

## Minutes for the Extraordinary General Meeting of Tonyrefail & District Community Council held at the Council Office, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL on 30<sup>th</sup> June 2022.

Present: Councillors A Davies, D Owen-Jones, L Michel, D James, M Balestrazzi, M Davies

In attendance: Clerk: S Powell

### 1. Apologies for absence

1.1) An apology was received from Cllr. D Grehan, K Webb, G Powell, G Evans

### 2. Disclosures of Personal and Pecuniary Interests - No disclosures were made at the meeting.

### 3. June 2022 Minutes – the minutes of the Monthly June meeting held on the 16<sup>th</sup> June 2022 were approved as a true record.

### 4. Internal Auditors Report

4.1. It was **resolved** to create an Information Security Policy

4.2. It was **resolved** that all documents on the Council website would be in a PDF format with word documents able to be requested for completion.

4.3. It was **resolved** that the Council's Standing Orders, Financial Regulations and Risk Management Schedule would be reviewed again at the July meeting of full Council.

4.4. It was **resolved** that in future all grant recipients would sign to acknowledge receipt of payment of a grant.

### 5. Annual Return Accounting Statements 2021-22 – the accounting statements were accepted by full Council for submission with the annual return.

### 6. Annual Return Annual Governance Statement 2021-22 - It was **resolved** to accept the Annual Governance Statement for the Annual Return 2021-22.

### 7. Cemetery Expansion - It was **noted** that commercial searches are now being undertaken.

### 8. Urgent Items – There were no urgent items, with a note being made that the next meeting would take place on 21<sup>st</sup> July 2022.

Meeting finished 7pm

Signed: \_\_\_\_\_

Date: \_\_\_\_\_