



14th January 2022

Dear Councillor,

You are summoned to attend a Virtual Monthly Meeting of TONYREFAIL & DISTRICT COMMUNITY COUNCIL on THURSDAY 20th January 2022 at 6:30pm, for the purpose of transacting the following business. This meeting will be held on a remote basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021.

Meeting ID: 899 0190 1363

Yours sincerely,

Smpowell
Mr S Powell
CLERK

1. To receive apologies for absence in accordance with the Local Government Act 1972, Section 85
 - 1.1. Apologies submitted for approval
 - 1.2. Apologies not submitted
2. To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.
 - 2.1. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
 - 2.2. Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they must notify the Chairman when they leave.
3. To confirm as a correct record: The minutes of the Monthly meeting held on Thursday 18th November 2021.
4. **Finance:** To receive, accept and approve:
 - 4.1. Accounts paid November 2021
 - 4.2. Accounts paid December 2021
 - 4.3. Accounts for payment January 2022
 - 4.4. The Quarterly Accounts as at 31st December 2021
 - 4.4.1. Bank Reconciliation
 - 4.4.2. Trial Balance for Month 9
 - 4.4.3. Detailed Income & Expenditure by Budget Heading as at 31st December 2021
 - 4.4.4. Council Details Report as at 31st December 2021.
5. **To set the Budget for 2022/2023**
6. **To set the Precept for 2022/2023**
7. **Queen's Platinum Jubilee** – to consider whether to host an event, to make funding available for streets to apply for towards their own street parties, to not mark the occasion, or any other suggestions.
8. **Christmas Lights** – to consider using surplus funds from the Christmas Events budget heading to purchase some additional Christmas features.
9. **Trane Cemetery**

Signed: _____

Date: _____

9.1. To receive an update on cemetery expansion

9.2. To consider a request from cemetery operatives for a dumper for use on site.

10. Staffing

10.1. To receive a verbal update on the cemetery supervisor role.

10.2. To consider extending the contract for the assistant cemetery operative.

11. Future Meetings – to consider when to return to the Council meeting room.

12. To Consider Urgent Items: which the Chairman by reason of special circumstances is of the opinion should be considered at this meeting as a matter of urgency.

Signed: _____

Date: _____

**ACCOUNTS PAID
NOVEMBER 2021**

INV. NO.		Purchase Ledger Amount	Cashbook	Direct Debit Purchase Ledger	Cheque Number
205	Inland Revenue - Tax & N.I. (Oct. 2021)		2281.36		
206	RCT County Borough Council (Superan. - (Oct. 2021)		2520.24		
207	Forest Park & Garden	126.26			
208	Forest Park & Garden	52.50			
209	Function 28	48.00			
210	Henbrandt		1889.28		
211	Cleanmate	196.28			
212	Bunzel UK Limited	214.74			
213	Rycon Power Tools	718.80			
214	Trustmark Design & Print	127.00			
215	Ecoleg Sazer Ecology		756.45		
216	The Lighthouse Project		750.00		
217	Taff Ely Foodbank		750.00		
218	The Lighthouse Project		300.00		
219	Coedely Community Centre		650.00		
220	Cemetery Training Services		946.08		
221	D. T. Coughlan & Son		650.00		
222	Central Bar & Catering	103.31			
223	Central Bar & Catering	8.04			
224	Henbrandt		186.62		
225	Weekes of Merthyr		1031.23		
DIRECT DEBITS					
DD	Rhondda Cynon Taff - Rates		107.00		
DD	Wages		7918.82		
DD	DVLA		24.06		
DD	B.T. (Mobile Phone)			46.82	
DD	Screwfix			64.74	
DD	Screwfix			144.10	
DD	Screwfix			128.50	
DD	Screwfix			13.98	
DD	EON - Meter E11Z33252 (Elec. - Staff Base)				
DD	EON - Meter 19L2636241 (Elec. - Office)				
DD	EON - Meter G4K04068670101 (Gas - Staff Base)				
DD	Welsh Water		90.00		
DD	Certras Energy			88.69	
DD	Certras Energy			73.60	
DD	Bank Charges		29.34		
Sub Total:		£1,594.93	£20,880.48	£560.43	
Total Payments		£23,035.84			

