

TONYREFAIL & DISTRICT COMMUNITY COUNCIL
CYNGOR CYMUNED TONYREFAIL A'R CYLCH

Mr. STEPHEN POWELL
CLERK
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c/o TRANE CEMETERY
GILFACH ROAD
TONYREFAIL, PORTH,
R.C.T. CF39 8HL

14th May 2021

Dear Councillor,

You are summoned to attend a **Virtual Annual Meeting** of **TONYREFAIL & DISTRICT COMMUNITY COUNCIL** on **THURSDAY 20th May 2021 at 6:30pm**, for the purpose of transacting the following business.

This meeting will be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Meeting ID: 945 4407 2196

Yours sincerely,

Smpowell

Mr S Powell
CLERK

1. To elect the Chair for the ensuing year and to receive the Chair's Declaration of Acceptance of Office
2. To elect the Vice Chair for the ensuing year and receive the Vice Chair's Declaration of Office
3. To receive apologies for absence
4. For information only: To receive the minutes of the 2019-20 Annual Meeting.
5. To receive Disclosures of Personal and Pecuniary Interests from members with regards to items on the Agenda in accordance with the Code of Conduct.
6. To appoint members to serve on the Committees
7. To review the terms of reference for each Committee
8. To review the appointed representatives
9. To review the standing orders
10. To review the Financial Regulations
11. To confirm banking arrangements
12. To review contracts and leases
13. To review the Asset Register
14. To confirm the financial and business risk assessment
15. To fix the dates and times of ordinary meetings of the Council