



Minutes of the Meeting of the Council
held at the Council Meeting Room, Trane Cemetery, Tonyrefail
at 6:30pm on Thursday, 20th November 2025

Present: Cllr Glenn Evans (Chair)
Cllr Martin Barron
Cllr Gerald Francis (online)
Cllr Dan Lawrence
Cllr Amanda Richards
Cllr Ceirion Skym
Cllr Karen Webb
Cllr Austin Davies

Officers: Ms Jo van Tonder (Clerk & RFO)

1. Apologies for absence

Apologies were received from Cllrs Danny Grehan, Linda Michel and Mary Davies.

2. Declarations of Interest

There were no declarations of interest made.

3. Public Questions

There were no members of the public present.

4. Minutes of the previous Meeting: 16th October 2025

It was proposed, seconded and

Resolved: To agree the minutes of the Ordinary Meeting held on 16th October 2025 as a true and accurate record.

6:35pm – Cllr G Francis temporarily left the meeting (online)

5. Consultations: Changes to local government elections rules in Wales

Members noted the invitation to comment on the consultation and agreed not to make a submission.

6. Finance, Governance and Administration

a) Proposal to take up CADW membership

The Clerk advised, and members agreed, that CADW did not offer corporate membership and, therefore, it would be unlawful for the Council to join as an individual.

6:37pm – Cllr G Francis returned to the meeting (online)

b) Financial Accounts YTD 2025/26

Members considered the income and expenditure against budget for the seven months ending 31st October 2025.

c) Payments made since the last meeting – October 2025

Unity Current Account Transactions

Tonyrefail & District Community Council

For the period 14 October 2025 to 20 November 2025

Date	Payee	Description	Credit
15 Oct 2025	Rhondda Cynon Taff	Rates	176.00
16 Oct 2025	*Eon Next - Gas Staff Base	Gas	10.80
16 Oct 2025	*Eon Next - office - DD**	Electric	215.72
16 Oct 2025	*ICE Communications DD	Telephones	120.00
16 Oct 2025	*Lloyds Multipay Card **DD**	Various misc spend	729.06
16 Oct 2025	RCTCBC - Pensions	Pensions	8,014.78
20 Oct 2025	*Certas Energy - DD	Fuel	432.01
21 Oct 2025	Amazon Payments	Events - awards night	127.89
21 Oct 2025	Central Bar & Catering Supplies Ltd.	Cleaning supplies	172.57
21 Oct 2025	Prichards	Equipment hire	1,303.16
21 Oct 2025	RCTCBC - Other Services	Assets - bus shelter	7,500.00
21 Oct 2025	Rhondda Radio Ltd	Events	250.00
21 Oct 2025	Shaunna Evans	Cleaning	132.00
21 Oct 2025	Shutter Door Services	Repairs & Maint	177.60
21 Oct 2025	SLCC	Training	432.00
21 Oct 2025	Teleshore UK	Equipment - soil box	2,178.00
21 Oct 2025	The Arb Team	Trees - fallen tree	960.00
21 Oct 2025	The Gentlemen Songsters	Events - awards night	150.00
21 Oct 2025	Town & Country	Materials - various projects	359.93
22 Oct 2025	*SSE - Electricity Office	Electric	409.73
27 Oct 2025	*Biffa Waste Services Ltd - DD	Refuse	218.26
28 Oct 2025	*Welsh Water - DD (851215840012)	Water	437.00
03 Nov 2025	*Core Synergy Ltd - STO (prev. Function 28)	Website hosting	48.00
03 Nov 2025	*DVLA	Vehicle Tax	30.18
04 Nov 2025	Capel Resource Centre	Grant - fireworks	750.00
04 Nov 2025	Edmondstown Welfare Hall	Grant - fireworks	600.00
04 Nov 2025	MJB Servicing Limited	Repairs & Maint	268.52
07 Nov 2025	*British Gas (Staff Base Electric) DD	Electric	71.43
12 Nov 2025	*Xero (UK) Ltd - DD	Subscriptions	44.40
12 Nov 2025	HMRC - PAYE & NI	HMRC	4,487.69
13 Nov 2025	The Royal British Legion (Tonyrefail Branch)	Events - remembrance	20.00
Grand Total			30,826.73

d) Accounts for Payment – November 2025

Aged Payables Detail

Tonyrefail & District Community Council

As at 30 November 2025

Ageing by due date

Invoice Date	Due Date	Description	Total	
		Aingie Cripps Melody	Events (mileage/planters)	36.26
		Amazon Payments	Various events suplies; cemetery equipment	823.76
		John Rees Plumbing & Heating	Repairs & Maintenance	180.00
		One Voice Wales	Consultancy - cemetery admin recruitment	500.00
		Prichards	Equipment hire - digger/dumper	1,303.16
		Shaunna Evans	Cleaning	165.00
		Shutter Door Services	Repairs - office shutters	237.60
		The Windmill Restaurant	Events - awards night meal	455.00
		Town & Country	Repairs - Spoil box build	382.84
		Viking Stationery Supplies	Postage - stamps/paper	65.58
Total			4,149.20	

It was proposed, seconded and

Resolved: To approve the accounts for payment.

e) Budget 2026/27

The Clerk advised that the draft budget would be drawn up over the forthcoming weeks and asked members to put forward their projects or ideas for spending, for inclusion in the draft.

