



Minutes of the Meeting of the
Events Committee
held at the Council Meeting Room
Trane Cemetery, Tonyrefail
at 6:30pm on Tuesday 14th April 2026

Present: Cllr Linda Michel (Chair)
Cllr Austin Davies
Cllr Amanda Richards
Cllr Ceirion Skym
Cllr Danny Grehan
Cllr Martin Barron
Cllr Karen Webb
Officer: Mrs Aingie Cripps Melody (Deputy Clerk)

1. To Receive Apologies for Absence

No apologies for absence received.

2. To Receive Members Declarations of Interest

No declarations of interest received.

3. Minutes of the previous meeting: 26th February 2026

It was proposed, seconded and

Resolved: To agree the minutes of the Committee Meeting held on 26th February 2026 as a true and accurate record.

4. To note Financial Report for period ending 9th April 2026

The Deputy Clerk presented the Financial report for the period to 9th April 2026.



5. To Discuss Awards Night 2026 – Tuesday 9th June 2026

a. To note present status of online nomination form for Citizen & Young Citizen of the Year Awards

The Deputy Clerk updated the Committee that the online nomination form had gone live but that there were very few submissions or nominations after two weeks.

The Deputy Clerk asked all Councillors to share advertising for the nominations to improve engagement.

b. To agree venue and hire charges for awards night

Cllr Grehan declared a personal interest in this agenda item and took no part in the vote.

It was proposed, seconded and

Resolved: To agree the fee of £100.00 payable to Ely Valley Miners Welfare hall for venue hire and staff on awards night.

c. To agree quotation for awards night buffet supplier

It was proposed, seconded and

Resolved: To agree the quotation from supplier C, Salad Box, for the supply of the awards night buffet at a cost of £7.80 per head.

d. To agree quotation for awards night choir

It was proposed, seconded and

Resolved: To accept the offer of free entertainment from choir B, Tonyrefail Ladies Choir for the awards night.

e. To agree quotation for purchase of trophies

It was proposed, seconded and

Resolved: To agree the purchase of four large award trophies from supplier C, North East Trophies, at a total cost of £83.16.



f. To agree recipients of Business and Chairs Awards 2026

The Chair, Cllr Skym explained that he will provide details of his choice for the Chairs award in the coming weeks.

It was proposed, seconded and

Resolved: To give the Business award 2026 to the owner of P.S. Stores, Bryngolau.

g. To discuss guest list for the event

The Committee discussed the list of guests to be invited to Awards night, these are to include:

The Mayor of RCT

Four guests from each grant recipient group

Two guests for each award recipient

Four guests for the Young Citizen recipient

All nominees for Citizen of the Year

All Councillors

All members of the choir singing at the event

h. To agree host for the event

It was proposed, seconded and

Resolved: To agree that Cllr Grehan would host the Awards night event with Cllr Skym assisting

7:00pm Cllr Grehan left the meeting



i. To agree running order for the event

It was proposed, seconded and

Resolved: That the running order of the event would be as follows:

7:00pm guest arrivals, 7:30pm host opening speech and choir,
7:45pm awards and grant recipients to speak, 8:30pm buffet to
open.

6. To discuss Seniors Afternoon Tea event – Friday 31st July 2026

a. To discuss format and running of the Seniors Afternoon Tea

The Deputy Clerk set out the plan for the event.

The event to be held 1:00-3:00pm on Friday 31st July 2026 at the Old School Hall, Tonyrefail Community School.

Each guest would be supplied with an individual afternoon tea box to enjoy at the event and allow them to take leftover food home at the end. Refreshments would be served by office staff hosting the event.

The event would be attended by an acoustic musician and singer to provide light entertainment for the period of the gathering, creating a relaxing ambience for the afternoon.

Guests will be able to attend with the purchase of a ticket and where guests require a carer to bring them to the event, carers will be provided with refreshments and seating away from the afternoon tea tables.

b. To agree quotation for individual afternoon tea box supply

The Committee declined to accept any of the three quotations for supply of afternoon tea boxes, obtained by the Deputy Clerk.

