



Minutes of the Meeting of the
Events Committee
held at the Council Meeting Room
Trane Cemetery, Tonyrefail
at 6:00pm on Thursday 13th November 2025

Present: Cllr Linda Michel (Chair)
Cllr Amanda Richards
Cllr Ceirion Skym
Cllr Danny Grehan
Cllr Austin Davies
Absent: Cllr Mary Davies
Officers: Mrs Aingie Cripps Melody (Deputy Clerk)
Ms Joanna van Tonder (Clerk)

1. To Receive Apologies for Absence

Apologies for absence received from Cllr Martin Barron.

2. To Receive Members Declarations of Interest

No declarations of interest received.

3. Minutes of the previous meeting: 20th October 2025

It was proposed, seconded and

Resolved: To agree the minutes of the Committee Meeting held on 20th October 2025 as a true and accurate record.

4. To note Financial Report for period ending 13th October 2025

The Deputy Clerk presented the Financial report for the period to 6th November 2025.



5. To Discuss Upcoming Events - 2025

a) To receive feedback on Remembrance Sunday 9th November 2025

The Deputy Clerk requested feedback from the Committee on the event. Committee members were happy with turnout from visitors. The parade assembled on time and the brass band played as requested from the start of the parade.

b) To discuss Christmas tree orders for 2025

- i. To receive update on business Christmas tree applications

The Deputy Clerk provided an update on the number of trees ordered and confirmed installation date with the supplier.

c) To discuss Christmas Light Switch on Event 1st December 2025

- i. To consider request from Chamber of Trade for use of Christmas trees for hanging baubles

The Deputy Clerk provided with Committee members with copies of the Chamber of Trade Risk Assessment and written request for their review.

It was proposed, seconded and

Resolved: To permit the hanging of Chamber of Trade event baubles on large trees supplied by the Community Council.

- ii. To note order of large Christmas trees for The Square and Workmens Club

The Deputy Clerk clarified that the Community Council would be ordering the large Christmas trees for The Square and the Workmens Club as previously discussed and agreed.

The Deputy Clerk diverged from the Agenda and explained that contact had been received from an organiser of the Chamber of Trade Christmas event. This contact had highlighted a number of activities being undertaken at the Chamber of Trade event and that there was a hope of having crowds into the thousands at the event.

The Clerk and Deputy Clerk expressed concerns that this level of attendance, would place undue stresses on the Community Council marshals and that there were insufficient marshals in attendance to cope with this number. The Clerk advised that the Risk Assessment for our event would need to be reviewed in light of possible high attendance.

TONYREFAIL & DISTRICT COMMUNITY COUNCIL
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c/o TRANE CEMETERY
GILFACH ROAD
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The roll of the Chamber of Trade father Christmas in the parade was briefly discussed and it was suggested that the character could act in turning on the lights at the Workmens club at the end of the parade. The Committee agreed this would work well and the Deputy Clerk explained that this plan had been given to the Company responsible for the lights.

d) To discuss Seniors Dinner 4th December 2025

- i. To receive update on Seniors Dinner planning

The Deputy Clerk updated the Committee that decorations had been made and booking was confirmed with the Club.

Cllr Davies requested clarification on the artist for the night and whether any Club member could assist with raffle ticket sales. The Deputy Clerk agreed to find out and respond.

The Deputy Clerk requested raffle prizes for the evening.

- ii. To agree issue of complimentary tickets to selected guests

It was proposed, seconded and

Resolved: To offer complimentary tickets to Senedd Members M Antinow and H Fechan.

The Clerk diverged from the Agenda and explained that there was an opportunity to apply for a St Davids Event grant. The Deputy Clerk provided a suggestion that, should the grant application be successful, the event could take the form of an afternoon tea, with residents from the Community being invited to share their memories of St Davids day celebrations over the years and this information to be recorded to create a living archive for the Community.

This was met with approval from Committee members.

6. Date of the next Committee meeting

The next meeting of the Committee will be 6:00pm on Thursday 26th February 2026.