7. Recommendations of the Finance Committee – Round 2: Small Grants Fund

Members considered the recommendation of the Finance Committee with regards grant requests made during this special round of Winter grants.

Organisation	Declarations of interest	Recommended grant
Families Supporting Families		£200.00
Capel Community Management Committee		£400.00
Refail Runners		£475.00
Edmondstown Welfare Hall		£500.00
Llan Ministry Area	GE	£420.00
Tonyrefail Ladies Choir		£500.00
Young at Heart Old Age		£450.00
Taff Ely Ladies Choir		£485.00
New Life Community Church		£500.00
Friends of Tyn y Bryn Park (Skatepark)	AD	£500.00
Cymuned Penrhiwfer & Williamstown		£500.00
Total	£4,930.00	
Total funds available	£7,980.00	
Surplus carried forward to Round 3	£3,050.00	

It was proposed, seconded and

Resolved: To accept the Finance Committee's recommendation and award grants totalling £4,930 as per the schedule.

8. Matters pertaining to Allotments

a) Update on asbestos removal from all sites

Members were reminded of the presence of sheets of cement-bonded asbestos corrugated roofing panels on the Council's five allotment sites.

Members noted the Clerk's report and update on the meeting held with the associations where the Council had outlined expectations with regards the removal of the asbestos. Associations had been given until 15th December to ensure the asbestos was in an accessible place for collection.

Cllr G Evans advised that he, Cllr D Lawrence and Cllr M Barron had met with the Penrhiwfer Association the previous day to discuss problems they were having with the asbestos. Cllr Evans reported the asbestos was concentrated in one plot, with the majority of it being embedded in the ground. He advised the easy-to-remove asbestos would be uplifted to an accessible place for collection but the rest would have to wait. PPE was to be supplied.

The Clerk advised that the Association had been offered the opportunity to apply for grant funding from the Council to cover the cost of professional removal but had failed to submit the part-completed application.

Cllr Evans said that further site visits were required and asked the Clerk to arrange another meeting with the Association.

It was agreed to proceed with the removal at the other four allotment sites and work on the removal of the Penrhiwfer site asbestos.

b) Penrhiwfer Allotments wall

Following the meeting with the Association, Penrhiwfer councillors and Cllr Evans the previous day, doubt had been cast as to which type of wall would be preferable; the Association showed a preference for a mass block wall while Cllrs Evans and A Davies preferred a Gabion wall.

Cllr Evans suggested a further site visit with the surveyor was needed to assess, once more, the merits and disadvantages of both. The Clerk agreed to contact the surveyor but advised he may be reluctant to meet with the Council again, having already done so previously.

It was proposed, seconded and

Resolved: To defer decision of this matter to a later date.

9. Member's Motion

a) Project Oversight Committee Terms of Reference

Cllr G Evans outlined his motion: *"The Community Council has previously decided to proceed with a project for the replacement of the existing public toilet facilities located in the lower section of Trane Cemetery. It is clear that the necessary works will incur very significant cost to the Council, and it is hoped that a substantial amount of the required funding will be procured in the form of grant aid from various sources."*

That being the case, it is hereby proposed that Council establishes a suitable Project Oversight Committee.

Responsibilities of the Oversight Committee might include:

- 1. To assist our office staff, if necessary, in finalising design proposals, and in preparing grant applications for submission to the relevant grant funding agencies or authorities.*
- 2. To monitor the project work over a properly defined time scale (to be agreed), and assist with progress reporting to the Full Council."*

Following a heated and fraught discussion, Cllr Evans withdrew his motion on account of it not carrying support.

b) Membership of Project Oversight Committee

Not considered.