All Entered onto Cashbook

ACCOUNTS PAID DECEMBER 2021

INV. NO.		Purchase Ledger Amount	Cashbook	Direct Debit Purchase Ledger	Cheque Number
232	Inland Revenue - Tax & N.I. (Nov. 2021)		2096.06		706805
233	RCT County Borough Council (Superan. - (Nov. 2021)		2303.93		706806
226	Amazon Business	218.74			706799
227	C & L. Garden & Tree Services	500.00			706800
228	David Ogilvie Engineering	3516.00			706801
229	Function 28	48.00			706802
230	Town & Country	251.20			706803
231	A. Williams (Christmas Trees)	510.00			706804
234	Rialtas Business Solutions Ltd.	30.00			706807
235	Cleanmate Ltd.	147.21			706808
236	Rycon Power Tools Ltd.	712.80			706809
237	Forest Park & Garden	936.57			706810
238	Cemetery Training Services		946.08		706811
239	Viking Payments	66.89			706812
240	DCR Electricals	912.00			706813
FINANCIAL GRANTS 2021-22					
	Defib Group - £250.00 - Waiting Application				
	Friends of St. Johns - £250.00 - Waiting Application				
DIRECT DEBITS					
DD	Rhondda Cynon Taff - Rates		107.00		
DD	Wages		10294.46		
DD	DVLA		24.06		
DD	B.T. (Mobile Phone)			46.82	
DD	B.T. (Office)			345.38	
DD	Peac			222.00	
DD	Shire Leasing			105.76	
DD	Screwfix			47.99	
DD	EON - Meter E11Z33252 (Elec. - Staff Base)				
DD	EON - Meter 19L2636241 (Elec. - Office)			153.16	
DD	EON - Meter G4K04068670101 (Gas - Staff Base)			464.36	
DD	Welsh Water		90.00		
DD	Certras Energy			79.90	
DD	Certras Energy			34.31	
DD	Bank Charges		23.62		
	Sub Total:	£7,849.41	£15,885.21	£1,499.68	
	Total Payments	£25,234.30			

All Entered onto Cashbook

List of Payments made between 01/12/2021 and 31/12/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2021	INLAND REVENUE	706805	2,096.06	232	TAX AND N.I. - NOVEMBER 2021
01/12/2021	RCTCBC	706806	2,303.93	233	SUPERANNUATION - NOV. 2021
01/12/2021	C & L. GARDEN SERVICES	706800	500.00		PUTTING UP OF CHRISTMAS TREES
01/12/2021	DAVID OGILVIE ENGINEERING LT	706801	3,516.00		NHS & KEYWORKERS BENCH SEAT
01/12/2021	FUNCTION 28 LIMITED	706802	48.00		WEBSITE CHARGES
01/12/2021	TOWN AND COUNTRY FENCING	706803	251.20		MISC ITEMS
01/12/2021	MR. & MRS. WILLIAMS	706804	510.00		CHRISTMAS TREES
01/12/2021	AMAZON	706799	218.74		WALKIE TALKIES
01/12/2021	DVLA	STATE,EMT	24.06	DD	COUNCIL VEHICLE TAX
01/12/2021	SCREWFIX	728745	47.99		FOOTWEAR - STAFF
06/12/2021	RIALTAS BUSINESS SOLUTIONS	706807	30.00		INTALLATION ON ADDITIONAL COMP
06/12/2021	CLEANMATE LIMITED	706808	147.21		OFFICE CLEANING
06/12/2021	BARCLAYS BANK PLC	STATEMENT	23.62	DD	BANK CHARGES
07/12/2021	WELSH WATER	STATEMENT	90.00	DD	WATER RATES
09/12/2021	CEMETERY TRAINING SERVICES	706811	946.08	238	EXCAVATOR TRAINING STAFF
09/12/2021	RYCON POWER TOOLS LTD	706809	712.80		HIRE OF MINI EXCAVATOR
09/12/2021	FOREST PARK AND GARDEN	706810	936.57		TREE PRUNER/SHREDDER ETC.
09/12/2021	VIKING PAYMENTS	706813	66.89		WASHING POWDER ETC.
13/12/2021	DCR ELECTRICAL WALES LTD.	706813.	912.00		FAULT ON ELECTRICS - CONTAINER
15/12/2021	RCTCBC	STATEMENT	107.00	DD	COUNCIL TAX
15/12/2021	SHIRE LEASING PLC	0383829	105.76		LEASE CHARGES - PHONES
16/12/2021	EON	1721-001	153.16		ELECTRICITY - OFFICE
16/12/2021	EON	557-001	464.36		GAS CHARGES - STAFF BASE
20/12/2021	CERTRAS ENERGY UK LIMITED	858259	79.90		DIESEL/UNLEADED
21/12/2021	BRITISH TELECOMICATIONS PLC	85183/001	46.82		MOBILE PHONE CHARGES - STAFF
22/12/2021	BRITISH TELECOMICATIONS PLC	000028	345.38		OFFICE PHONE CHARGES
29/12/2021	CERTRAS ENERGY UK LIMITED	6858529291	34.31		DIESEL AND UNLEADED
30/12/2021	PEAC FINANCE	70318	222.00		LEASE CHARGES FOR PHOTOCOPIER
31/12/2021	BARCLAYS BANK PLC	BACS	10,294.46	DD	WAGES - DECEMBER 2021
Total Payments			25,234.30		