It was proposed, seconded and

Resolved: To award the contract to supply tea boxes to Ar Ben y byd, at a cost yet to be determined.

The cost was later agreed via an email show of hands once a quotation of £10.00 per head had been supplied by Cllr Martin Baron.



c. To agree music and entertainment for the event

It was proposed, seconded and

Resolved: To book singer/musician D, David C Thomas, to provide entertainment for the event at a charge of £200.

d. To agree ticket price for the event

It was proposed, seconded and

Resolved: To sell tickets for the Seniors Afternoon Tea event at £2.00 each to over 70's only.

e. To agree number of guests

It was discussed, selling fifty tickets to the event to start and depending on interest and sale of tickets, additional tickets may be made available.

7. To Discuss 2026 Fireworks Grants

a. To agree roll out of 2026 fireworks grants

It was proposed, seconded and

Resolved: to agree to offer two fireworks grants of £750 each in 2026

b. To agree ongoing provision of fireworks grants

It was proposed, seconded and

Resolved: to recommend to Full Council an ongoing provision of fireworks grants. An amended Terms of Reference for the Events Committee would be presented at the Annual Meeting.



8. To Discuss upcoming events

a. Remembrance Sunday – Sunday 8th November 2026

The Deputy Clerk advised that there was no further update on the event at this time and was reminded by Cllr Davies to directly book the band for the event this year.

b. Christmas tree purchases and lights

It was proposed, seconded and

Resolved: to purchase two large Christmas trees to supply to the Workies Sports and Social and the Square, Tonyrefail School.

Upon being advised that this decision conflicted with a decision taken at the previous Committee meeting on 26th February 2026, and in breach of SO 7: Six-month rule, it was subsequently agreed to stand by the original decision to purchase one tree for the Square.

The Committee discussed a previous suggestion to go back to the supply of electric fairy lights along with small trees to businesses, with businesses being required to purchase lights from the Community Council to receive a tree.

It was decided that this was not a workable solution and that the Committee would continue with the use of battery-operated lights, and for the Deputy Clerk to ensure that high quality batteries were purchased for this purpose.

c. Christmas street light switch on – Monday 30th November 2026

The Deputy Clerk provided an updated to the Committee confirming that the Christmas street light switch on had been booked as requested for 30th November 2026 with Centregreat.



d. To agree funding to School Christmas Event – Sunday 6th December 2026

The Committee discussed working in partnership with Tonyrefail Community School and the Chamber of Trade to hold a Christmas event on 6th December 2026.

It was agreed that a working party of members from the Community Council, school and Chamber of Trade would be formed to discuss and make arrangements for the event.

At the event the Community Council would host a table.

In addition, it was requested that the Deputy Clerk apply for a National Lottery grant to part fund the event.

It was proposed, seconded and

Resolved: To agree that an application for a National Lottery grant of £10,000 would be made by the Community Council towards the Christmas event.

Resolved: To fund the event in the amount of £10,000 from the events budget in the event the National Lottery grant application was unsuccessful.

e. Seniors Christmas Dinner – Thursday 3rd December 2026

The Deputy Clerk updated the Committee that the Workies Sports & Social had been booked to host the Seniors Christmas dinner on 3rd December 2026.

9. To Discuss St Davids Day 2027 cemetery decorations

The Deputy Clerk raised the suggestion of decorating the Cemetery gates to commemorate St Davids Day in 2027. Decorations to include a reusable daffodil display. The Committee agreed that this would be appropriate and also suggested the raising of a St Davids flag for the day.

The Deputy Clerk will investigate the purchase of decorations and a flag and will report back to the Committee for approval.

TONYREFAIL & DISTRICT COMMUNITY COUNCIL
CYNGOR CYMUNED TONYREFAIL A'R CYLCH

CLERK: JO VAN TONDER
TEL: 01443 673991
clerk@tonyrefail-cc.gov.wales



c/o TRANE CEMETERY
GILFACH ROAD
TONYREFAIL, CF39 8HL

10. Date of the Next Meeting: TBA

Meeting concluded 19:45pm.