

TONYREFAIL & DISTRICT COMMUNITY COUNCIL
CYNGOR CYMUNED TONYREFAIL A'R CYLCH

CLERK: JO VAN TONDER
TEL: 01443 672920
office@tonyrefail-cc.gov.wales



c/o TRANE CEMETERY
GILFACH ROAD
TONYREFAIL, PORTH,
R.C.T. CF39 8HL

21st June 2023

Dear Member,

I wish to advise you that there is a meeting of the **Cemetery Committee** scheduled for **Tuesday, 27th June 2023 at 6:30pm** to be held at the Council meeting room, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL.

Members of the public and councillors not members of this committee are welcome to attend either in person or remotely, in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

[Invitation to ZOOM meeting](#)

Meeting ID: 843 4542 9429 Dial from a phone: 0208 080 6592

J van Tonder

Ms J van Tonder
Clerk & RFO

AGENDA

1. To elect Chairperson for the year ending May 2024
2. To receive Apologies for Absence
3. To receive Members' Declarations of Interest in respect of the business to be transacted
4. To agree Minutes of the previous meeting: 25th April 2023
5. To receive Cemetery Committee Finance Report
6. Complaints, comments and compliments
 - a. To consider Complaints regarding inadequate grass cutting in time for Father's Day
 - b. To consider Reports of i) theft from a grave and ii) vandalism
 - c. To consider Complaint of continuously flooded plot
7. To note Purchase of land to the north of Trane Cemetery
8. To note Appointment of seasonal part-time grass cutter
9. To consider Request to install a Memorial Bench
10. To consider Commonwealth War Graves Commission request to install signage
11. Matters pertaining to Cemetery Maintenance
 - a. To receive Update on remedial works to Operations block
 - b. To discuss Options for replacement of hired heavy machinery
 - c. To discuss Operational capacity of road-sweeper
 - d. To discuss Measures to control roadside vegetation / weeds
12. Matters pertaining to Memorial Management
 - a. To agree [Memorial Management Policy](#)
 - b. To agree Timetable for and scope of Memorial Inspection Programme

13. To agree Timetable for Contemplation Spaces / Willow Dome project
14. To discuss Options for Public Toilet refurbishment
15. To determine Date of next Cemetery Inspection
16. Date of the next meeting: Tuesday, 31st October 2023