



11th March 2022

Dear Councillor,

You are summoned to attend a Hybrid Meeting of TONYREFAIL & DISTRICT COMMUNITY COUNCIL on THURSDAY 17th March 2022 at 6:30pm, for the purpose of transacting the following business. This meeting will be held on a hybrid basis in accordance with the provisions of the Local Government and Elections (Wales) Act 2021. Attendance can either be at the council meeting room, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL or via Zoom, for which the Meeting ID is: 857 6334 4794

Yours sincerely,

Smpowell
Mr S Powell
CLERK

1. To receive apologies for absence in accordance with the Local Government Act 1972, Section 85
 - 1.1. Apologies submitted for approval
 - 1.2. Apologies not submitted
2. To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.
 - 2.1. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
 - 2.2. Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they must notify the Chairman when they leave.
3. To hold a moment of reflection for those involved in the conflict in Ukraine.
4. To thank all members of the Council for representing their communities throughout their term of office.
5. To confirm as a correct record: The minutes of the Monthly meeting held on Thursday 18th November 2021 and Thursday 11th February 2022.
6. **Finance:** To receive, accept and approve:
 - 6.1. Accounts paid February 2022
 - 6.2. Accounts for payment March 2022
7. **To note** – the Local Government Pay settlement which represents an increase of 1.75%.
8. **Staffing** - To receive an update on the appointment of a temporary operative.
9. **Independent Remuneration Panel Report 2022/23** – to consider the contents of the report and make our own determinations.
10. **Local Government Elections 2022** – to note the contents of the Clerk's report with regards to the forthcoming elections.
11. **To Consider Urgent Items:** which the Chairman by reason of special circumstances is of the opinion should be considered at this meeting as a matter of urgency.
12. **Next meeting:** Thursday 21st May at 6:30pm

Signed: _____

Date: _____

Minutes for the Monthly Meeting of Tonyrefail & District Community Council held via Zoom on 17th February 2022 at 6:30pm

Present: Councillors A Davies (Chair), D Owen-Jones, M Barron, L Michel, Alexandra Davies-Jones, Andrew Davies-Jones, D Grehan, K Webb

In attendance: Clerk: S Powell

1. Apologies for absence

- 1.1) An apology was received from Cllr. G. Powell
- 1.2) No apology was received from Cllr. S. Stevens

2. To receive declarations of interest: none received

3. Minutes

It was **resolved** to approve the minutes of the monthly meetings held on 18th November 2021 and 20th January 2022.

4. Finance

- 4.1. It was **resolved** to approve the accounts paid for January 2022.
- 4.2. It was **resolved** to approve the accounts for payment for February 2022

5. Pre-planning consultation for development at Hafod Wen

It was **resolved** to reserve further judgement until the full planning application is received whilst noting concerns over access.

6. Staffing

It was **resolved** to appoint John Cox as acting supervisor on Pay scale SCP11 from 1st March to 30th September providing him with training for the role. It was also **resolved** to recruit for a temporary assistant operative on Pay scale SCP4 for the same period delegating powers to the Clerk to carry out the process.

7. Summer Flowering -

It was **resolved** to delegate responsibility for summer flowering within the budget to the Clerk with an increased emphasis on the village centre.

8. Summer Event

- 8.1. Feedback from Ely Valley Miners was positive, however, confirmation still needs to be received following a discussion with the football teams.
- 8.2. It was **resolved** that the Clerk should begin preparations for a summer event to be held on Saturday 2nd July in the hope that Ely Valley Miners would accommodate the event.

9. Easter

It was **resolved** not to organise an Easter event due to the proximity to the local elections and Councillors not wishing for the event to be perceived as for political gain.

Councillors raised a discussion over the possibility of a Halloween event and were requested to think about this further prior to a future meeting.

Signed: _____

Date: _____

The Clerk was instructed to have initial conversations with the Leisure Centre and Beyond Balloons about the possibility of the Christmas Event returning to the leisure centre on the first weekend in December.

10. Trane Cemetery

No further update on the expansion of the Cemetery was available.

Cemetery Fees – it was **resolved** that there would be no additional cost for an interment of cremated remains in the same plot at the same time as another set of cremated remains.

11. Covid Memorials

It was **noted** that the daffodils had been ordered and that the concrete bases for the memorial benches have been completed ready for slabbing and then the installation of the benches.

12. Urgent Items

There were no urgent items.

The next meeting is on Thursday 17th March 2022 at 6:30pm in the Council meeting room at Trane Cemetery.

Meeting finished 7:15pm

Signed: _____

Date: _____

Agenda Item 9: March 2022

Independent Remuneration Panel Report 2022-23

The full report of the Independent Remuneration Panel for Wales can be found at <https://gov.wales/independent-remuneration-panel-wales-annual-report-2022-2023-html>, the contents of the report below outline some of the decisions that need to be made for this year.

The new Independent Remuneration Panel report for 2022/23 takes into consideration the number of electors, rather than the amount of precept.