**ESTIMATED BALANCE IN BANK AS AT 31ST MARCH 2022 FROM:
BUDGET FIGURES AS AT 31ST DECEMBER 2021**

	Budget 2021/2022	Actual to 31/12/2021	Est. Income to 31/3/2022	Estimated Total Income to 31/3/2022
Income				
Budget 2021\22	274937.00	293166.00	15168.00	308334.00
	Budget 2021/2022	Actual to 31/12/2021	Estimate Exp. to 31/3/2022	Estimated Total Exp. To 31/3/2022
Expenditure				
Budget: 2021/22	355183.00	185653.00	94869.00	280522.00
				27812.00

Bank - As at 31st December 2021

Current Account	3329.00
Business Premium Account	338812.06
Business Tracker Account	20465.33
	£362,606.39
Estimated Income to 31/3/22	15168.00
	£377,774.39
Less Unpresented Cheques as at 31/12/2021	£2,974.10
	£374,800.29
Estimated Expenditure to 31/3/21	94869.00
Estimated Bank Balance as at 31/3/2020	£279,931.29

Estimated Balance Brought Forward 31/3/2022	£279,931.29
Estimated Income for 2022/23	£286,145.00
	£566,076.29

Estimated Expenditure for 2021/22	£358,800.00
Earmarked Reserves for 2021/22	£191,070.03 **
	£549,870.03
	£16,206.26 *

Earmarked Reserves

Staffing	20000.00
C.I.L	38711.35
Election Costs	10000.00
Vehicle Depreciation	9000.00
Cemetery	100783.55
Contingency	12575.13
	191070.03 **

I would suggest increasing Election costs by	2000.00
I would suggest increasing (Vehicle Deprec. By:	2000.00
I would suggest inc. Cem to £12,000	10000.00
Inc. Contingency by £2206.26 to £14,781.39	2206.26
	16206.26 *

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: BUDGET ESTIMATE TO SET PRECEPT FOR 2022-2023

	<u>Last Year</u>		<u>Current Year</u>					<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed		XXXXX Proposed	EMR	Carried Forward
<u>Budget Income</u>										
1076 Precept	241,073	241,073	241,073	241,073	0.00	0	241,073	0	0	0
1090 Interest Received	0	208	0	22	0.00	0	208	0	0	0
1100 Memorials	4,000	5,624	4,000	6,305	500.00	0	2,000	0	0	0
1120 Burials	18,000	27,882	18,000	13,290	4710.00	0	25,000	0	0	0
1140 Cremated remains	6,000	13,902	6,000	8,987	4915.00	0	12,000	0	0	0
1200 War Graves	40	40	40	0	40.00	0	40	0	0	0
1250 Allotment Fees Inc	824	0	824	764	0.00	0	824	0	0	0
1300 Christmas Events (Inc)	0	9,650	0	0	0.00	0	0	0	0	0
1350 C.I.L. Payments (Received)	0	0	0	22,545	0.00	0	0	0	0	0
1400 Windfarm Trust	5,000	5,000	5,000	180	5,000.00	0	5,000	0	0	0
1420 National Heritage	0	7,000	0	0	0	0	0	0	0	0
1450 Refund Welsh Water	0	6,053	0	0	0	0	0	0	0	0
1900 Other Income	0	60	0	0	0	0	0	0	0	0
Total Income	274,937	316,492	274,937	293,166	15,165.00	0	286,145.00	0	0	0
<u>Direct Expenditure</u>										
4142 Office Building Repairs	0	42	0	0	0	0	2,000	0	0	0
Direct Expenditure	0	42	0	0	0	0	0	0	0	0
<u>Overhead Expenditure</u>										
4000 Wages - Clerk	22,000	18,132	20,000	13,753	5,000.00	0	23,000	0	0	0
4001 Wages - Cemetery	72,000	65,182	89,000	56,946	23,280.00	0	95,000	0	0	0
4002 Deputy Clerk	12,000	11,956	12,500	8,999	3,000.00	0	12,500	0	0	0
4005 Wages - Admin Assistant	8,500	5,531	8,500	0	0	0	0	0	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: BUDGET ESTIMATE TO SET PRECEPT FOR 2022-2023

