

TONYREFAIL & DISTRICT COMMUNITY COUNCIL
CYNGOR CYMUNED TONYREFAIL A'R CYLCH

Mr. STEPHEN POWELL
CLERK
TE: 01443 673991
office@tonyrefail-cc.gov.wales



c/o TRANE CEMETERY
GILFACH ROAD
TONYREFAIL, PORTH,
R.C.T. CF39 8HL

15th July 2022

Dear Councillor,

You are summoned to attend the **Monthly Meeting** of **TONYREFAIL & DISTRICT COMMUNITY COUNCIL** on **THURSDAY 21st July 2022** commencing at 6:30pm, at the Council meeting room, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL for the purpose of transacting the following business.

People can also join remotely and should contact the Clerk to obtain remote details.

Yours sincerely,

Smpowell

Mr S Powell
CLERK

- 1. To receive apologies for absence in accordance with the Local Government Act 1972, Section 85**
 - 1.1. Apologies submitted for approval
 - 1.2. Apologies not submitted
- 2. To receive Disclosures of Personal Interest from members in accordance with the Code of Conduct.**
 - 2.1. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
 - 2.2. Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they must notify the Chair when they leave.
- 3. To confirm as a correct record:** The minutes of the Extraordinary General Meeting held on Thursday 30th June 2022.
- 4. Finance: To receive, accept and approve:**
 - 4.1. Accounts Paid June 2022
 - 4.2. Accounts for Payment July 2022
 - 4.3. Quarterly accounts as at 30th June 2022.
- 5. To review and adopt the following documents:**
 - 5.1. Information Security Policy
 - 5.2. Financial Regulations
 - 5.3. Standing Orders
 - 5.4. Risk Management Schedule
 - 5.5. Public Participation Policy
 - 5.6. Training Plan
- 6. Summer Events:** to receive details of the plans for the summer community-based events
- 7. OAP Dinner:** to consider the quotes and agree on where to host the Christmas OAP dinner.

8. Fireworks: to receive an update on preparations for the fireworks event

9. Correspondence:

- 9.1. Minor Authority Governor at Tonyrefail Community School
- 9.2. Public Rights of Way
- 9.3. Horse Warning Signs
- 9.4. CCTV on Waunrhydd Road

10. Staffing:

- 10.1. to consider retaining the temporary assistant cemetery operative as a permanent cemetery operative on a 28-hour contract during summer opening hours and 21 hours during winter opening hours.
- 10.2. to consider increasing all cemetery operative rolls wages by one or two spinal points.
 - 10.2.1. Assistant Cemetery operatives – SCP4 (£10.01 per hour) to SCP5 (£10.21 per hour – approx. 2% increase) or SCP6 (£10.42 per hour – approx. 4% increase)
 - 10.2.2. Cemetery Operatives – SCP5 (£10.21 per hour) to SCP6 (£10.42 per hour – approx. 2% increase) or SCP7 (£10.63 per hour – approx. 4% increase)
 - 10.2.3. Cemetery Supervisor – SCP11 (£11.50 per hour) to SCP12 (£11.73 per hour – approx. 2% increase) or SCP12 (£11.97 per hour – approx. 4% increase)

11. Bus Shelter: to consider replacing the bus shelter on Francis Street, Thomastown.

12. RCTCBC Councillor Reports: For information only

13. To Consider Urgent Items: which the Chairman by reason of special circumstances is of the opinion should be considered at this meeting as a matter of urgency.