Directions to the Local Democracy and Boundary Commission Wales Consultation
- 6.6 One Voice Wales - BBC Charter Review Consultation

7. Planning:

To consider the Planning Applications listed on this agenda, and any other Planning Applications received between the circulation of this document and the date of this meeting.

- 7.1 Application No: 15/0816/10
 Application Type Full planning permission
 Proposal: New roof
 Location: 53 Francis Street, Thomastown

- 7.2 Application No: 15/0817/10
 Application Type Full planning permission
 Proposal: Construction of new steps to front of property to accommodate
 External stair lift
 Location: 47 Caer Gwerlas, Tonyrefail

- 7.3 Application No: 15/0913/10
 Application Type Full planning permission
 Proposal: Step lift to front garden
 Location: 44 Heol Islwyn, Tonyrefail

- 7.4 Application No: 15/0869/10
 Application Type Full planning permission
 Proposal: Bathroom extension to rear
 Location: 8 Heol Ton, Tonyrefail

- 7.5 Application No: 15/0707/10
 Application Type Full planning permission
 Proposal: To extend the front ground floor to an area already covered by a
 roof covering either side of an existing porch.
 Location: 40 Caer Gwerlas, Tonyrefail

- 7.6 Application No: 15/0340/10
 Application Type Full planning permission
 Proposal: Change of use from a music centre to a residential unit with
 associated exterior alterations.
 Location: 1, The Square, Francis Street, Thomastown

8. Footpaths:

- 8.1 To receive Footpath Report for September 2015

9. Accounts: To Accept and Approve:

- 9.1 Accounts Paid July and August 2015
- 9.2 Accounts for Payment September 2015
- 9.3 Quarterly Accounts – April 2015 – June 2015

- 10. To receive: Members and Clerks Reports**
 - 10.1 Clerks Report
 - 10.2 Members Report
- 11. To receive:** Monthly Report from the PACT meeting
- 12. Trane Cemetery:**
 - 12.1 Cemetery wall
- 13. Allotments:**
 - 13.1 Individual Allotment Site Tenancy Agreements and Constitutions
 - 13.2 Community Council Allotment Tenancy Agreement.
 - 13.3 Barbed Wire Tylcha Wen
 - 13.4 Request for Greenhouse to be attached to Shed – Penrhiwfer
- 14. Health & Safety**
- 15. Projects:**
- 16. Publicity:**
 - 16.1 Newsletter.
- 17. Christmas 2015**
 - 17.1 Christmas Lighting
 - 17.2 Christmas Event
 - 17.3 Christmas Concert
 - 17.4 Christmas Dinner
- 18. Staffing**
 - 18.1 End of Probation Period
 - 18.2 To approve and accept new pay conditions for 2 employees
 - 18.3 Training
 - 18.4 First Aid Training
- 19. Cemetery Trees:** To receive quotations and appoint a contractor in respect of the tree work required to be undertaken in the cemetery during 2015.
- 20. To Approve And Adopt Revised Copies Of The Following Documents:**
 - 20.1 Standing orders
 - 20.2 Financial Regulations
 - 20.3 Financial Risk Assessment
 - 20.4 Financial & Business Risk Assessment
 - 20.5 Councils Complaints Procedure
 - 20.6 Councils Procedure for handling Requests Made under FOI and the Data Protection Act 1998
 - i). Freedom of Information
 - ii). Information available under the Model Publication Scheme.
- 21. Summer Festival and Classic Car Show 2016**
 - 21.1 To set date and time for meeting
 - 21.2 To invite organisations to future meetings

22. Community Liaison Committee

- 22.1 To receive report if any
- 22.2 Community Asset Transfer
- 22.3 Date of next meeting with RCTCBC - 28th September 2015 at 5.00 pm (Tentative Date)

23. Community Infrastructure Levy

- 23.1 To receive report and literature received at meeting held with Simon Gale (RCT) Jennifer Wakeford (RCT) the Chairman and Clerk
 - a) Guidance for Community and Town Councils
 - b) How Does CIL work?
 - c) Charging Schedule
 - d) Instalments Policy
 - e) RCTCBC Regulation 123 list of infrastructure
- 23.2 RCTCBC consultation in respect of proposed changes to its Regulation 123 list (*circulated to Council by email on 13th August 2015*)
- 23.3 Community Council's CIL 123 list.

24. Fly Tipping

25. Remembrance Day Parade and Service – To set date and time for committee to meet

26. Closure of Barclays Bank in Tonyrefail

27. St. John's Church

28. To consider renewal of Telephone System at Trane cemetery

29. Proposed siting of Bus Shelter – Thomastown

30. Replacement of Seats

31. Post Box in cemetery

32. Councillors Photographs for Website

33. To Agree: Date & Venue of next Meeting