



Minutes of the Extra Ordinary Meeting of the Council
held at the Council Meeting Room, Trane Cemetery, Tonyrefail
at 5:30pm on Thursday, 5th February 2026

Present: Cllr Ceirion Skym (Chair)
Cllr Austin Davies
Cllr Danny Grehan
Cllr Gerald Francis – remote
Cllr Dan Lawrence
Cllr Linda Michel
Cllr Amanda Richards (late arrival)
Cllr Karen Webb

Officers: Ms Jo van Tonder (Clerk & RFO)

1. Apologies for absence

Apologies were received from Cllr Martin Barron.

2. Declarations of Interest

There were no declarations of interest made.

3. Quotations for the replacement of the Trane Office roof

Members were presented with the three options available for the repair of the office roof. It was agreed that a localised patch of the roof would be insufficient.

Following discussion, it was agreed to opt for a full replacement with rubber, replacement of damaged timbers, insulation and a pitched roof.

Members considered the quotations sourced from three local and RCT contractors and it was proposed, seconded and

Resolved: To appoint HP Roofing & Building to undertake a full re-roof with insulation and pitch with a 20-year warranty at a cost of £10,100 + VAT.

4. Quotations for the clearance of vegetation from the Cemetery extension land

Members discussed the clearance of approx. 2,500 m² of vegetation from the parcel of land known as the Cemetery extension.

The Clerk advised that there was a very narrow window of opportunity between the end of February and middle of March in which to have the clearance works undertaken in order to ensure reptiles were out of hibernation and nesting season had not yet begun.

Members noted that two of the four contractors were recommended, and all four had positive online reviews. All contractors were from South Wales.

It was proposed, seconded and

Resolved: To appoint The Arb Team to undertake a full site clearance as per the specification provided at a cost of £7,200 + VAT on the basis that the quotation offered value for money and the contractor had a known track-record with the Council.

Introduction of Standing Order 3(d) – exclusion of members of the press and public

5. Matters of a legal and confidential nature

5:50pm – Cllr A Richards joined the meeting

The Clerk updated members on a matter of a prejudicial nature.

Members discussed the matter and considered the options available to them.

It was proposed, seconded and

Resolved: To authorise the Clerk to respond to the correspondent as per the agreed statement.

Meeting concluded at 5:55pm