

TONYREFAIL & DISTRICT COMMUNITY COUNCIL
CYNGOR CYMUNED TONYREFAIL A'R CYLCH

Mr. STEPHEN POWELL
CLERK
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c/o TRANE CEMETERY
GILFACH ROAD
TONYREFAIL, PORTH,
R.C.T. CF39 8HL

13th May 2022

Dear Councillor,

You are summoned to attend an **Annual Meeting** of **TONYREFAIL & DISTRICT COMMUNITY COUNCIL** on **THURSDAY 19th May 2022 at 6:30pm**, at the Council meeting room, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL for the purpose of transacting the following business.

People can also join remotely and should contact the Clerk to obtain remote details.

Yours sincerely,

Smpowell

Mr S Powell
CLERK

1. To elect the Chair for the ensuing year and to receive the Chair's Declaration of Acceptance of Office
2. To elect the Vice Chair for the ensuing year and receive the Vice Chair's Declaration of Office
3. To receive apologies for absence
4. For information only: To receive the minutes of the 2021-22 Annual Meeting.
5. To receive Disclosures of Personal and Pecuniary Interests from members with regards to items on the Agenda in accordance with the Code of Conduct.
6. To review the terms of reference for each Committee
7. To appoint members to serve on the Committees
8. To review the appointed representatives
9. To review the standing orders
10. To review the Financial Regulations
11. To confirm banking arrangements
12. To review contracts and leases
13. To review the Asset Register
14. To confirm the financial and business risk assessment
15. To fix the dates and times of ordinary meetings of the Council