



5th December 2025

Dear Member,

I wish to advise you that there is a meeting of the **Cemetery Committee** scheduled for **Thursday, 11th December at 6:30pm** to be held at the Council meeting room, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL.

Members of the public and councillors not members of this committee are welcome to attend either in person or remotely, in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

[Invitation to ZOOM meeting](#)

Meeting ID: 860 8811 6556 Dial from a phone: 0208 080 6592

J van Tonder

Ms J van Tonder
Clerk & RFO

AGENDA

Agenda Notes

1. To receive Apologies for Absence
2. To receive Members' Declarations of Interest in respect of the business to be transacted
3. To agree Minutes of the previous meeting: [8th September 2025](#)
4. To receive [Cemetery Committee Finance Report](#)
5. To receive Update on Draft Cemetery Regulations
6. Matters pertaining to Burials Operations
 - a. To consider Plans to redesign cremation sections M & L
7. Matters pertaining to Cemetery Maintenance
 - a. To consider [Cemetery Inspection report – 03/11/2025](#)
 - b. To consider Quotations for the cleaning out of the drainage system
 - c. To discuss Condition of roofs on upper garage and van garage
8. Matters pertaining to Cemetery expansion
 - a. To consider [Biodiversity Mitigation and Enhancement Scheme](#)
 - b. To note Application to discharge condition 3 (21/1056/10)

9. Matters pertaining to Public Toilet Refurbishment
 - a. To agree Project brief to source design quotations
10. Matters pertaining to Memorial Management
 - a. To consider [Request to accept a maple tree as a memorial](#)
 - b. To note Memorial made unsafe by falling tree
 - c. To consider Outcome of Memorial testing programme (Yr1, Qtr3)
 - d. To note Timetable for Memorial testing programme (Yr1, Qtr4)
11. To determine Date of next Cemetery Inspection
12. Date of the next meeting: Tuesday, 10th February 2026