



Minutes of the Events Committee Meeting
held at the Council Meeting Room, Trane Cemetery, Tonyrefail
at 6:30pm on Monday, 26th June 2023

Present: Cllr Linda Michel (Chair)
Cllr Austin Davies
Cllr Mary Davies
Cllr Danny Grehan
Cllr Amanda Richards

Members of the public x 5

Officers: Ms J van Tonder (Clerk & RFO)

1. Election of Chair

Having confirmed her acceptance of the nomination, it was proposed, seconded and

Resolved: To elect Cllr Linda Michel to the role of Chair.

2. Apologies for absence

Apologies for absence had been received from Cllr Dan Owen-Jones.

3. Declarations of Interest

There were no declarations of interest made.

4. Minutes of the previous meeting: 24th April 2023

It was proposed, seconded and

Resolved: To agree the minutes of the Committee Meeting held on 24th April 2023 as a true and accurate record.

5. Events Committee Finance Report

The Clerk advised a finance report would be presented at the next meeting.

6. Evaluate Past Events: Coronation Street Party

The Clerk shared post-event learnings she had taken away based on the Risk Assessment drawn up for the day.

Members agreed the event had been a success with much positive feedback having been received. A special mention was made of the enjoyable food boxes supplied by local caterer, Fun Fillings.

It was noted that 25% of the total tickets given out turned out to be no-shows which was extremely disappointing. Members agreed that, where free tickets for events were limited, a deposit should be taken to discourage this in the future.

7. Upcoming Events – Quarter 2 (July to September 2023)

No events for this quarter were planned.

8. Upcoming Events – Quarter 3 (October to December 2023)

a) Community Awards night – 12th October 2023

Members discussed the various categories of awards.

It was agreed to review the “*Citizen of the Year*” nomination form by the end of July in order to publicise the call for nominations over the month of August. This Committee would shortlist nominations at an extraordinary committee meeting in early September, whereafter the shortlist would be put to the public vote in the latter part of the month.

Subject to the outcome of the adoption of the Council’s Grants Policy, successful applicants would be invited to the Awards night to receive their grants.

b) Fireworks display – November 2023

It was noted this year’s display would be held in Gilfach Goch, however, it was unknown if the Council would be asked to provide volunteers to assist with the event.

Action: Clerk to liaise with fire service regarding i) cost to TCC and ii) manpower requirements.

c) Remembrance Sunday – 12th November 2023

Members discussed who would be best to invite from the clergy to deliver the service and it was agreed to approach Rev. Ernie Banwell in the first instance.

Cllr A Davies confirmed he would organise a band for the occasion.

Action: Clerk to liaise with PCSO Alan Blackburn and members of the Royal British Legion with a view to co-ordinating a meeting to discuss plans.

d) Provision of Christmas lighting

Cllr A Davies confirmed the Workmen’s Club was happy to host a tree so it was now down to the Council to arrange lighting.

Members discussed the feasibility of a second tree on the “Square” and other options were considered. Cllr D Grehan agreed to make contact with the owners of the Chinese Takeaway with a view to putting up a tree in their carpark.

Members considered a tree could be donated to Edmondstown.

Action: Clerk to liaise with Chamber of Trade regarding small trees and lights for Tonyrefail retail outlets.

Action: Clerk to report to Committee with options for additional roadside lighting.

Action: Cllrs L Michel, A Richards and M Davies to accompany the Clerk on a site visit with Centregreat.

e) Seniors’ Christmas dinner – 7th December 2023

Members discussed opening up the eligibility to include non-residents of Tonyrefail and District and it was agreed that tickets would be made available to residents only, and at a cost of £5 per head. Advertising for the event would begin in September.

Action: Clerk to obtain quote from the Windmill Restaurant for a three-course dinner.

Action: Councillors to begin sourcing raffle prizes.

f) Christmas event – 1-2 December 2023

The Clerk confirmed the Leisure Centre had been booked for the 1st and 2nd December 2023.

Cllr M Davies suggested a themed event along the lines of a Victorian Christmas. Members discussed inviting businesses and other traders to take up stalls.

Suggested additional entertainment included:

- 2x Santa’s Grottos (possibly hired inflatables?) with 2x Santas

- Snow Globe for photos (Saturday only)
- Band and choir
- Bouncy castles
- Disco and characters
- Free refreshments

Action: Cllr M Davies to provide Clerk with details of Victorian Christmas company.

9. Upcoming Events – Quarter 4 (January to March 2024)

See 10, below.

10. Fundraising event in support of Eisteddfod 2024

Members discussed and agreed to hold an Eisteddfod-style event for St Davids Day with proceeds going to the Eisteddfod 2024 fund.

As this fell on a Friday, it was suggested the event could take place at Tonyrefail Community School on the evening of 1st March 2024.

It was suggested to hold competitions in the categories of Welsh, Welsh Learner and English.

Members discussed inviting a local celebrity to award the prizes on the night.

11. Date of the next meeting

The next meeting will be held on Monday, 31st July 2023 at 6:30pm.

Meeting concluded at 7:48pm