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4015 Staffing	2,500	3,888	3,000	3,708	0	0	4,000	0	0
4030 Tax and NI	29,500	27,486	29,500	18,684	9,500.00	0	29,500	0	0
4035 Superannuation	35,000	27,874	35,000	19,414	10,000.00	0	35,000	0	0
4036 Department for Work & Pensions	0	71	0	0	0	0	0	0	0
4055 Chairman's Allowance	1,200	1,171	1,050	1,050	0	0	1,200	0	0
4056 Chair - Previous Year	0	-121	0	0	0	0	0	0	0
4057 Chairman - Civic Allowance	0	443	1,200	27	500.00	0	1,200	0	0
4058 Vice Chair - Allowance	0	350	500	500	0	0	500	0	0
4060 Member's Allowance	3,000	1,050	3,000	1,500	0	0	3,000	0	0
4065 Union	400	315	200	0	200.00	0	200	0	0
4070 Training	2,000	1,310	6,000	2,082	2,400.00	0	4,000	0	0
4120 Audit Fees	1,000	832	1,000	-160	1,000.00	0	1,000	0	0
4125 Bank Charges	350	226	350	208	70.00	0	350	0	0
4130 Insurance	5,000	4,195	5,000	4,442	0	0	5,000	0	0
4135 Office Cleaning	3,400	2,140	3,400	1,404	800.00	0	3,000	0	0
4140 Miscellaneous	500	115	500	0	0	0	500	0	0
4141 Cemetery Expansion	0	0	0	3,716	0	0	0	0	0
4143 Cemetery Building Repairs	2,000	0	2,000	760	1,000.00	0	2,000	0	0
4144 Office - Supports/Agreements	2,500	3,139	3,500	2,408	200.00	0	3,500	0	0
4145 Office	2,000	3,842	3,000	2643	350.00	0	3,000	0	0
4146 Postage	500	393	500	198.00	300.00	0	500	0	0
4147 Photocopier	2,000	1,489	2,000	943	500.00	0	2,000	0	0
4148 Office - Electricity	2,500	1,304	2,500	646	700.00	0	2,500	0	0
4150 Subscriptions/Memberships	500	250	500	215	280.00	0	500	0	0

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Tonyrefail & District Community Council

Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: BUDGET ESTIMATE TO SET PRECEPT FOR 2022-2023

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4199 Trade Waste Collection	0	1,078	2,000	1,850	0	0	2,250	0	0
4200 Cemetery	2,000	15,999	4,000	5,577	1,000.00	0	7,000	0	0
4201 Skip Hire	5,000	1,275	500	0	0	0	500	0	0
4202 Cemetery - Cleaning Materials	1,000	744	1,000	167	300.00	0	500	0	0
4203 Staff Base	2,000	3,366	2,000	2,249	1,000.00	0	2,000	0	0
4220 Tree Work	5,000	420	5,000	1,215	1,000.00	0	5,000	0	0
4225 Machinery Repairs	1,000	314	1,000	501	499.00	0	1,000	0	0
4226 Tools/Equipment - Under £250	1,000	3,457	1,500	2,217	500.00	0	3,000	0	0
4227 Hire of Tools/Equipment	1,000	280	1,000	0	500.00	0	1,000	0	0
4230 Health & Safety	2,000	0	2,000	0	0	0	1,000	0	0
4235 Rates	1,070	1,070	1,200	963	214.00	0	1,500	0	0
4236 Rates - Water	1,430	5,726	1,600	-382	270.00	0	1,600	0	0
4300 Allotment Exp	1,200	66	1,200	306	300.00	0	1,200	0	0
4305 Footpaths	500	34	500	41	150.00	0	500	0	0
4310 Summer/Winter Flowering	5,000	1,697	5,000	1,235	300.00	0	5,000	0	0
4315 Seats - Maintenance	200	219	400	0	400.00	0	400	0	0
4320 Bus Shelter - Maintenance	300	0	1,000	0	0	0	1,000	0	0
4325 Remembrance Service	500	0	500	367	0	0	500	0	0
4330 Grants	6,000	6,700	6,000	3,706	2,294.00	0	6,000	0	0
4335 Windfarm Grants	19,700	19,700	5,000	0	5,000.00	0	5,000	0	0
4340 Noticeboards	400	0	400	0	0	0	1,000	0	0
4341 Penrhys Pilgrimage - Notice B	0	1,993	4,583	1,245	1,500.00	0	0	0	0
4345 Projects Inc. Environment	8,500	1,968	8,500	0	0	0	8,500	0	0
4350 Projects-Mem Bench & Plaque	500	250	0	0	0	0	0	0	0

