



Minutes of the Meeting of the
Open Spaces, Allotments & Rights of Way Committee
held at the Council Meeting Room
Trane Cemetery, Tonyrefail
at 5:30pm on Monday 22nd September 2025

Present: Cllr Glenn Evans (acting Chair)
Cllr Linda Michel
Cllr Karen Webb
Cllr Glenn Evans

Absent: Cllr Martin Barron
Cllr Danny Grehan

Officers: Mrs Aingie Cripps Melody (Deputy Clerk)

1. Apologies for Absence

No apologies for absence received.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of the previous meeting: 19th June 2025

It was proposed, seconded and

Resolved: To agree the minutes of the Committee Meeting held on 19th June 2025 as a true and accurate record.



4. Matters pertaining to Open Spaces

a) To receive update on summer flower arrangements

- I. To receive update on removal of summer flower arrangements

The Deputy Clerk updated the Committee that all summer flower baskets will be brought in by the end of September 2025.

- II. To receive update on additional basket placed on The Square

The Deputy Clerk brought to the attention of the Committee, that the additional flower arrangement placed on The Square, Tonyrefail, at the request of Cllr Evans and to be watered by a local shop owner, had not been maintained over the summer period and had died shortly after installation.

b) To receive update on order for additional bus shelters at Capel Stores & Tyn y Bryn Park

The Deputy Clerk updated the Committee that both bus shelters had now been installed and completed.

5. Matters pertaining to Allotments

a) To receive an update on the Penrhiwfer allotments wall

- I. To receive update on quotations for wall build

The Deputy Clerk advised that three quotations for building of the wall at Penrhiwfer allotments had been obtained. These quotes meet the Local Government threshold for Tender and that the matter would be referred to Full Council to agree to proceeding with the Tender process.

b) To receive an update on Asbestos at allotment sites

The Deputy Clerk updated the Committee on work undertaken to obtain quotes for the removal of Asbestos waste from each of the allotment sites. Each site had provided an estimate of the quantity of waste and this was used to request quotes.

The Deputy Clerk also advised the Committee that there was an option for each site to take their own waste to a waste transfer site near Aberdare that will accept asbestos waste from individuals.



The Committee discussed the issue and agreed that it was unlikely that the individual sites would remove the waste and that as the Community Council were aware of the problem, we should take action to remove the waste at our expense.

The Deputy Clerk agreed to finalise quotations for removal and the matter would be referred to Full Council for a decision to be made on how to proceed.

6. Matters pertaining to Rights of Way

a) To consider hazardous bench sited on Edmondstown Road

The Deputy Clerk updated the committee that she had spoken to the land owner regarding options for improving the position of the bench or moving it to an alternative location.

The landowner advised that they did not want the base to be made larger to move the position of the bench, but would be happy for it to be moved to an alternative location along the path.

Cllr Evans requested that a site visit be undertaken with Councillors, land owner and grounds supervisor to determine a new location for the bench.

The Committee also requested that hazard warning signs be placed at the location of the bench in the meantime. The Deputy Clerk will arrange this.

7. To consider next steps for disposal of Mill Street Telephone Box

a) To receive update on response from the school

The Deputy Clerk updated the Committee that to date there had been no response from the school expressing an interest in taking on the telephone box.

b) To discuss the next steps for disposal of the telephone box

i. Method of sale of telephone box

The Committee discussed methods for selling the telephone box and the Deputy Clerk showed examples of boxes being listed for sale on an online auction site. The Committee agreed this would be suitable.

ii. Timetable for sale of telephone box

The Committee discussed timescales for the sale of the box and that it was not a high priority task. The Committee would hope to sell the

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telephone box in January 2026 if possible. The Deputy Clerk agreed to proceed with this timescale.

8. Date of the next Committee meeting

The next meeting of the Committee will be on Tuesday 27th January 2026 at 6:30pm.

Meeting concluded at 18:30pm.