



Minutes of the Meeting of the Open Spaces, Allotments & Rights of Way Committee
held at the Council Meeting Room, Trane Cemetery, Tonyrefail
at 6:30pm on Tuesday 24th September 2024

Present: Cllr Glenn Evans (Chair - Interim)
Cllr Debra James
Cllr Karen Webb

Absent: Cllr Dan Owen-Jones
Cllr Greg Powell
Cllr Mary Davies

Officers: Mrs Aingie Cripps Melody (Deputy Clerk)

Appointment of Interim Chair

In the absence of the Chair (Cllr Owen Jones), it was proposed, seconded and

Resolved: to elect Cllr Glenn Evans as the Interim Chair

1. Apologies for Absence

No apologies for absence received.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of the previous meeting: 13th June 2024

It was proposed, seconded and

Resolved: To agree the minutes of the Committee Meeting held on 13th June 2024 as a true and accurate record.

4. Matters pertaining to Open Spaces

a) To discuss Coedely Gateway Sign

No further update was given and the committee will discuss this further at the next meeting.

b) To consider Decision of the Full Council in relation to the proposal to install a bus shelter at Capel Stores – F/C meeting dated 19th September 2024

Further information is requested by the committee regarding whether there is available budget to pay for an additional shelter. The Deputy Clerk will advise on this at the next meeting.

The Committee requested that the Clerk contact Rhondda Cynon Taff CBC to discuss the opportunity to obtain a second-hand shelter from them.

The Deputy Clerk will locate the master list of Bus Shelters held by the Community Council and advise the committee at the next meeting of its contents.

The committee requested that the Deputy Clerk contact all councillors to ask if they are aware of the need for bus shelters in their area in order to determine the full requirements.

5. Matters pertaining to Allotments

a) To Agree and Schedule Follow-up Meeting with Allotment Associations

The committee requested a follow up meeting with Allotment Associations to be scheduled for 5pm on 14th October 2024. The Deputy Clerk is to arrange this.

b) To Agree Amendments proposed to Allotment Association Agreements

The Deputy Clerk has been asked to gain clarification of the minimum recommended insurance cover required at allotments and on what grounds insurers can decline claims and update the Committee at the next meeting.

c) To Note Allotment Competition Results

The Deputy Clerk provided an update on the number of entrants and the winners at each site.

d) To consider Matters arising from allotment inspections

The committee discussed problems arising during the allotment inspections.

Issues raised on the inspections will be discussed with the allotment associations at the meeting being scheduled for 14th October 2024.

6. Matters pertaining to Rights of Way

a) Priority Footpaths

- i. To note decision of the Full Council in relation to this item – F/C meeting dated 19th September 2024
- ii. To discuss Identification and prioritisation of footpaths
- iii. To consider Options for maintenance
- iv. To consider Sources of funding

The committee requested that the Clerk arrange a meeting with the public rights of way officer for RCTCBC to discuss options available for the Community Council to take on responsibility for some footpaths. In addition, the committee would like to discuss funding available to do this and options for collaborative working with other agencies on clearing and maintaining footpaths.

The committee suggested identifying six footpath routes each year for the Community Council to maintain, the chosen footpaths would change each year.

b) To receive Update on installation of bench

The Committee requested a site visit with a member of the Grounds Team (Trane Cemetery) to determine the extent of the task to be undertaken in removing the old bench in readiness for re-siting in the new location.

Cllr James advised that she had received a number of suggestions for an alternative location for the bench and will undertake the necessary application for this new position.

c) To receive General update on status of footpaths

The Committee gave an update that in general it was considered the footpaths are being neglected and RCTCBC does not have the funds to maintain them. They plan to address this in discussions with the Public Rights of Way Officer when the meeting is arranged.

7. Matters for consideration at the next meeting

All items in the agenda are to be considered at the next meeting.

8. Date of the next Committee meeting

The next meeting of the Committee will be on 12th November 2024 at 6:30pm.