



Minutes of the Meeting of the
Open Spaces, Allotments & Rights of Way Committee
held at the Council Meeting Room
Trane Cemetery, Tonyrefail
at 6:00pm on Thursday 23rd February 2026

Present: Cllr Danny Grehan (Chair)
Cllr Linda Michel
Cllr Karen Webb
Cllr Ceirion Skym
Cllr Gerald Francis

Officers: Mrs Aingie Cripps Melody (Deputy Clerk)

1. Apologies for Absence

Apologies for absence received from Cllr Martin Barron.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of the previous meeting: 3rd February 2026

It was proposed, seconded and

Resolved: To agree the minutes of the Committee Meeting held on 3rd February 2026 as a true and accurate record.

4. To note Financial Report for period ending: 16th April 2026

The Deputy Clerk presented the Financial Report.



5. Matters pertaining to Open Spaces

a) To not Update on repairs to three bus shelters

The Deputy Clerk provided an update to the Committee confirming completion of repairs to the three bus shelters as approved in the Committee meeting of 3rd February 2026.

b) To consider quotation for roof repair at Coed Ely bus shelter

It was proposed, seconded and

Resolved: To agree the quotation received from RCT approved supplier, Bus Shelters Limited, for the roof repair parts, at a cost of £336.71 net.

c) To consider installation of bench seat at Coed Ely bus shelter

It was proposed, seconded and

Resolved: To agree the quotation received from RCT approved supplier, Bus Shelters Limited, for the installation of a perch seat at the Coed Ely bus shelter, at a cost of £441.05 net.

Resolved: To agree the quotation received from RCT approved supplier, Bus Shelters Limited, for the combined travel and installation cost of £542.50 net to complete repairs and installation at Coed Ely bus shelter.

d) To discuss requests for additional bus shelters/street furniture in 2026/27

The Committee discussed possible locations for new bus shelters and benches. Councillor Grehan suggested the installation of a bus shelter on High Street, Tonyrefail at the top of the steps leading from Parklands Crescent.

It was discussed that this had been raised as a potential location previously and that it may have been refused due to the footpath being too narrow.

The Deputy Clerk agreed to investigate and gain clarification from the RCT transport department on whether this is the case and on what grounds it has previously been refused or enquire as to whether a narrow shelter could be considered. The Deputy Clerk will report back.

Councillor Grehan suggested a possible location for a new bench, could be at the memorial park at the end of Llys Tylcha Fawr lane. There is currently one bench located there.



The Deputy Clerk will investigate the costs of a further bench and whether it will be possible to gain approval for the location. The Deputy Clerk will report back.

6. Matters pertaining to Allotments

a) To note build timeline of Penrhiwfer retaining wall

The Deputy Clerk provided an update from the building contractor giving a start date for the wall build of 1st August 2026, although they have stated this could be moved to mid August if it would be preferable to the Allotment Association. The anticipated build time is four weeks.

In addition the building contractor has stated that access to the site must be restricted during the period of the build. All plots immediately adjacent to the wall will have no access at all for the duration of the build. Plots to the lower part of the site (east of the access road) will have limited out of hours access.

b) Matters pertaining to Compensation

- i. To agree payment of compensation to plot holder affected by the wall build

It was proposed, seconded and

Resolved: To agree that no compensation would be offered to plot holders affected by the wall build.

- ii. To consider levels of compensation

As it was agreed that no compensation would be made available to affected plot holders, no discussion took place to consider levels of compensation.

c) Matters pertaining to inspections

- i. To agree allotment inspection date for 2026

It was proposed, seconded and

Resolved: To agree the allotment inspections to take place on 20th and 21st July 2026

- ii. To agree format of inspection forms

The format of the inspection forms was shown by the Deputy Clerk and each point of inspection considered. The Deputy Clerk was asked to



make minor corrections and include an additional check list item relating to covers on water containers.

The Deputy Clerk will ensure that the form is updated prior to the inspections taking place.

- iii. The Committee discussed which councillors would undertake the inspections but were unable to choose attendees until new Committee members are agreed in the next annual meeting.

7. Matters pertaining to Rights of Way

a) To consider disposal of disused bench to Friends of Tyn y Bryn skatepark

It was proposed, seconded and

Resolved: To agree the disposal of the bench to Friends of Tyn y Bryn skatepark for £1.00.

b) To agree nomination of footpaths for clearance in 2026/27

It was proposed, seconded and

Resolved: To agree that Footpath 72 (Station Road to Gilcoru Kennels) would be checked and cleared of overhanging branches only.

Resolved: To agree that Footpath 96 (Concord Drive to Tre-boeth Farm) would be cleared.

8. Date of the next Committee meeting

The date of the next committee meeting is to be arranged

Meeting concluded at 19:35pm.