

Minutes for the Annual Meeting of Tonyrefail & District Community Council held at the Council Office, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL on 19th May 2022 at 6:30pm

Present: Councillors A Davies, D Owen-Jones, G Powell, L Michel, D James, M Balestrazzi, D Grehan, K Webb, G Evans, M Davies

In attendance: Clerk: S Powell

1. **To elect the Chair of the Council for 2022/23:** Cllr Linda Michel was elected as Chair of the Council and signed the acceptance of office.
2. **To elect the Vice Chair for 2022/23:** Cllr Dan Owen-Jones was elected as the Vice Chair and signed the acceptance of office.
3. **Apologies for absence**
 - 1.1) An apology was received from Cllr. D Parkin
 - 1.2) All members were accounted for.
4. **Minutes -** The minutes of the 2021/22 annual meeting were noted.
5. **Disclosures of Personal and Pecuniary Interests -** No disclosures were made at the meeting.
6. **Terms of Reference for Committees**
 - 6.1. It was **resolved** to approve the terms of reference of committees
 - 6.2. It was **resolved** not to establish a full events committee and to bring events issues to full council where sub-committees can be formed if necessary.
7. **Committee Membership**

Members were appointed to the committees as per the table included below:

<u>ALLOTMENTS</u>		<u>POLICY AND FINANCE</u>
Councillor Greg Powell		Councillor Glenn Evans
Councillor Dan Owen Jones		Councillor Austin Davies
Councillor Karen Webb		Councillor Karen Webb
Councillor Mary Davies		Councillor Debbie James
Councillor Danny Grehan		Councillor Danny Grehan
Councillor Linda Michel		Councillor Maria Balestrazzi
Councillor Debbie James		
		<u>GRIEVANCE COMMITTEE</u>
<u>DISCIPLINARY</u>		Councillor Maria Balestrazzi
Councillor Linda Michel		Councillor Dawn Parkin
Councillor Glenn Evans		Councillor Mary Davies

Signed: _____

Date: _____

Councillor Danny Grehan		
Councillor Greg Powell		
STAFFING		<u>APPEALS</u>
Councillor Greg Powell		Councillor Karen Godfrey
Councillor Dan Owen-Jones		Councillor Dan Owen Jones
Councillor Linda Michel		Councillor Linda Michel
Councillor Danny Grehan		
Councillor Mary Davies		HEALTH AND SAFETY
		Councillor Dan Owen Jones
<u>PENRHYS PILGRIMAGE</u>		Councillor Austin Davies
Councillor Linda Michel		Councillor Glenn Evans
		Councillor Debbie James
<u>RCTCBC COMMUNITY LIAISON COMMITTEE</u>		Councillor Maria Balestrazzi
Chair – Councillor Linda Michel		
Clerk		<u>CEMETERY</u>
		Full Council
<u>REMEMBRANCE DAY</u>		
Councillor Dan Owen-Jones		<u>SCHOOL GOVERNORS</u>
Councillor Austin Davies		Tref-y-Rhyg – vacancy
Councillor Glenn Evans		Williamstown – vacancy
Councillor Dawn Parkin		Cwmlai Primary - Councillor Danny Grehan to 8.11.2025
		YGG Tonyrefail – Councillor J Abbot (Gilfach Goch Community Council) to 31.08.2023
		Tonyrefail Community School – No minor authority position at this school

8. Appointed Representatives

Cllr L Michel was re-appointed to the Penrhys Pilgrimage Committee. Cllr D James was going to consider whether to join Williamstown Primary School as a Governor, whilst Cllr G Evans was to consider joining Tref y Rhyg. The Clerk was to enquire as to the situation with YGG Tonyrefail and Tonyrefail Community School with regards to Minor Authority Positions.

9. Standing Orders - It was **resolved** to adopt the standing orders.

10. Financial Regulations - It was **resolved** to adopt the financial regulations.

11. Banking Arrangements - It was **resolved** that Cllrs D Owen-Jones, D Grehan and L Michel would be provided with personal detail forms in order for the banking mandate to be updated.

Signed: _____

Date: _____

12. **Contracts and Leases**

12.1. The Contracts and leases were noted

12.2. The Council's phone system is out of contract in the autumn and is due to be reviewed.

12.3. The Council's electricity and gas is on a contract until 31 December 2024 with SSE.

13. **Asset Register** - The asset register was noted and that the decision to delist items under £250 has been implemented.

14. **Financial and Business Risk Assessment** - The financial and business risk assessment was adopted unchanged from 2021/22.

15. **Dates and time of meetings** – ordinary meetings of the Council will be held on the third Thursday of the month at 6:30pm, with the exception of August when there is no meeting.

Meeting finished 7:15pm

Signed: _____

Date: _____