



20th March 2026

Dear Member,

I wish to advise you that there is a meeting of the **Staffing Committee** scheduled for **Tuesday, 31st March at 6:00pm** to be held at the Council meeting room, Trane Cemetery, Gilfach Road, Tonyrefail, CF39 8HL.

Members of the public and councillors not members of this committee are welcome to attend either in person or remotely, in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

[Invitation to ZOOM meeting](#)

Meeting ID: 860 8811 6556

Dial from a phone: 0208 080 6592

J van Tonder

Ms J van Tonder
Clerk & RFO

AGENDA

1. To receive Apologies for Absence
2. To receive Members' Declarations of Interest in respect of the business to be transacted
3. To agree Minutes of the previous meeting: [13th October 2026](#)
4. Matters pertaining to Staff Appraisals
 - a. To note Timetable for staff appraisals
 - b. To agree Arrangements for Clerk's appraisal
5. To ratify Adoption of [Cemetery Lock-up role description](#)
6. To consider Council Officer limited work-from-home flexibility

Introduction of Standing Order 3(d) – exclusion of members of the press and public due to the confidential nature of the matters to be discussed

7. Matters pertaining to Staffing of a confidential nature
8. Date of the next meeting: TBC at Annual Meeting in May