

2231

Minutes for the Emergency General Meeting of Tonyrefail & District Community Council held at the Council Office, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL on Thursday 3rd November 2022 at 6.00pm

Present: Councillors : Mrs. L. Michel (Chair), D. James, M. Balestrazzi, M. Davies, Messrs. G. Evans, G. Powell and D. Owen-Jones

Also in attendance: P. Williams – Deputy Clerk
Members from Penrhiwfer Allotments

1. APOLOGIES

1.1 Apologies Submitted for Approval

A verbal apology for absence was received from Councillor Austin Davies.

1.2 Apologies not Submitted

No apology for absence was received from Councillor K. Webb.

2. DISCLOSURES OF INTEREST

Councillor D. James declared a personal interest in Minute No. 3 – “The footpath through the allotments leads on to some land above led by myself” Councillor D. James duly completed a Declaration of Interest’ form.

3. PENRHIWFER ALLOTMENTS

3.1 Issued Raised

Several concerns had been raised hence the reason for the site meeting on 8th October.

- **Flooding** - As part of the stream runs inside the allotments which are in the ownership of the Community Council, it had been stated that RCTCBC Flood Officer raised concern that several plots have been covered by ‘Polythene’ which prevents the water from soaking into the ground. Councillor D. Owen-Jones stated that ‘Terram’ should be used as this would allow the water to seep through and that all polythene coverings are removed.

Councillor D. Owen-Jones advised that on the righthand side as you drive into the allotments 2 ‘French’ drains should be dug., and in order to help flooding into adjoining properties that trenches are also dug along the wall and stone laid in order to divert the accumulation of water into the stream.

Signed:

Date:

Councillor D. Owen Jones will arrange to meet personally with RCTCBC Flood Prevention Team to 'Pick their brains' on anything else that could help ease any further problems in the future. He also stated that this will not be a quick fix but a temporary job will be undertaken in the meantime.

- **Terms & Conditions of Rental**

Members were reminded of the terms and conditions as it had been reported that a 'decking' area in the middle of one plot has a BBQ and Firepit on it and some other plots are being used as gardens for the adjoining properties. It was stated by council that the land is to be used for Allotment purposes only as per the council's deeds and the Tenancy Agreement provided to the Allotment Committee.

- **Tipping of Materials**

It was stated that the Committee are aware of the problem and this is being addressed

- **Dead Tree and Privet Hedge outside of the allotments**

Councillor Dan Owen Jones will take a look when he next meets with the Allotment Committee.

- **Back Wall of one plot.**

The Clerk was asked to place on the agenda the supply of sand, chippings/stone in order for the work to re-commence.

3.2 Footpath

A recent email from the RCTCBC Footpath Officer raised concern of the narrowing of the footpath and the obstruction of the same. It was stated that the footpath needs to be reverted back to 1.2m in wide along the length and that any obstructions must be removed from the path.

It was asked of Council if there was any way that the footpath could be diverted to which it was stated that this would be a very expensive undertaking.

Those members present from the Allotments raised concern that 'people' are walking across some plots and asked whether or not a fence could be erected along the path to which it was stated that this could be look at.

It was **RESOLVED**: That the order of priority would be: Flood Prevention, Right of Way and to meet with allotment holders/residents to discuss the improper use of Allotment Gardens.

Signed:

Date:

It was also **RESOLVED:** That Councillor Dan Owen-Jones would meet with some Members of the Committee on Saturday 5th November at 9.30 am at the allotment site.

4. CHRISTMAS EVENT 2022

4.1 Confirmation of Date of Event

A discussion took place for a 'parade' event on the evening of Saturday 3rd December to which this council had been invited to jointly organise. It was stated that the pony and trap which had been talked about for the parade would not be able to partake at night. It was **RESOLVED:** That this council would not be involved in the parade should any other organisation take it forward unless it could take place on the Sunday morning from the Police Station in Mill Street to the Tonyrefail School for the Sunday event.

Concern was raised as to whether or not there would be sufficient time for children to visit Santa in his grotto with the number of children expected at the event. It was **RESOLVED:** That subject to the Santa situation being figured out that the event would go ahead on Sunday 4th December at Tonyrefail School from 11.00 – 5pm.

4.2 Sponsorship of the Event

It was **RESOLVED:** That subject to the Santa situation being resolved that this council would fund the event on Sunday 4th December to the tune of £10,000 this being the majority of the money from the National Lottery Funding received by this council in 2020 which owing to Covid had not been spent.

4.3 Organisation of the Event

The event on the Sunday will be organised by the school. Councillor D. Owen-Jones advised that he would like to ensure that all Risk Assessments, Method Statements etc. will be undertaken by the school

Councillor D. Owen-Jones requested that a further informal meeting is held to discuss the final arrangements.

Councillor D. Owen-Jones informed Council that 2 Christmas Trees would be supplied free of charge 1 to the Workingmen's Club in Tonyrefail and 1 to the Community Centre in Coedely. The Clerk raised concern as to how they would be sited and lit. It was **RESOLVED:** That Councillor D. Owen-Jones would organise the same. The Clerk advised that she would raise the question with Centre-great to see if there was any way the light columns which have sockets installed for the light features could accommodate the Christmas tree lighting also and that she would relay any information back to Councillor D. Owen Jones. A Christmas tree for Tonyrefail square was also discussed and Councillor D. Owen-Jones and the Clerk would liaise on this matter.

Signed:

Date:

5. **STAFFING**

5.1 **To decide on Interview Panel for the post of Clerk/RFO**

It was **RESOLVED**: That the Staffing Committee would undertake the interviews and it was further **RESOLVED**: That they are given Delegated Powers to appoint a Clerk/RFO.

5.2 **To confirm date and time for undertaking interviews**

As there are 3 candidates for interview it was **RESOLVED**: That the interviews would be at 5.00pm, 5.30pm and 6.00pm.

5.3 **Staffing issues**

A verbal report and up-date was given by the Chair on recent events.

Signed:

Date: