

TONYREFAIL & DISTRICT COMMUNITY COUNCIL
CYNGOR CYMUNED TONYREFAIL A'R CYLCH

CLERK: JO VAN TONDER
TEL: 01443 672920
office@tonyrefail-cc.gov.wales



c/o TRANE CEMETERY
GILFACH ROAD
TONYREFAIL, PORTH,
R.C.T. CF39 8HL

24th April 2025

Dear Member,

I wish to advise you that there is a meeting of the **Cemetery Committee** scheduled for **Tuesday, 29th April at 6:30pm** to be held at the Council meeting room, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL.

Members of the public and councillors not members of this committee are welcome to attend either in person or remotely, in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

[Invitation to ZOOM meeting](#)

Meeting ID: 860 8811 6556 Dial from a phone: 0208 080 6592

J van Tonder

Ms J van Tonder
Clerk & RFO

AGENDA

1. To receive Apologies for Absence
2. To receive Members' Declarations of Interest in respect of the business to be transacted
3. To agree Minutes of the previous meeting: 11th February 2025
4. To receive [Cemetery Committee Finance Report](#)
5. To consider [Special Request to extend Exclusive Right of Burial – P196](#)
6. Matters pertaining to Cemetery Governance
 - a. To ratify [Awarding of Contract for Tree works – The Arb Team / Mighty Oaks](#)
 - b. To ratify [Awarding of Contract for Electrical works – ND Electrical](#)
 - c. To note [Revision of Cemetery Rules & Regulations - Working Document](#)
 - d. To note Adoption of [Health & Safety Policy](#)
 - e. To note Adoption of [Fire Policy](#)
7. Matters pertaining to Cemetery Maintenance
 - a. To note [Fire Risk Assessment findings](#)
 - b. To note [Health & Safety matters raised – Vibration White Finger, noise](#)
 - c. To note Purchase of remaining Strimming equipment
8. Matters pertaining to Cemetery expansion
 - a. To consider Quotations for Biodiversity Mitigation and Enhancement Scheme
9. Matters pertaining to [Memorial Management](#)
 - a. To note Outcome of Memorial testing programme (Year 1, Quarter 1)
 - b. To note Timetable for Memorial testing programme (Year 1, Quarter 2)

10. Matters pertaining to Burial Activities
 - a. To note Recruitment of Burials Operative
 - b. To consider Lack of availability of burials training places
11. To determine Date of next Cemetery Inspection
12. Date of the next meeting: TBC after Annual Meeting