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Tonyrefail & District Community Council
Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: BUDGET ESTIMATE TO SET PRECEPT FOR 2022-2023

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected Exp to March 2022	XXXXXXX	Agreed	EMR	Carried Forward
4351 Condolence Book	0	250	0	0	0	0	0	0	0
4399 Hire of Mini Excavator	0	1,760	8,000	4,919	3,000.00	0	8,500	0	0
4400 JCB	2,500	3,213	2,000	347	500.00	0	1,000	0	0
4401 JCB - Fuel	1,000	2,251	2,500	0.00	500.00	0	800	0	0
4450 Van	800	1,490	800	1,291	0	0	1,500	0	0
4451 Van - Fuel	1,000	898	1,000	634	350.00	0	1,200	0	0
4452 Van - Insurance	700	0	700	0	700.00	0	800	0	0
4491 Bus Shelter - Asset	3,700	0	3,000	2,616	0	0	3,000	0	0
4492 Seats - Asset	1,100	1,078	1,400	750	750.00	0	1,400	0	0
4493 Tools/Equipment - Over £250	7,000	3,474	7,000	2,534	4,500.00	0	6,000	0	0
4494 Office Equipment - Asset	1,500	204	1,500	0	0	0	1,500	0	0
4500 Christmas Events (Exp)	12,000	4,195	12,000	4,230	6,000.00	0	15,000	0	0
4505 Dinner/Afternoon Tea	1,700	0	1,700	600	0	0	1,700	0	0
4510 Lights & Trees	5,463	6,010	6,000	1,021	5,000.00	0	8,000	0	0
4515 Awards Night	1,000	280	1,000	0	0	0	1,000	0	0
4516 Picnic in the Park	1,500	0	12,000	0	0	0	12,000	0	0
4517 Other Events	1,000	0	1,000	320	0	0	1,000	0	0
4520 Fireworks	3,500	0	3,500	1,000	0	0	3,500	0	0
4525 Easter	200	0	500	0	0	0	500	0	0
Overhead Expenditure	321,313	274,020	355,183	185,653	0	0	0	0	0
Total Budget Income	274,937	316,492	274,937	293,166	0	0	0	0	0
Expenditure	321,313	274,061	355,183	185,653	0	0	0	0	0
Net Income over Expenditure	-46,376	42,431	-80,246	107,513	94,869	0	358,800	0	0

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Tonyrefail & District Community Council

Annual Budget - By Combined Account Code (Actual YTD Month 9)

Note: BUDGET ESTIMATE TO SET PRECEPT FOR 2022-2023

	<u>Last Year</u>		Total	<u>Current Year</u>			<u>Next Year</u>		
	Budget	Actual		Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
plus Transfer from EMR	0	0	0	6,332	0	0	0	0	0
Movement to/(from) Gen Reserve	(46,376)	42,431	(80,246)	113,845	94,869	0	358,800		

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Staffing	15,000.00	5,000.00	20,000.00
321 EMR - Community Infra. Levy.	26,368.03	12,343.32	38,711.35
322 EMR - Election Costs	8,000.00	2,000.00	10,000.00
323 EMR - Vehicle Depreciation	6,000.00	3,000.00	9,000.00
324 EMR - JCB Fund	55,000.00	-55,000.00	0.00
325 EMR - Cemetery	36,000.00	64,783.55	100,783.55
326 EMR - Contingency	16,508.60	-3,933.47	12,575.13
	162,876.63	28,193.40	191,070.03

Agenda Item 6 - January 2022

FIGURES FOR CONSIDERATION TO SET THE PRECEPT FOR 2022/23

Council Tax Base for 2022/23 Based on Band 'D'