As of 1st March 2022, figures provided by Rhondda-Cynon-Tâf show the number of electors in our wards as below:

Collenna	1,605
Penrhiwfer	1,061
Thomastown	1,336
Tylcha	1,294
Tyn y Bryn	2,546
Coedely	1,518
TOTAL	9,360

This places Tonyrefail & District Community Council into Group 3 for the purposes of the panels reports.

From 1 April to 8 May the determinations in the 2021/22 report apply.

With regards to determinations around travel / subsistence / financial loss, it should be noted that no Councillor has previously made a claim, however, it is the Clerk's opinion that the Council should resolve to approve these payments in order not to put someone in a position where they can not afford to undertake training, carry out an approved duty etc.

Attendance Allowance

The biggest change for 2022/23 is the introduction of an optional attendance allowance of a maximum of £30 per approved duty. The amount can be set by the Council. It is for this Council to consider whether they feel it is appropriate to introduce. Should Council wish to consider it, then a full report would be produced for the annual meeting where a schedule of approved duties would be provided. Individual members would be able to opt out of receiving an attendance allowance.

Decision Required:

		Decision Required:
Determination Number 44	Community and Town Councils must make available a payment of £150 per year as a contribution to costs and expenses.	To Note
Determination 45	The payment for members undertaking a senior role is an annual amount of £500	As the Council is in Group 3, it is optional to make a payment for up to 3 senior roles. It is suggested that Councillors may just wish to use Determination 50 and 51 to make a payment to the Chair and Vice Chair, unless another senior role is decided appropriate for a payment.

Signed: _____

Date: _____

Determination 46	Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties.	To consider resolving to pay travel costs to members when on approved duties.
Determination 47	If a community of town council resolves that a particular duty requires an overnight stay it can authorise reimbursement of subsistence expenses to its members.	To consider resolving to pay subsistence expenses to members if required.
Determination 48	Community and Town Councils can pay financial loss compensation to each of their members, where such loss has actually occurred for attending approved duties.	To consider resolving to pay financial loss compensation.
Determination 49	Each Council can decide to introduce an attendance allowance for members. The amount of each payment must not exceed £30. A member in receipt of financial loss will not be entitled to claim attendance allowance at the same event.	To resolve whether to consider introducing an attendance allowance. The matter will be brought back to the annual meeting for approval by the new Council.
Determination 50	Community and Town Councils can provide a payment to the Mayor or Chair of the Council up to a maximum of £1,500.	To resolve to make a payment of £1,050 to the Chair as in previous years. This payment was previously divided between Determination 45 and 50.
Determination 51	Community and Town Councils can provide a payment to the Deputy Mayor or Deputy Chair of the Council up to a maximum amount of £500.	To resolve to make a payment of £500 to the Vice Chair as in previous years.
Determination 52	The application of the Remuneration Framework by the relevant Group.	These recommendations have been prepared as per the number of electors as at 1 March 2022 of 9,360 placing the Council into Group 3.
When the payment is actually made to the member		To resolve to pay the £150 (pro rata if necessary) as soon as possible after the result of the elections. To make the payment to the Chair / Vice Chair immediately after appointment.
How many payments the total amount payable is broken down into		To aid administration it would be proposed to make all payments in full at the time they are paid.
Whether and how to recover any payments made to a member who leaves or changes their role during the financial year.		To resolve to only recover payments other than the £150 should a member make the decision to stand down from their role as Chair or Vice Chair. The amount would be calculated pro-rata.

Signed: _____

Date: _____

Agenda Item 10: March 2022

Forthcoming Loal Government Elections

Key Dates and Times:

You current term as a Community Councillor is coming to an end and you will need to re-stand for election.

Candidate information packs for the Community Council elections are available from

<https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/community-council-elections-wales> or hard copies are available from RCTCBC Electoral Services whose address is 10-12 Gelliwastad Road, Pontypridd, CF37 2BW. If you have any particular questions you can contact them on 01443 490100 or e-mail electoralservices@rctcbc.gov.uk.

The notice of Election will be published at 4pm on Friday 25 March on our Council website, and will be in place in the community noticeboards also.

Forms are available now, and can be submitted from Monday 28 March. The deadline for the delivery of nomination papers is 4pm on Tuesday 5 April. Nominations can be submitted in person or via e-mail attachment.

The vote will take place on Thursday 5 May with the count for community council's votes provisionally scheduled for Saturday 7 May.

Pre-election Protocol:

Formal notice of the election will be published on Friday 25 March 2022 with close of the poll on 5 May 2022. This period is known as the pre-election period.

During this time, it is important that the Council remains impartial.

The Council must not use or give the impression of using public money to promote one candidate / political party or its/their policies over another.

Please be aware that the Council's resources can not be used during this period for any campaigning. This includes but is not limited to:

- The use of photocopiers/ printers
- Free use of the meeting room
- The use of employees' time
- The provision of favourable treatment for constituents
- The display of posters in the Council noticeboards

The returning officer should be the first port of call with any queries or concerns. They are contactable via Rhondda-Cynon-Taf's Electoral Services team whose details are above.

Signed: _____

Date: _____