

Minutes for the Monthly Meeting of Tonyrefail & District Community Council
held at the Council Office, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL
on 21st July 2022 at 6:30pm.

Present: Councillors A Davies, D Owen-Jones, D Parkin, L Michel, D James

In attendance: Clerk: S Powell

1. Apologies for absence

1.1) Apologies were received from Cllrs. K Webb, M Balestrazzi, D Grehan, M Davies, G Evans and G Powell.

2. Disclosures of Personal and Pecuniary Interests - No disclosures were made at the meeting.

3. June 2022 Minutes – the minutes of the EGM held on the 30 June 2022 were approved as a true record.

4. Finance

4.1. It was **resolved** to approve the accounts paid for June 2022.

4.2. It was **resolved** to approve the accounts for payment for July 2022

4.3. The Quarterly Accounts as at 30 June 2022.

5. Policies

5.1. It was **resolved** to adopt the Information Security Policy and for it to be implemented as soon as practically possible.

5.2. It was **resolved** to adopt the reviewed Financial Regulations

5.3. It was **resolved** to adopt the revised Standing Orders noting the changes made due to Brexit and the introduction of hybrid meetings and public participation.

5.4. It was **resolved** to adopt the updated Risk Management Schedule noting the cost of living crisis.

5.5. It was **resolved** to adopt the Public Participation Policy for immediate implementation.

5.6. It was **resolved** to adopt the Training Plan immediately and ensure that training is budgeted for accordingly.

6. Summer Events – Full details of the events and dates for the community based summer events were provided.

7. OAP Dinner - It was **resolved** that the OAP dinner would be undertaken at the Workmen's Club due to their comprehensive quote and fixed prices. It was also **resolved** to contact the Workmen's to book in the Awards Evening.

8. Fireworks – an update was provided whereby the fireworks event will be held in Tyn y Bryn Park / Leisure Centre, with Gilfach Goch Fire Station organising the event and Tonyrefail and Gilfach Goch Community Council's sponsoring it. It was **resolved** to allocate up to £3,500 to the event as per the budget. The event will be held on Friday 4th November.

9. Correspondence –

Signed: _____

Date: _____

- 9.1. Minor Authority Governor at Tonyrefail Community School – an update from RCTCBC Cllr Rhys Lewis on there being no requirement for a Minor Authority Representative at a 'through school' was presented.
- 9.2. Public Rights of Way – no response has currently been received from RCTCBC Cllr Ann Crimmings with regards to Public Rights of Way
- 9.3. Horse Warning Signs – RCT require further information on the number of users and so on before looking at implementing signs.
- 9.4. CCTV on Waunrhydd Road – PCSO's Alan Blackburn and Cath James have been contacted and will provide quotes when available.

10. Staffing

- 10.1. It was **resolved** to retain the temporary assistant cemetery operative as a permanent cemetery operative on a 28-hour contract during summer opening hours and 21 hours during winter opening hours.
- 10.2. It was **resolved** to increase all cemetery operative rolls wages by two spinal points.
 - 10.2.1. Assistant Cemetery operatives – raised from SCP4 (£10.01 per hour) to SCP6 (£10.42 per hour – approx. 4% increase)
 - 10.2.2. Cemetery Operatives – raised from SCP5 (£10.21 per hour) to SCP7 (£10.63 per hour – approx. 4% increase)
 - 10.2.3. Cemetery Supervisor raised from – SCP11 (£11.50 per hour) to SCP13 (£11.97 per hour – approx. 4% increase)
11. **Bus Shelter** – it was resolved to replace the bus shelter on Francis Street in Thomastown with the quote from RCT for an anti vandal mesh top bus shelter.
12. **RCTCBC Councillor Reports** – verbal updates were provided on work being carried out by County Councillors.
13. **Urgent Item** – the Clerk's resignation to leave post on the 31st August 2022 was received. It was agreed to proceed with the recruitment of a new Clerk on the same terms and conditions of employment as the current Clerk (SCP 29-32, 32 hours per week). The vacancy would open tomorrow and close on Friday 22nd July with interviews taking place with Cllr L Michel, D Owen-Jones and at least one other staffing committee member on 10th August with full council being required to ratify the decision.
14. **The next meeting is scheduled for Thursday 22nd September at 6:30pm.**

Signed: _____

Date: _____