



Minutes of the Meeting of the Council
held at the Council Meeting Room, Trane Cemetery, Tonyrefail
at 6:30pm on Thursday, 17th October 2024

Present: Cllr Glenn Evans (Vice Chair)
Cllr Danny Grehan
Cllr Linda Michel
Cllr Greg Powell
Cllr Amanda Richards
Cllr Ceirion Skym
Cllr Karen Webb

Absent: Cllr Debbie James
Cllr Dan Owen-Jones

Officers: Ms Jo van Tonder (Clerk & RFO)

Also in attendance: Miss Daisy Potheary and companion

In the absence of Cllr Dan Owen-Jones, Vice Chair, Cllr Glenn Evans assumed the role of chair.

1. Apologies for absence

Apologies for absence had been received from Cllrs Austin Davies and Mary Davies.

2. Declarations of Interest

There were no declarations of interest made.

3. Public Questions

No questions were raised by the members of the public present.

6:32pm – Cllr K Webb joined the meeting

4. Ideas for a Ton mural – Miss Daisy Potheary

Cllr G Evans welcomed Miss Potheary and invited her to address the meeting.

Miss Potheary delivered an excellent presentation highlighting the benefits of colourful murals on the wellbeing of a town's residents as well as brightening up an otherwise dull area.

She went on to explain that local graffiti artist, Tee2sugars would be the ideal person to commission a piece under the bridge on Waunrhydd Road.

Members were able to ask Daisy questions and engaged in discussions about how such a project could be funded and what assistance the Council could offer her.

It was agreed that she would make further enquiries with both Tee2sugars and other stakeholders, and would be invited back to Council in the new year to share progress.

The Clerk offered up the services of her administrative team to assist Daisy in any way in the progress of this project.

Cllr G Evans thanked Daisy for taking the time to address the Council and looked forward to welcoming her back in January 2025.

Miss Pothecary and her companion left the meeting.

5. Minutes of the Meeting: 19th September 2024

It was proposed, seconded and

Resolved: To agree the minutes of the Meeting held on 19th September 2024 as a true and accurate record.

6. Finance, Governance and Administration

a) Dignity at Work Policy

The Clerk presented the draft Dignity at Work Policy that aimed to reflect the spirit in which the Council intended to undertake all of its business and outlined the specific procedures available to all employees to protect them from bullying and harassment.

It was proposed, seconded and

Resolved: To adopt the Dignity at Work Policy and provide every member of staff and councillor with a copy of the Policy.

b) Sign up to the Civility and Respect Pledge

The Clerk explained that Councils in England had been encouraged to sign up to the Civility and Respect Pledge with Welsh Councils increasingly doing the same.

Members noted the civility and respect pledge demonstrated that the Council was committed to treating councillors, the Clerk, employees, members of the public, stakeholder representatives and volunteers with civility and respect in their role.

It was proposed, seconded and

Resolved: To sign up to the Civility and Respect Pledge and provide every member of staff and councillor with a copy of the Pledge.

c) Quarterly Financial Accounts April – YTD 2024

No report was available in time for the meeting.

d) Payments made since the last meeting – September 2024

PEAC – rental of photocopier	D/D	222.00
Function 28 - STO	D/D	48.00
Aingie Cripps Melody – expenses Sept 2024	EFT	166.90
Bright SG Limited - DD	D/D	10.13
Certras Energy - DD	D/D	1.20
Xero (UK) Ltd - DD	D/D	42.60
A. J. Carter – repurchase of grave plot	D/D	487.00
Welsh Water - DD (851215840012)	D/D	596.50
Unity Trust Bank	D/D	13.50
Unity Trust Bank	D/D	41.70
DVLA	D/D	29.31
HMRC	EFT	4,018.67
RCTCBC - Pensions	EFT	3,655.57
Coedely Sweeney F.C.	Grant	400.00
Friends of St. John's	Grant	500.00
Friends of Tyn-y-Bryn Park	Grant	450.00

Refail Runners	Grant	480.00
Taff Ely Ladies Choir	Grant	500.00
The Gentlemen Songsters	Grant	480.00
Tonyrefail & Gilfach Goch Defib	Grant	500.00
Tonyrefail Mini Junior RFC	Grant	500.00
Tonyrefail U3A	Grant	500.00
Tylcha Wen Allotments	Grant	500.00
Wannabe Warriors	Grant	483.00
		£14,626.08

e) Accounts for payment – October 2024

Amazon Payments	EFT	£468.87
Cleanmate	EFT	£148.85
Griffiths Security	EFT	£141.00
One Voice Wales	EFT	£40.00
RCTCBC – Allotment rent	EFT	£21.00
Rycon Power Tools	EFT	£2,638.32
Shutter Door Services	EFT	£171.60
Sovereign Steel	EFT	£4,644.00
		£8,273.64

7. CCTV provision

a) Suspension of Financial Regulation 11.1(g) and delegation of procurement of CCTV equipment to Rhondda Cynon Taf County Borough Council

The Clerk advised members that RCTCBC required that the Council purchase CCTV equipment from its preferred supplier, CDS Integrated Security Systems.

