



5th February 2026

Dear Member,

I wish to advise you that there is a meeting of the **Cemetery Committee** scheduled for **Tuesday, 10th February at 6:30pm** to be held at the Council meeting room, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL.

Members of the public and councillors not members of this committee are welcome to attend either in person or remotely, in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

[Invitation to ZOOM meeting](#)

Meeting ID: 860 8811 6556 Dial from a phone: 0208 080 6592

J van Tonder

Ms J van Tonder
Clerk & RFO

AGENDA

[Agenda Notes](#)

1. To receive Apologies for Absence
2. To receive Members' Declarations of Interest in respect of the business to be transacted
3. To agree Minutes of the previous meeting: [11th December 2025](#)
4. To receive Cemetery Committee Finance Report
5. Matters pertaining to Governance
 - a. To agree Draft Cemetery Regulations - *for recommendation to full council*
 - b. To agree Draft Expiry of Exclusive Rights of Burial Policy - *for recommendation to full council*
6. Matters pertaining to Burials Operations
 - a. To note Completion of staff training on 360° digger and dumper
 - b. To note Upcoming burials operations training
7. Matters pertaining to Cemetery Maintenance
 - a. To consider Cemetery Inspection report – 03/02/2026
 - b. To consider Quotation for further works to clean out of the drainage system

8. Matters pertaining to Cemetery expansion
 - a. To note Progress on discharge of condition 3 (21/1056/10)
 - b. To note Council decision regarding clearance works
 - c. To note Council decision regarding stock-proof fencing
9. Matters pertaining to Public Toilet Refurbishment
 - a. To note Progress with regards to sourcing of design quotations
10. Matters pertaining to Memorial Management
 - a. To consider Outcome of Memorial testing programme (Yr1, Qtr4)
 - b. To note Timetable for Memorial testing programme (Yr2, Qtr1)
11. To determine Date of next Cemetery Inspection
12. Date of the next meeting: Tuesday, 28th April 2026