



Minutes of the Meeting of the
Events Committee
held at the Council Meeting Room
Trane Cemetery, Tonyrefail
at 6:30pm on Monday 15th September 2025

Present: Cllr Linda Michel (Chair)
Cllr Amanda Richards
Cllr Ceirion Skym
Cllr Martin Barron
Cllr Danny Grehan

Officers: Mrs Aingie Cripps Melody (Deputy Clerk)

1. To Receive Apologies for Absence

Apologies for absence received from Cllr Austin Davies and Cllr Mary Davies.

2. To Receive Members Declarations of Interest

There were no declarations of interest made.

3. Minutes of the previous meeting: 28th July 2025

It was proposed, seconded and

Resolved: To agree the minutes of the Committee Meeting held on 28th July 2025
as a true and accurate record.

4. To note Financial Report for period ending 9th September 2025

The Deputy Clerk presented the Financial report for the period to 9th September 2025.



5. To Discuss Upcoming Events - 2025

a) To discuss Awards Night 9th October 2025

- i. To agree Business Award recipient from Committee nominations

It was proposed, seconded and

Resolved: To select Tonyrefail Butchers as the Business Award recipient in 2025

- ii. To agree host for the evening

Cllr Michel advised the Committee that she had discussed hosting of the Awards night with the Chair, Cllr Evans and that Cllr Evans had agreed to host.

- iii. To agree purchase of awards night trophies

It was proposed, seconded and

Resolved: To purchase awards night trophies from Trophystore.co.uk at a cost of £79.55 net and certificate frames from Amazon at a net cost of £61.96 net.

b) To discuss applications for Fireworks Grant Fund 2025

- i. To discuss application assessments

The Deputy Clerk explained the assessment form and criteria to the Committee. The committee reviewed the two applications received and scored them according to the Assessment Criteria.

- ii. To agree recommendations to Full Council

It was proposed, seconded and

Resolved: To recommend to Full Council that Capel Resource Community Centre receive a Fireworks grant of £750 and Edmondstown Welfare Hall receive a Fireworks grant of £600; both being subject to providing proof of written agreement from land owner.

c) To discuss Remembrance Sunday 9th November 2025

- i. To consider quotation for hire of audio system

It was proposed, seconded and

Resolved: To agree the hire of audio equipment from Stage Sound Services at £90 net.

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- ii. To discuss marshals for the event

The Deputy Clerk advised that she did not have sufficient numbers of volunteers to marshal the event. Cllr Richards, Cllr Michel and Cllr Grehan volunteered to assist with marshalling on the day.

d) To consider Christmas tree orders for 2025

- i. To consider quotations for the supply of business Christmas trees

It was proposed, seconded and

Resolved: To agree the purchase of Christmas trees from C & L Garden and Tree Services at £47.50 each for supply, installation and removal. Large trees to be supplied for £175 each, plus five wall brackets from Ebay at a net cost of £132.95.

- ii. To consider purchase of fairy lights for Christmas trees

It was proposed, seconded and

Resolved: To purchase forty sets of battery operated fairy lights with batteries at a net cost of £397 from Amazon.

e) To discuss Christmas Light Switch on Event 1st December 2025

- i. To discuss venue layout and stall holder tables

The Deputy Clerk provided a scale drawing of the venue with table layout for the Committee to view, this layout provides space for up to twenty-two tables to be available for use.

- ii. To consider stall holder applications for the event

The Deputy Clerk provided a list of stall holder applicants for the event. The committee reviewed the list for suitability and were satisfied that all those listed should be offered a table at the event.

- iii. To consider quotation for Radio Roadshow

It was proposed, seconded and

Resolved: To book Rhondda Radio roadshow for the event at a cost of £250.

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The Committee deviated from the agenda and Cllr Grehan asked whether the Committee would consider making a donation to the choir Cor Yr Rhondda that are singing at the event.

The Deputy Clerk advised that the Council could not provide a donation but that the Committee could agree to be billed by the choir.

The Committee agreed to pay £150 to Cor Yr Rhondda choir and this decision is to be ratified at the next Committee meeting.

f) To discuss Seniors Dinner 4th December 2025

- i. To receive an update on seniors dinner planning

The Deputy Clerk provided an update to the Committee that the venue and meals had been booked in and that event tickets had arrived. Tickets would be available for sale from 1st November 2025.

6. To discuss Cemetery flag design event

The Committee discussed the opportunity to hold a Cemetery flag design event, where local schools would be invited to design a suitable flag for flying at Trane Cemetery.

The Committee raised concerns that the end results were unlikely to meet the standard befitting the Community Council.

7. Date of the next Committee meeting

The next meeting of the Committee will be on Monday 20th October 2025.

Meeting concluded 20:15pm.