7:20pm – Cllr G Francis left the meeting

10. Planning & Development Control

- a) 25/1101/FUL** - Existing conservatory demolished and replaced with single storey rear extension - 35 Mountain View, Tonyrefail, CF39 8JG
- b) 25/1087/DIS** - Discharge of conditions 17 (wildlife protection plan), 18 (pre-construction bird surveys) and 38 (collision monitoring and mitigation strategy) of planning permission - Mynydd y Glyn wind farm land, 1km east of Trebanog and 600m southeast of Glynfach, Trebanog, CF72 8LQ
- c) 25/1061/DIS** - Discharge of condition 20 (water quality monitoring) of planning permission DNS/3280378 - Mynydd y Glyn wind farm land, 1km east of Trebanog and 600m southeast of Glynfach, Trebanog, CF72 8LQ
- d) 25/1063/DIS** - Discharge of conditions 32 (site investigations) and 34 (soil survey) of planning permission DNS/3280378 - Mynydd y Glyn wind farm land, 1km east of Trebanog and 600m southeast of Glynfach, Trebanog, CF72 8LQ
- e) 25/1062/DIS** - Discharge of condition 30 (contamination) of planning permission DNS/3280378 - Mynydd y Glyn wind farm land, 1km east of Trebanog and 600m southeast of Glynfach, Trebanog, CF72 8LQ
- f) 25/1060/DIS** - Discharge of condition 14 (scheme for protection of PROW) of planning permission DNS/3280378 - Mynydd y Glyn wind farm land, 1km east of Trebanog and 600m southeast of Glynfach, Trebanog, CF72 8LQ
- g) 25/1059/DIS** - Discharge of condition 15 (construction environmental management plan) of planning permission DNS/3280378 - Mynydd y Glyn wind farm land, 1km east of Trebanog and 600m southeast of Glynfach, Trebanog, CF72 8LQ
- h) 25/1049/FUL** - 3 no. dwellings, with front and rear gardens, parking spaces and new gated access - Former library site, High Street, Tonyrefail, CF39 8PG
- i) 25/1051/FUL** - Proposed double/single storey side and rear extension with internal alterations to existing dwelling - 3 School Street, Tonyrefail, CF39 8LE
- j) 25/1016/DIS** - Discharge of condition 16 (habitat management plan) of planning permission ref DNS/3280378 - 1km east of Trebanog and 600m south east of Glynfach Trebanog, CF72 8LQ

- k) 25/0976/FUL** - Installation of perimeter fence and gates - Plot 7 Coedely Industrial Development
- l) 25/1114/FUL** - Erection of a permanent rural worker's dwelling - Ynyscrug Livery Yard, Pant Y Brad, Tonyrefail, CF39 8HX
- m) 25/0862/TPO** - 2 Oak trees - 30% reduction - 69 Tylcha Ganol, Tonyrefail, CF39 8BY
- n) 25/1095/FUL** - Proposed erection of a garage at rear of property - 44 Mill Street, Tonyrefail, CF39 8AA
- o) 24/1140/DIS** - Discharge of condition 8 (highways engineering design and details) of planning application 21/1601/10 - Ysgol Gynradd Gymraeg Tonyrefail, School Street, Tonyrefail, CF39 8LE

No further comments were made.

11. Committee updates

a) Events Committee

Cllr Skym advised there had been some issues between the Council and the organiser of the Chamber of Trade's Christmas event that had been ironed out.

Cllr Barron updated members on the progress to date of the Christmas Fair at the school.

Members were told of a possible St David's Day grant and event that the Events Committee were hoping to deliver.

b) Staffing Committee

Cllr Skym advised that the Committee had been carrying out the recruitment of the Cemetery Administrator.

12. Update on recruitment of Cemetery Administrator

The Clerk advised that, of the 102 applications received, a long list of 37 had been reduced to a final seven who had then been invited to interview the following week.

13. Members' Reports – for information only

- | | |
|----------------|--|
| Cllr M Barron: | <ul style="list-style-type: none"> i) advised that the part-Council funded Edmondstown fireworks had enjoyed a good turnout and was considered a success. ii) suggested the meeting with the Penrhiwfer Allotment Association had gone well. |
|----------------|--|

7:53pm – Cllr M Barron left the meeting

- | | |
|------------------|--|
| Cllr A Davies: | <ul style="list-style-type: none"> i) reported litter along Penrhiwfer Road again and expressed a strong desire to see an end to the roadworks that exacerbated the problem. ii) advised the Workmens Club would be supplying someone to assist with the Bingo at the Seniors' Dinner and asked that a free dinner ticket be made available. |
| Cllr C Skym: | <ul style="list-style-type: none"> i) thanked Cllr D Grehan for sorting out the problem of tipping in Coedely. |
| Cllr A Richards: | <ul style="list-style-type: none"> i) reiterated the problem with dog waste and overflowing dog waste bins. |

ii) repeated her concerns regarding the Chinese Takeaway in Mill Street using street-side bins for their commercial waste.

Cllr G Evans:

i) asked if the Council was planning to provide sweets on the tables at the Seniors' Dinner and added that Cllr L Michel had wanted Ferreror Rocher.

ii) advised that he and Cllr Skym had met with all the staff earlier in the week and planned to meet six-monthly.

iii) thanked the Deputy Clerk, all the staff and the Clerk for a successful Remembrance event.

14. Date of the next meeting

The next meeting will be held on 18th December 2025.

Meeting concluded at 7:58pm