This precluded the Council from meeting the requirements of its Financial Regulations 11.1(g); obtaining three quotations.

Members noted that, under S101.1 of the Local Government Act 1972, the Council was given the authority to delegate a statutory function to committees, sub-committees, officers and/or local authority to act on its behalf.

In this case, the Council could resolve to delegate the procurement process pertaining to CCTV equipment to RCTCBC, having satisfied itself that the local authority has met its statutory requirements pertaining to procurement.

It was proposed, seconded and

Resolved: To suspend F/R 11.1(g) for the purposes of purchasing CCTV equipment from RCTCBC's preferred supplier.

Resolved: To delegate its duty under F/R 11.1(g) to RCTCBC in the matter of the procurement of CCTV equipment.

b) Revised quotation for CCTV equipment

Members were presented with the updated quotation for two camera units on the Square / Waunrhydd Road and two cameras overlooking Tyn-y-Bryn Park.

It was noted the total cost exceeded the £15,000 agreed at the previous meeting.

Members discussed the need for all four cameras and the possibility of obtaining another quotation with fewer cameras. The extended delays in delivering this project were also noted.

Following further discussion, it was proposed, seconded and

Resolved: To accept the quotation from CDS Integrated Security Systems in the amount of £15,748.24.

Resolved: To commit to an annual charge of £980 to cover servicing and maintenance.

8. Quotation for the cutting back of trees to the side of Llantrisant Road Allotments

The Clerk reported that a complaint had been received both via RCTCBC and from a member of the public directly that a row of trees to the side of Llantrisant Road Allotments was of such a height so as to block out the Maple Court residents' light.

Upon consulting the Land Registry map, it could be seen that the rank of trees was growing from a strip of unregistered land and not, in fact, the Council-owned allotment land.

It was proposed, seconded and

Resolved: Not to undertake any works to the trees growing in the unregistered strip of land along the northern boundary of the Llantrisant Road Allotments.

9. Planning & Development Control

- a) **24/0867/FUL – Just Lloyds Hair & Beauty, 16 Waunrhydd Road, Tonyrefail – Change of use from salon to studio flat**

Noted.

- b) **24/0875/FUL – Penrhiwfer Community Centre, Ashdale Road, Penrhiwfer – Change of use to local convenience shop, demolition of single storey rear extension to create parking area and external alterations (resubmission of planning reference: 21/0156/FUL)**

Noted.

- c) **24/0935/DIS – Land to rear of 68-72 High Street, Tonyrefail – Discharge of condition 4 (scheme for eradication of Japanese knotweed) of planning permission 22/1374/10**

Members consulted the planning documents to establish the timeframe given for the treatment scheme and it was noted that the treatment of the knotweed would continue until no further signs of invasion were evident. Thereafter, the site would be subject to a two-year post excavation monitoring period.

- d) **24/0906/DIS – Farmhouse Tylcha Wen Farm, Gelli'r Haidd, Tonyrefail – Discharge of condition 2 mortar and render spec, 3 guttering specs, 4 details of flue & 5 details of velux windows/details of roof covering of planning permission 23/1364/12**

Noted.

10. Committee Updates

- a) **Open Spaces, Allotments & Rights of Way Committee**

Cllr G Evans reported the committee had met once more with the Allotment Associations with reasonable agreement having been achieved. He went on to say that the Associations' main concerns were around the annual fees and the lack of security offered by a 5-year agreement term.

- b) **Staffing Committee**

Cllr D Grehan reported it had been a busy time for the Staffing Committee.

Members were advised that the recruitment of two additional Operations staff had begun.

11. Members' Reports – for information only

Cllr D Grehan: i) reported the long-awaited skatepark was now open.

- Cllr A Richards: i) reported parking at the doctors' surgery was getting dangerous; PCSO to monitor.
- Cllr G Powell: i) reported a proliferation of dog mess in both Tyn-y-Bryn and Parklands parks.
ii) reported several complaints about Welsh Water digging up the roads.
- Cllr L Michel: i) reported a vehicle regularly parked on the pavement on Winslade Avenue.
- Cllr K Webb: i) related a good news story of a local community picking up dog mess of a resident with dementia.

Introduction of Standing Order 3(d) – exclusion of members of the press and public

12. Confidential matters pertaining to Staffing

The Clerk updated members on ongoing matters of a staffing nature.

13. Recommendations of the Staffing Committee

It was proposed, seconded and

Resolved: To approve the recommendations of the Staffing Committee to increase the rate of pay of the Deputy Clerk by two salary scale points with effect from 1st October 2024.

14. Confidential matters of a legal nature

The Clerk updated members on ongoing matters of a legal nature.

15. Date of the next meeting

The next meeting will be held on 14th November 2024.

Meeting concluded at 8:09pm.