£4,039.69

		£	Band 'D'	
Precept 2021/22		241,073.00	£60.51	
Increase on 2021/22		Precept 2022/23		2021/22
	£	£	£	Band 'D' Per Annum
0.00%	0.00	241,073.00	59.68	-£0.83
1.00%	2410.73	243,483.73	60.27	-£0.24
1.40%	3375.02	244,448.02	60.51	£0.00
2.00%	4821.46	245,894.46	60.87	£0.36
3.00%	7232.19	248,305.19	61.47	£0.96
4.00%	9642.92	250,715.92	62.06	£1.55
5.00%	12053.65	253,126.65	62.66	£2.15
6.00%	14464.38	255,537.38	63.26	£2.75
7.00%	16875.11	257,948.11	63.85	£3.34
8.00%	19285.84	260,358.84	64.45	£3.94
9.00%	21696.57	262,769.57	65.05	£4.54
10.00%	24107.30	265,180.30	65.64	£5.13

Agenda Item 7: The Queen's Platinum Jubilee

"On 6th February this year Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee, marking 70 years of service to the people of the United Kingdom, the Realms and the Commonwealth.

To celebrate this unprecedented anniversary, events and initiatives will take place throughout the year, culminating in a four-day UK bank holiday weekend from Thursday 2nd to Sunday 5th June. The bank holiday will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone.

The four days of celebrations will include public events and community activities, as well as national moments of reflection on The Queen's 70 years of service.

Sunday 5th June

The Big Jubilee Lunch: Every year since the idea began in 2009 The Big Lunch has encouraged communities to celebrate their connections and get to know each other a little bit better, coming together in a spirit of fun and friendship. In 2022 The Big Lunch will bring the Jubilee celebrations into the heart of every community.

People are invited to share friendship, food and fun with neighbours as part of the Platinum Jubilee celebrations. A Big Jubilee Lunch can be big or small - street party or picnic, tea and cake or a garden barbeque. The Big Lunch provides tips and ideas for hosting an event. Over 1400 people have registered to host Big Jubilee Lunches so far, with events being planned across the length and breadth of the country."

Extracted from <https://www.royal.uk/platinum-jubilee-central-weekend> 13 January 2022

Considerations:

Council should consider whether they wish to organise their own event as part of this weekend, whether they may wish to consider either making small donations in terms of finance, or event paraphernalia available via an application process for streets within our wards or whether they wish not to mark the occasion and hold a summer event at a different time.

Agenda Item 8: Christmas Lights

There is approximately £7,000 remaining in the Christmas Events Budget as no large-scale event was held this year.

A new light connection and the feature would cost in the region of £1,000 per light. However, in future years the cost would be around £100 per light feature to be erected, taken down and stored.

In December 2020 the number of lights went from 14 to 19.

Consideration should be given as to whether new lighting features would be placed in the town centre, or in an outlying ward.

Alternatively, the Council could look at a conical Christmas tree which is just made out of lights. As an approximate price, a 5m 'tree' is around £3,000. However, due to the fixed size of the 'tree' it could possibly be located back on the square as it would not be a traditional Christmas tree.

Council should consider any avenues they would like the Clerk to explore further in order for detailed costings to be brought back.

Agenda Item 9: Trane Cemetery

9.1. Cemetery Expansion

Councillors should note that planning permission for the extension has been granted subject to a biodiversity management report being prepared for the existing cemetery.

However, the purchase of the land has not progressed at the moment due to delays on the seller's side.

9.2. Dumper

Cemetery operatives have undertaken training on burials and shoring. As part of this they have been informed about the importance of placing earth further away from graves than they do currently. Rhondda Cynon Taff place all earth into a dumper using the mini-excavator and then take it away from the burial spot. They then return the earth afterwards. This prevents the sides of graves from becoming weak due to the amount of earth placed adjacent to an empty grave.

Councillors are asked to consider allowing the ad-hoc hire of a dumper in order that it's beneficial use can be ascertained. It would be proposed to utilise funding from the budget heading of tools/equipment over £250.

A future report would be brought back to Council in a few months to determine next steps.

Agenda Item 10: Staffing

10.1. Verbal update to be given with regards to the Cemetery Supervisor.

10.2. Councillors are asked to consider making the assistant cemetery operative position permanent on a 20-hour contract on the same terms and conditions he is currently on. His contract is due to expire on the 31st March 2022. It is proposed to keep him as an 'assistant' cemetery operative.