



Minutes of the Meeting of the Council
held at the Council Meeting Room, Trane Cemetery, Tonyrefail
at 6:30pm on Thursday, 20th March 2025

Present: Cllr Glenn Evans (Chair)
Cllr Linda Michel
Cllr Amanda Richards
Cllr Ceirion Skym

Officers: Ms Jo van Tonder (Clerk & RFO)

1. Apologies for absence

Apologies for absence had been received from Cllrs Mary Davies, Austin Davies, Danny Grehan, Karen Webb and Greg Powell.

2. Declarations of Interest

There were no declarations of interest made.

3. Public Questions

No members of the public were present. Member of the public joined remotely midway through the meeting.

4. Co-option process to fill Casual Vacancies – Penrhiwfer ward

Members noted that no by-elections had been called for the two vacancies and that the Council was free to co-opt.

The Clerk advised that the vacancies were being advertised according to the Council's Co-option Policy, with a view to co-opting at the next meeting.

5. Minutes of the Meeting: 20th February 2025

It was proposed, seconded and

Resolved: To agree the minutes of the Meeting held on 20th February 2025 as a true and accurate record.

6. Finance, Governance and Administration

a) Financial Accounts April – YTD 2024/25

The Clerk presented the financial accounts to 28 February 2025.

Members noted that the Council was in budget and expected to finish the financial year with an underspend primarily due to repairs and maintenance works not being completed as expected.

b) Payments made since the last meeting – February 2025

Supplier	Description	Total
*Certas Energy - DD	DD	33.55
*Biffa Waste Services Ltd - DD	DD	266.77
Eon Next	DD	537.74
SSE - Staff Base Gas	DD	101.26
*Certas Energy - DD	DD	82.87
*Function 28 - STO	DD	48.00
*Bright SG Limited - DD	DD	10.13
*Xero (UK) Ltd - DD	DD	39.60
*Certas Energy - DD	DD	1.20
Aingie Cripps Melody - repairs to van	EFT	253.00
Amazon Payments	EFT	191.51
Centregreat Limited	EFT	6,744.00
Cleanmate	EFT	253.05
Griffiths Security & Smart Technology Ltd	EFT	271.01
RCTCBC - Other Services	EFT	836.22
Prichards	EFT	1,303.16
Teleshore UK - shoring	EFT	1,140.60
The Arb Team - tree survey	EFT	744.00
Ladders 999 - platform for working at height	EFT	1,140.00
		£ 13,997.67

c) Accounts for payment – March 2025

Supplier	Description	Total
Amberol Limited	Flower basket liners	365.28
Amazon	Various	81.97
Aingie Cripps Melody	Reimburse expenses	93.89
Cleanmate	Office cleaning - February 2025	238.16
CommuniCorp (Clerks & Councils Direct)	Annual subscription	15.50
Creadau Training & Consultancy	Mental Health training	645.00
Dab Hand Signs	Plaque (agreed by Events Com.)	114.00
Fast Fire & Security Technologies	Fire Safety risk assessment	538.80
Forest Park & Garden	Consumables	14.40
G Burley & Sons Ltd	Flower baskets	191.00
Jo van Tonder	Reimburse expenses - lunch for training	94.70
Matthews Printers	Receipt books - pre-printed	165.00
Mobile Mechanics South Wales	Repairs to van	256.45
One Voice Wales	Training	40.00
PC Help Services	Various IT assistance; PC screen	555.00
Prichards	Hire of digger & dumper	1,303.16
SLCC	Deputy Clerk membership	255.00
		£ 4,967.31

It was proposed, seconded and

Resolved: To approve the accounts for payment.

7. Recommendations of the Finance Committee

a) Small Grants Fund awards – Round 2 2024/25

CLlr Linda Michel declared an interest in the application for Eye to Eye. As a result, the meeting was rendered inquorate for that one item. The Eye to Eye application will be decided at the next meeting.

Organisation	Declarations of interest	Recommended grant
Eye to Eye Counselling	LM	£0.00
Thomastown Community Centre		£467.00
Young at Heart Old Age		£460.00
Shift Together CIC		£0.00
Richard Williams Singers		£500.00
Ely Valley Bowling		£500.00
Pritchard Street Allotments		£300.00
Tonyrefail Boxing Club		£500.00
Hendreforgan PTA		£0.00
Total		£2,727.00
Total funds available (£10,000 /2) + Round 1 surplus/(deficit)		£4,707.00
Surplus carried forward to Round 1 2025/26		£1,980.00

It was proposed, seconded and

Resolved: To accept the Finance Committee's recommendation and award grants in the amount of £2,727 as per the schedule.

b) Rollover of unspent funds to 2025/26

It was proposed, seconded and

Resolved: To accept the Finance Committee's recommendation to carry over the surplus funds in the amount of £1,980 from 2024/25 to 2025/26.

8. Burials team staffing changes

Members were advised that one of the burials team had resigned to take up a position closer to home. The Staffing Committee had agreed a recruitment timetable to fill the vacancy at their meeting earlier in the week.

9. Members' Motions

- a) To consider the Proposal "[TCC] resolves to convene a meeting between [TCC] and representatives of CADW... to secure guidance on re-purposing or enhancing certain properties in our town that are believed to contain monuments and structures having a historic conservation status." – Cllr G Evans

Cllr G Evans raised concerns about the general state of dereliction of several key buildings within Tonyrefail. He went on to say that it would be helpful to know what was theoretically possible for some of these properties, hence the proposal to meet with CADW.

Following discussion, it was agreed that Cllrs G Evans and C Skym would lead on this contact.

Cllr Evans confirmed that the Council would not be taking on any commitment, financial or otherwise and would be acting as facilitator only.

10. Planning & Development Control

- a) 25/0199/FUL – Proposed two storey rear extension at 30 The Avenue, Tonyrefail

Noted with no further comment.

11. Members' Reports – for information only

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| Cllr L Michel: | i) reported the bus shelters on Collenna Road and under the A4119 at Beyond Balloons were in need of cleaning. |
| Cllr A Richards: | i) advised that there was a "no parking" sign with Council regalia on a side road off Mill Street and asked if the Council could enforce as parking had become an issue. The Clerk advised the Council had no jurisdiction over parking enforcement. OAR Committee to investigate further. |
| Cllr C Skym: | i) advised there were large quantities of syringes discarded around Pant-y-Seren, between Fagins and the windmills.

ii) suggested there was likely to be a planning application going in at the Non-Pol Club, Ynyshir for forty houses. |
| Cllr G Evans: | i) advised that permission had been granted some years ago by the Council to a plot holder at Penrhiwfer Allotments to allow him to build a retaining wall. In order to be assured that the structure was sound, a survey would be carried out before any further works take place.

ii) advised that a farmer in Dinas Isaf had offered the Council wood chip free of charge. Grounds staff would be collecting a load the following week. |

Introduction of Standing Order 3(d) – exclusion of members of the press and public

12. Confidential matters of a legal nature

- a) Confidential matter #1

Members noted the Clerk's update on this matter.

- b) Confidential matter #2

Members noted the Clerk's update on this matter.

13. Date of the next meeting

The next meeting will be held on 17th April 2025.

Prior to the conclusion of the meeting, the Chair asked the Clerk to pass on the Council's compliments and thanks to all the staff for the magnificent upkeep of the Cemetery of late.

Meeting concluded at 7:35pm.